

REQUEST FOR QUOTATION (RFQ)

RFQ Reference: **001/Varanasi/12/11/2025**

Date: **12 November 2025**

Subject: For Supply, Installation, and Commissioning of, Supply, Rooftop Solar Photovoltaic (PV) Systems for PMAY Households in Varanasi, Uttar Pradesh

SECTION 1: REQUEST FOR QUOTATION (RFQ)

UN GCNI kindly requests your quotation for the provision of goods, works and/or services as detailed in line items section of this RFQ.

This Request for Quotation comprises the following documents:

Section 1: This RFQ document generated by the online system;

Section 2: RFQ Instructions and Data

2.1 RFQ General Instructions

2.2 RFQ Specific Instructions

Annex 1: Schedule of Requirements

Annex 2: Quotation Submission Form

Annex 3: Technical and Financial Offer

Annex 4: Site Specific Details

Annex 5: General Conditions of Contract (GTC)

Annex 6: Model Contract

Annex 7: Forms for release of payments

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted directly in the system responding to the questions and uploading required documents. by the date and time indicated in the online portal. It is your responsibility to ensure that your quotation is submitted before the deadline. Quotations received after the submission deadline outside the online portal, for whatever reason, will not be considered for evaluation.

Quotations must be submitted directly in the supplier portal following this

link: <http://supplier.quantum.partneragencies.org> using the profile you may have in the portal.

Follow the instructions in the user guide to search for the tender using Negotiation ID in this document.

In case you have never registered before, you can register a profile using the registration link shared via the procurement notice and following the instructions in guides available in UN GCNI website: <https://procurement-notices.undp.org>. Do not create a new profile if you already have one. Use the forgotten password feature in case you do not remember the password or the username from previous registration.

Thank you and we look forward to receiving your quotations.

Procurement Unit, UN GCNI-INDIA

12 November 2025

SECTION 2.1: RFQ GENERAL INSTRUCTIONS

Introduction	Bidders shall adhere to all the requirements of this RFQ, including any amendments made in writing by UN GCNI. This RFQ is conducted in accordance with the UNGCNI programme and operations policies and procedure on contracts and procurement. . If any doubt exists please refer to https://popp.undp.org Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Bid by UN GCNI. UN GCNI is under no obligation to award a contract to any Bidder as a result of this RFQ. UN GCNI reserves the right to cancel the procurement process at any stage without any liability of any kind for UN GCNI, upon notice to the bidders or cancellation of the tender in the online portal.
Deadline for the Submission of Quotation	Deadline is indicated in the online portal. If any doubt exists as to the time zone in which the quotation should be submitted, refer to http://www.timeanddate.com/worldclock/.
Method of Submission	Quotations must be submitted as follows: Supplier portal following this link: http://supplier.quantum.partneragencies.org using the profile you may have in the portal. Follow the instructions in the user guide to search for the tender using Negotiation ID. In case you have never registered before, you can register a profile using the registration link shared via the procurement notice and following the instructions in guides available in UN GCNI website: https://procurement-notice.undp.org/ Do not create a new profile if you already have one. Use the forgotten password feature in case you do not remember the password or the username from previous registration. Do not create a new profile if you already have one. Use the forgotten password feature in case you do not remember the password or the username from previous registration. ▪ File Format: All attachments must be in PDF format unless otherwise instructed by UN GCNI. ▪ File names must be in Latin alphabet/keyboard and clearly indicate the content of the document to facilitated review. ▪ All files must be free of viruses and not corrupted.
Cost of preparation of quotation	UN GCNI shall not be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.
Supplier Code of	All prospective suppliers must read the United Nations Supplier Code of Conduct and

Conduct, Fraud, Corruption,	acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct, which includes principles on labour, human rights, environment and ethical conduct may be found at: https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct Moreover, UN GCNI strictly enforces a policy of zero tolerance on proscribed practices, including fraud, corruption, collusion, unethical or unprofessional practices, and obstruction of UN GCNI vendors and requires all bidders/vendors to observe the highest standard of ethics during the procurement process and contract implementation. UN GCNI's Anti-Fraud Policy can be found at http://www.UNGCNI.org/content/UNGCNI/en/home/operations/accountability/audit/office_of_audit_andinvestigation.html#anti
Gifts and Hospitality	Bidders/vendors shall not offer gifts or hospitality of any kind to UN GCNI staff members including recreational trips to sporting or cultural events, theme parks or offers of holidays, transportation, or invitations to extravagant lunches, dinners or similar. In pursuance of this policy, UN GCNI: (a) Shall reject a bid if it determines that the selected bidder has engaged in any corrupt or fraudulent practices in competing for the contract in question; (b) Shall declare a vendor ineligible, either indefinitely or for a stated period, to be awarded a contract if at any time it determines that the vendor has engaged in any corrupt or fraudulent practices in competing for, or in executing a UN GCNI contract.
Conflict of Interest	UN GCNI requires every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UN GCNI if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ. Bidders shall strictly avoid conflicts with other assignments or their own interests, and act without consideration for future work. Bidders found to have a conflict of interest shall be disqualified. Bidders must disclose in their Bid their knowledge of the following: a) If the owners, part-owners, officers, directors, controlling shareholders, of the bidding entity or key personnel who are family members of UN GCNI staff involved in the procurement functions and/or the Government of the country or any Implementing Partner receiving goods and/or services under this RFQ. The eligibility of Bidders that are wholly or partly owned by the Government shall be subject to UN GCNI's further evaluation and review of various factors such as being registered, operated and managed as an independent business entity, the extent of Government ownership/share, receipt of subsidies, mandate and access to information in relation to this RFQ, among others. Conditions that may lead to undue advantage against other Bidders may result in the eventual rejection of the Bid.
Eligibility	A vendor who will be engaged by UN GCNI may not be suspended, debarred, or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. Vendors are therefore required to disclose to UN GCNI whether they are subject to any sanction or temporary suspension imposed by these organizations. Failure to do so may result in termination of any contract or PO subsequently issued to the vendor by UN GCNI. It is the Bidder's responsibility to ensure that its ultimate beneficial

	owners, employees, joint venture members, sub-contractors, service providers, suppliers and/or their employees meet the eligibility requirements as established by UN GCNI. Bidders must have the legal capacity to enter a binding contract with UN GCNI and to deliver in the country, or through an authorized representative. Other more specific eligibility requirements are included in Section 2.1 RFQ Specific Instructions, if applicable. Additionally, to be eligible for consideration, bidders must meet the following criteria and submit all supporting documentation at the time of proposal submission. Incomplete proposals or those failing to meet any of the below requirements will be disqualified. 1. Eligibility Criteria A. Sanctions and Eligibility ○ The bidder must not be debarred, blacklisted, or subject to any sanctions by the State/Central Government or any government agency/authority. ○ The bidder must not have any outstanding dues of Income Tax or GST with the State/Central Government. ○ All documents and information submitted must be correct, valid, and in full compliance with the tender requirements. ○ Bidder should be empaneled with UPNEDA & empanelled under PM Surya Ghar: Muft Bijli Yojana, currently active in Varanasi as per National Portal B. Legal Capacity ○ The bidder must be a legal entity registered under the Companies Act, 1956/2013, or a registered partnership under the Partnership Act, 1932, or a limited liability partnership under the LLP Act, 2008, or a proprietorship. ○ System Integrators are also eligible to participate. ○ The bidder must hold a valid GSTIN registration certificate. ○ The bidder shall submit a duly signed self-declaration on the company's letterhead confirming: (i) the establishment of service centres in Varanasi district, (ii) compliance with laws/regulations and truthful information disclosure, and (iii) exclusive use of DCR Solar Modules and inverters in strict compliance with "PMSG:MBY Guidelines" and "UPERC Net-Metering Regulations." C. Experience ○ The bidder must have prior experience in installing Grid Connected Solar Rooftop Power Plants under the PM Surya Ghar Muft Bijli Yojana.
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	○ The minimum required experience is successful installation of at least 40% of the bid quantity (i.e., 200 systems) in at least 2 years span commissioned in Uttar Pradesh under PMSG:MBY. ○ Experience must be supported by relevant completion/commissioning certificates. D. Financial Capacity ○ The bidder must demonstrate an Average Annual Turnover of 3 Crores in the last three financial years (2022–23, 2023–24, 2024–25). ○ A positive net worth as on the last day of the preceding financial year is mandatory. ○ Evidence must be submitted through audited annual reports/balance sheets along with a certificate from a Chartered Accountant. E. Technical Capability ○ The bidder must be empanelled with UPNEDA for PM Surya Ghar Muft Bijli Yojana implementation. ○ All works (design, supply, installation, testing, and commissioning) must comply with “PMSG:MBY Guidelines” and “UPERC Net-Metering Regulation.” ○ The bidder must ensure registration of each beneficiary on the National Portal and JanSamarth Portal, completing all mandatory steps as per scheme requirements. ○ DCR Solar Modules with a minimum 25-year warranty and Solar Inverters with a minimum 8-year warranty must be provided. F. Non-Blacklisting Declaration ○ The bidder must submit a notarized affidavit declaring that they have not been blacklisted, debarred, or suspended by any State/Central Government department or agency. ○ The affidavit must also confirm that the bidder has not engaged in collusion, undue influence, or misrepresentation in connection with the tender. G. Mandatory Submission of Methodology and Implementation Plan ○ The bidder must provide a detailed methodology and implementation plan outlining the approach to design, supply, installation, testing, commissioning, and post-installation support for Solar PV systems. ○ The plan should clearly demonstrate timelines, beneficiary registration, manpower deployment, quality assurance measures, and mechanisms for ensuring long-term functionality and service delivery through district-level service centres.
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Currency of Quotation	Quotations shall be quoted in in the currency indicated in the portal.
Joint Venture, Consortium or Association	If the Bidder is a group of legal entities that will form or have formed a Joint Venture (JV), Consortium or Association for the Bid, they shall confirm in their Bid that : (i) they have designated one party to act as a lead entity, duly vested with authority to legally bind the members of the JV, Consortium or Association jointly and severally, which shall be evidenced by a duly notarized Agreement among the legal entities, and submitted with the Bid; and any of the parties in the JV or Consortium may be designated as the lead entity ; (ii) if they are awarded the contract, the contract shall be entered into, by and between UN GCNI and the designated lead entity, who shall be acting for and on behalf of all the member entities comprising the joint venture, Consortium or Association.
Only one Bid	The Bidder (including the Lead Entity on behalf of the individual members of any Joint Venture, Consortium or Association) shall submit only one Bid, either in its own name or, if a joint venture, Consortium or Association, as the lead entity of such Joint Venture, Consortium or Association. Bids submitted by two (2) or more Bidders shall all be rejected if they are found to have any of the following: a) they have at least one controlling partner, director or shareholder in common; or b) any one of them receive or have received any direct or indirect subsidy from the other/s; or b) they have the same legal representative for purposes of this RFQ; or c) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about, or influence on the Bid of, another Bidder regarding this RFQ process; d) they are subcontractors to each other's Bid, or a subcontractor to one Bid also submits another Bid under its name as lead Bidder; or e) some key personnel proposed to be in the team of one Bidder participates in more than one Bid received for this RFQ process. This condition relating to the personnel, does not apply to subcontractors being included in more than one Bid.
Price variation	No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted at any time during the validity of the quotation after the quotation has been received.
Alternative Quotes	If alternative quote is permitted, it may be submitted only if a conforming quote to the RFQ requirements is submitted. Where the conditions for its acceptance are met, or justifications are clearly established, UN GCNI reserves the right to award a contract based on an alternative quote. If multiple/alternative quotes are being submitted, they must be clearly marked as "Main Quote" and "Alternative Quote" directly in the portal and in any supporting document as relevant.

Contact Person for correspondence, notifications and clarifications	Must be submitted directly in the portal using the messaging functionality. Any delay in UN GCNI 's response shall be not used as a reason for extending the deadline for submission, unless UN GCNI determines that such an extension is necessary and communicates a new deadline to the Proposers.
Right not to accept any quotation	UN GCNI is not bound to accept any quotation, nor award a contract or Purchase Order
Right to vary requirement at time of award	At the time of award of Contract or Purchase Order, UN GCNI reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.
Publication of Contract Award	UN GCNI will publish the contract awards valued at USD 100,000 and more on the websites of the CO and the corporate UN GCNI Web site.
Policies and procedures	This RFQ is conducted in accordance with UNGCNI procurement policy for any deeply information please refer to https://globalcompact.in/about
UNGM registration	Any Contract resulting from this RFQ exercise will be subject to the supplier being registered at the appropriate level on the United Nations Global Marketplace (UNGM) website at www.ungm.org. The Bidder may still submit a quotation even if not registered with the UNGM, however, if the Bidder is selected for Contract award, the Bidder must register on the UNGM prior to contract signature.

SECTION 2.2: RFQ SPECIFIC INSTRUCTIONS

General Conditions of Contract	Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to the General Conditions of Contract. Applicable GTC: https://www.google.com/search?q=General+Terms+and+Conditions+%2F+Special+Conditions+for+Contract.&og=8. (Refer Annex 5: General Terms and Conditions for Contracts) Applicable Terms and Conditions and other provisions are available at https://globalcompact.in
Special Conditions of Contract	Liquidated Damages: 0.5% of total contract value per week up to maximum of 5% of the total contract amount. Next course of action: Cancellation of PO/Contract.
Duties and taxes	All prices must: ☒ be exclusive of Goods and Services Tax (GST)
Language of quotation	ENGLISH Including documentation including catalogues, instructions and operating manuals.
Quotation validity period	Quotations shall remain valid for 120 days from the deadline for the Submission of Quotation.
Payment Terms	Within 30 days upon UN GCNI’s acceptance and receipt of invoice.
Conditions for Release of Payment	☒ Written Acceptance of Goods & Services, based on full compliance with RFQ requirements. ☒ 100% of <u>goods value</u> after successful delivery and acceptance of goods. ☒ 100% of <u>services value</u> after successful completion of services. (Refer Annex-7 - Forms for release of payments)
Clarifications	Requests for clarification from bidders will not be accepted any later than 4 days before the submission deadline.
Evaluation method	The Contract or Purchase Order will be awarded to the lowest price substantially compliant offer. Note: UN GCNI shall verify the financial capacity of the bidder and has the authority to seek references from concerned parties & bidders. UN GCNI shall conduct physical inspection of the bidder’s plant, factory, branches or other places where business transpires, and UN GCNI had the right to reject any bid if submitted by a contractor whom investigation leads to a result that he is not Financially sound.
Documents to be submitted/ Evaluation	☒ Full compliance with all requirements as specified in Annex 1 ☒ Full acceptance of the UN GCNI General Terms and Conditions of Contract (Refer Annex 5: General Terms and Conditions for Contracts)

criteria	<i>Compliance on the following requirements:</i> ☑ Registration certificate- Company Registration/ GST registration/ UPNEDA empanelment registration/ etc. ☑ Descriptive Literature: Bidders shall provide full technical details of products being offered, including technical specifications. ☑ Authorization of the company (OEM) (if Supplier is not the manufacturer). ☑ Documents showing Average Annual financial turnover, as per audited balance sheet and Profit & Loss account, for the last three years. ☑ Documents showing that the bidder has Supplied at least 40% of the bid quantity to private organisation/NGO/private sector as a proof of its current existence/operation. UN GCNI may conduct Site visits/checks to these sites if required. ☑ Documents showing that the bidder has minimum 3 (Three) years of experience in supply and installation rooftop solar systems. Notes: Bidders meeting above listed criteria are required to submit evidence (details / documents) in support – on or before 30 September 2025.
Type of Contract to be awarded	https://popp.undp.org/document/contract-face-sheet-goods-and-or-services (Goods and-or Services)
Expected date for contract award	30 September 2025
Pre-Dispatch Inspection	The goods shall not be dispatched unless a provisional report of functioning is submitted to UNGCNI. The UN GCNI may conduct inspection at any time as it deems fit. The related costs of the pre-dispatch inspection for the first inspection of goods shall be borne by the UN GCNI, whether the Goods are in conformity with the Specifications of the Contract or not. Should any inspected or tested goods fail to conform to the specifications, the UN GCNI may reject them, and the bidder shall be responsible for the cost of re-inspection and re-shipment.

ANNEX 1: SCHEDULE OF REQUIREMENTS

This RFQ invites bids for the supply, installation, and commissioning of 500 Solar Photovoltaic (PV) systems for PMAY households in Varanasi, Uttar Pradesh. The proposed systems aim to provide clean and reliable electricity access to beneficiaries, thereby promoting sustainable energy usage, reducing greenhouse gas emissions, and supporting India's renewable energy transition goals.

1. Background

Airports today are not just transit hubs—they are economic engines that influence urban form, generate employment, and catalyze community development in their surrounding areas. However, in India, growth around airports often proceeds without structured planning, resulting in challenges such as informal settlements, patchy infrastructure, and poor public service delivery. This restricts opportunities for inclusive growth and hinders the potential of communities living in the airport peripheries.

The Airports Authority of India (AAI), recognizing this development gap, has launched various CSR initiatives across India to uplift underserved communities near airports. These initiatives have spanned sectors such as healthcare, clean energy, childcare, women's empowerment, and digital inclusion. Building on its successful models in states like Jharkhand and Assam, AAI now proposes a holistic community development project in Varanasi, Uttar Pradesh—a city with immense spiritual, cultural, and economic importance.

Titled "**Strengthening Varanasi's Resilience: A Holistic Approach to Sustainable Development**", the initiative will be implemented by **UN Global Compact Network India (UN GCNI)** and monitored by **UNDP India**. It adopts a multi-stakeholder, ecosystem-based approach to build long-term resilience and empower communities around Varanasi Airport—especially marginalized households and women. The intervention aims to align the community's capabilities with airport-linked value chains and promote sustainable infrastructure and equitable access to services.

A key pillar of this initiative is the deployment of **Solar Housing Kits for 500 PMAY households (2 kw each)**, many of whom fall under the Economically Weaker Section (EWS). Varanasi has approximately 2.25 lakh households and 3.26 lakh electricity connections, with energy demand continuing to rise. The Government of Uttar Pradesh, supported by ₹225 crore in subsidies, is implementing a rooftop solar program targeting 25,000 homes. Within this framework, this sub-project will address energy poverty in PMAY households by ensuring affordable, reliable, and clean energy through solar home systems—helping lower utility costs, increase disposable income, and promote climate action at the grassroots level.

2. Objective

The selected bidder shall be responsible for the procurement, supply, installation, training, and commissioning of rooftop solar housing kits for 500 PMAY households located around Varanasi Airport, Uttar Pradesh, under the Corporate Social Responsibility (CSR) initiative of the Airports Authority of India (AAI), implemented by UN Global Compact Network India (UN GCNI) and monitored by UNDP India.

This intervention forms a critical component of a larger effort to advance climate-responsive infrastructure, promote inclusive clean energy access, and enhance the livelihood resilience of economically weaker households. By solarizing PMAY homes, the initiative seeks to reduce household electricity expenditure, improve energy reliability, and minimize the environmental impact of growing urban energy demand. The project also aligns with national and state renewable energy goals while reinforcing AAI's commitment to equitable and sustainable community development in airport-adjacent areas.

Specific objectives of the RFQ include providing detailed information to the vendor about the following:

- Deliver and transport all solar kit components to designated PMAY household locations, ensuring secure handling and packaging.
- Conduct beneficiary sensitization and training sessions with hands-on demonstrations and user-friendly materials in local language.
- Complete the installation and commissioning of solar systems, using certified, corrosion-resistant materials and ensuring safety compliance.
- Provide a 10-year warranty for system components and a 5-year operations and maintenance (O&M) support post-installation.
- Ensure installation and operationalization of all systems within **4 months** of RFQ allotment.
- Provide detailed operational manuals, maintenance guides, and warranty documents in both English and Hindi.
- Include all accessories, tools, manpower, and minor works necessary to ensure full functionality of each solar kit within the quoted cost.
- Restore installation sites to clean, usable condition, dispose waste responsibly, and ensure full adherence to UN GCN's Social and Environmental Safeguards throughout implementation.

Note: The remaining cost, after applying the subsidy facilitated by the implementing agency, shall be paid by UNDP based on the L1 (lowest bidder) rates. UNGCN has already secured approvals and finalized the process for ensuring that the subsidy amount is credited directly into the agency's account.

3. Key Features and Operational Scope of

3.1. Technical Specifications

Category	Specification / Requirement
Project Type and Capacity	• Each rooftop system capacity: 2 kW. • Project to be executed under PM Surya Ghar Muft Bijli Yojana (PMSGMBY) in Capex Mode.
Solar Panel	• Capacity: 550Wp per module. - No. of Modules: 4 per system. • Type: Mono/Polycrystalline. • Warranty: 25 years. • Brand – Adani, Tata Power, Vikram, Renewsys, Jakson Solar etc.

Category	Specification / Requirement
Charge Controller	• 24V rating. • MPPT technology. • Max SPV Current: 50 AMP. • Efficiency: >95%. • Switching Device: Power MOSFET. • Ingress Protection: IP-20. • Operating Temperature: 0°C to 50°C.
Mounting Structure	• 2 kW Standard Structure (suitable for rooftop installations).
DC Junction Box	• 1 Unit per system.
Cables	• DC Cable: 30 Metres. • AC Cable: 20 Metres.
Connectors	• 2 Pairs of MC4 Connectors per system.
Other Accessories	• Fasteners. • Cable Tie. • Crimping Tool. • Earthing Kit. • Lightning Arrestor.
Space Requirement	• 170 sq. ft. per 2 kW system.
Component Requirements	• Only DCR Solar Modules and Solar Inverters shall be installed.
Material Testing	• Major Material – Panels, Invertor , Structure – Testing at the manufacturers plant/Warehouse • Minor – Wires, Cables, Earthing Kits, Electrical accessories at the On-site godown (Contract Holders)
Compliance and Adherence	• Strict compliance with PMSG:MBY Guidelines and UPERC Net-Metering Regulations. • Mandatory registration of each beneficiary on the National Portal and JanSamarth Portal. • All applicable technical and quality standards as per PMSG:MBY Guidelines and UPERC Net-Metering Regulation must be followed.
Warranty and Maintenance	• Comprehensive Warranty and O&M for 5 years from commissioning date. • Solar PV Modules: Warranty of ≥25 years. - Solar Inverters: Warranty of ≥8 years. • Complete solar rooftop system covered against design, equipment, and spare part defects for 5 years. • Any identified defects during the 5-year period must be rectified/replaced by the Bidder at their cost. • Rectification/replacement must start within 7 days of defect

Category	Specification / Requirement
	identification. - Physical damage to the system, whether due to mishandling, external force, or negligence, shall be excluded from the scope of warranty and maintenance. - A Warranty Certificate must be furnished along with the Commissioning Report. - Post 5-year period: Annual maintenance to be undertaken by end-user/D.A.V./UPNEDA.

3.2. Operational Scope

- Design, supply, installation, testing, commissioning, and net-metering of 500 rooftop solar power plants (2 kW each) at PM Awas Houses in Varanasi
- Strict adherence to PMSG: MBY Guidelines and UPERC Net-Metering Regulations, with mandatory use of DCR solar modules and compliant inverters.
- Provide a 5-year comprehensive warranty and O&M for the complete system, with modules warranted for 25 years and inverters for 8 years. Defects must be rectified within 7 days at bidder's cost.
- Establish service centre's in Varanasi district and submit a verified list before installations.
- Payments linked to disbursement of 50% loan amount per beneficiary and 50% subsidy via the National Portal, with bidder's bank account details submitted for subsidy redemption.

General Notes

- All equipment must be new, unused, and conform to the latest Indian standards
- After-sales service and maintenance support must be available within India, preferably through authorized service centers.
- Vendors must ensure local training for operators and basic troubleshooting
- Products must be suitable for India, including high heat, humidity, and dust
- Spare parts availability for a minimum of 5 years after delivery

A.2. Place of Delivery and Distribution

S no	Place of Delivery	require items and with Minimum Technical Specification	Units
6	Varanasi, Uttar Pradesh	Solar housing kits with minimum 2 kW grid-connected rooftop system, MNRE/BIS certified, including PV modules, inverter, mounting structure, net-metering support, and cabling. Must include 25-year warranty on modules, 8-year inverter warranty, and 5-year comprehensive O&M support	500

A.3. Project Deliverables

The selected vendor shall complete the following deliverables within **eight (8) months** of the Purchase Order date:

S. No.	Activity Description	Documents to be Submitted (Evidence)	Timeline (within 8 months)	Payment %
1	Inception Report detailing implementation plan, work schedule, resource deployment, service centres, and beneficiary engagement strategy.	Inception Report (approved copy), Work Schedule (Gantt chart), Staffing Plan, Service Centre details, Beneficiary Mobilisation Plan.	By end of 15 Days	10%
2	Beneficiary Engagement, Material Order & readiness, Pre Dispatch Inspection, Site Inspection (Post Material reaches godown)	Beneficiary Engagement Report, Material Readiness & Order Document, Pre-Dispatch Inspection Certificate, Site Inspection & Material Receipt Report	By end of 30 Days	10%
3	Initial Installations (25%): Design, Supply, Installation, Testing, Commissioning, Net-Metering of 125 systems.	Work Completion Certificates, Net-Metering Approvals, Commissioning Report.	By end of Month 1.5	25%
5	Mid Installations (50%) – Completion of additional systems; compliance with PMSG:MBY guidelines and UPERC norms.	Work Completion Certificates, Net-Metering Approvals, Commissioning Report, Affidavit confirming DCR Modules & Inverters.	By end of Month 2	25%
6	Progress Report II – Documentation of total systems commissioned till date (75%), subsidy status, and troubleshooting.	Report with Commissioning Certificates, Photos, Portal Acknowledgments.	By end of Month 3	15%
7	Final Installations (100%) – Completion of all systems a cumulative capacity of 3000kW, with testing and commissioning.	Project Commissioning Report, Meter Sealing Certificates, Net-Metering Fee Receipts.	By mid-Month	15%
	Final Handover & Completion Report – Handover to beneficiaries, financial reconciliation, subsidy transfer.	Final Completion Report, Bank Account Details of bidder for subsidy transfer, Warranty Certificates, O&M	By end of Month 4	

S. No.	Activity Description	Documents to be Submitted (Evidence)	Timeline (within 8 months)	Payment %
		Plan (5 years), Service Centre List.		
	O&M Phase – Warranty & rectification/replacement within 7 days of defect (post-project).	Comprehensive Warranty Certificate, O&M Plan, Service Centre Commitment.	Post-commissioning	

Note:

- **Payment terms should be followed**
1. **UNDP Contribution – UNDP/UN GCNI will cover only the remaining cost, after applying the subsidy facilitated by the implementing agency, based on L1 (lowest bidder) rates. UN GCNI has already secured the necessary approvals and finalized the process to ensure that the subsidy amount is credited directly to the agency's account.**
 2. **Subsidy Component (Beneficiary Contribution) : The remaining cost of the intervention (beyond the UNDP-supported share) will be covered through a government or institutional subsidy, which the implementing agency will facilitate. This subsidy is not paid by UNDP but is arranged separately and may be disbursed directly to the vendor or through another channel, depending on the subsidy scheme.**
- "Payment %" in the Table: The percentage listed under "Payment %" refers only to the portion of the total contract value that will be paid by UNDP/UN GCNI. It does not include the subsidy amount.
 - Completion of 500KW (50%) shall be deemed valid only upon submission of proof of compliance with PMSG:MBY guidelines and UPERC norms.

Warranty:

All equipment supplied under this RFQ shall carry warranty coverage as per the schedule below. The vendor shall provide comprehensive onsite warranty support—including parts and labor—throughout the warranty period.

Item Category	Warranty Period
Solar Housing Kits	• The warranty period extends to twenty-five (25) years for the solar PV modules and Eight (8) years for the solar inverters. Physical damage to the system, whether due to mishandling, external force, or negligence, shall be excluded from the scope of warranty and maintenance.

General Note

- Critical failures (equipment downtime impacting core functionality) must be attended onsite within 48 hours.

- Non-critical issues (cosmetic faults, minor software bugs) must be addressed within 72 hours.
- Overview of available warranty extension options for main components.
- Cost associated with warranty replacements during the warranty period will be borne by the supplier.

During the project implementation, UN GCNI will ask for recurring progress monitoring reports for the follow-up of the works.

Supplier shall define an assets' tracking method to ensure the proper record of the systems related to the serial numbers of the components and its final location.

B. Timeline: 4 months

The bidder should acknowledge that the project schedule provided as part of the proposal is integral part of this bid and cannot be changed after awarding without prior agreement with UN GCNI in terms of timeline and activities.

The bidder is requested to factor the following tasks and any other related into the submission of timelines.

1. Initiation Phase: Planning of shipment/delivery activities to have all the necessary equipment /mechanisms/ materials. Includes obtention of all necessary local permits and conditions.
2. Training of beneficiaries and obtention of HSEE documents from community members.
3. Development of the design package for the installation of the systems, in accordance with the terms of reference and local design regulations and rules, including but not by limited by verification of the accepted loads (such as wind and rain loads, etc.) - the package will be validated with UN GCNI.
4. Mobilization, site clearance and preparation, including/not be limited to ground conditioning, removal of obstacles and vegetation, other related activities.
5. Delivery all necessary equipment, mechanisms, materials, manpower to commence the site work,
6. Site work implementation and installation activities
7. Testing and commissioning of systems in the presence of beneficiaries and UN GCNI representative.
8. Handover of Assets
9. Demobilisation - Includes cleaning of the site from the possible debris resulted from the site works activities.
10. Honouring Service/Maintenance Contracts as agreed - Includes the remote support and local oversite.

C. Implementation Plan/Proposed System plan:

UN GCNI will issue the dispatch instruction to the successful bidders. Dispatch instructions will include the address of the land/site wherein the machines and the system are going to be deployed and contact details of UN GCNI and/or its authorized official.

After the Award, the contractor shall plan the sequence of work i.e manufacture, supply, installation to meet the above stated dates of successful completion of facilities and shall ensure all work, manufacture, factory testing, inspection, shipment, installation of the equipment in accordance with the required sequence.

The vendor is requested to define a common deployment protocol for all teams on site to ensure the homogenization and quality of the system's installation, commissioning and handing over. On this,

suppliers are requested to have at least one project engineer on site to train the local teams for replication in the installation of the rest of the sites.

5.1. Detailed Vendor Commitments and Execution Protocols

5.1.1 Technical Support

- The vendor must assign qualified technical officers responsible for the delivery, installation, commissioning, and post-handover support of solar housing kits.
- A technical support and helpdesk plan must be submitted, detailing:
 - Designated service personnel for each block/cluster and their contact details.
 - A clear escalation matrix for service and complaint redressal.
 - 24x7 emergency on-call support mechanism, especially during the warranty period.
- Support staff must be trained in solar system operation, battery diagnostics, inverter configuration, net-metering protocols, and basic troubleshooting.

5.1.2. Quality Control and Inspection Requirements

- a) Pre-Dispatch Inspection and Documentation
- Each solar housing kit must be inspected at the warehouse or vendor's facility prior to shipment.
- The vendor must submit:
 - Quality Control Test Reports for:
 - Solar PV modules (output wattage, cell performance)
 - Inverter performance and compliance
 - Battery capacity, charge/discharge test results
 - Test reports must mention serial numbers and actual measurement values.
 - Pre-Dispatch Inspection (PDI) certificate and relevant MNRE/BIS compliance certificates for each component.
- b) On-Site Delivery and Installation Inspection
- Upon delivery and installation at beneficiary households, inspection must be conducted with UN GCNI/UPNEDA/D.A.V. officials.
- Each inspection must verify:
 - Physical integrity and packaging of components.
 - Inclusion of all accessories (cables, connectors, mounting hardware, manuals).
 - Initial power-on test of the solar system.
 - Visual conformity to the system design and site layout.

5.1.3. Post-Installation Functional Testing

Each solar kit must be tested to ensure:

- PV Modules: Voltage and current output under sunlight, tilt and angle installation verification.
- Battery: Initial charge level, discharge test, protection circuit check.
- Inverter: Startup diagnostics, AC output verification, load-handling test.
- Load Functionality: LED lights, fan, mobile charger points must operate smoothly.
- Safety Components: Earthing, surge protection, DC/AC isolators must be functional.
- Testing data and performance metrics must be recorded and submitted per household.

5.1.4. Safety and Compliance Checks

- Conduct earthing and insulation resistance testing of the entire solar setup.
- Ensure all mounting structures are securely installed with corrosion-resistant materials.
- Confirm adherence to MNRE technical guidelines, BIS, and UPERC Net-Metering Regulations.
- If minor civil adjustments (e.g., roof leveling, anchoring) are needed, vendor must guide and support safe execution.

5.1.5. Final Acceptance and Certification

After successful commissioning at each site, the vendor shall submit:

- Commissioning Note and Material Handover Certificate, co-signed by the beneficiary and D.A.V./UN GCNI representative.
- Geo-tagged photos of installed systems.
- Net-metering completion report, sealing certificate, and application receipt.
- Beneficiary-wise functional test sheet with remarks and sign-off.
- Training attendance sheet and confirmation of operational handover.
- Final payment and warranty initiation shall only begin post-approval of these documents.

5.1.6. Handover and Taking Over Process

- Vendor will be informed of designated PMAY household locations in Varanasi by D.A.V./UN GCNI.
- The vendor shall:
 - Coordinate installation with household members.
 - Handle safe unloading, system assembly, and commissioning.
 - Manage transport, logistics, and insurance of all system components.
- A jointly signed Handover cum Commissioning Certificate must be completed for each installation.
- Vendor should be submit Beneficiary feed back form for and Thanks letters from stakeholders for each installations

5.1.7. Replacement and Warranty Obligations

- Vendor must replace any damaged/defective components (due to transit or system fault) within 15 days of notice at no cost.
- Warranty terms:
 - Solar PV Modules: Minimum 25 years (performance-based)
 - Inverter: Minimum 8 years
 - Battery & Balance of System: Minimum 5 years
- The vendor remains responsible for all warranty claims, maintenance visits, and spare part replacements as part of the O&M plan.

5.1.8. Standards, Safety, and Environmental Compliance

- Vendor must ensure:
 - Full compliance with PMSGMBY Guidelines, MNRE specs, BIS standards, and UPERC Regulations.
 - Electrical safety (e.g., reverse polarity protection, overload safeguards).
 - Environmental safeguards—non-toxic materials, recyclable packaging, minimal rooftop impact.
- The battery component must be linked to authorized recyclers for end-of-life collection and disposal.

5.1.9 Compliance During Execution

- Any deviation from agreed specifications must be corrected at the vendor's own cost and risk.
- UN GCNI/D.A.V. reserve the right to conduct random or structured inspections.
- Installation quality, safety, and system operability will be continuously monitored.

5.1.10 Post-Handover Support and Reporting

- After commissioning, the vendor must:
 - Submit all manuals, warranty cards, and service documentation per household.
 - Conduct refresher training or operational demonstrations upon request.
 - Provide monthly/quarterly maintenance reports to UN GCNI during the 5-year O&M period.
 - Maintain an active line of communication with D.A.V. and beneficiaries to ensure complaint redressal and uptime.

NOTES:

1. The products/parts of machines recalled by the manufacturer/ bidder/ supplier at the manufacturers/ bidder/ supplier cost if rejected by UN GCNI/end user because of the problems with quality. The supplier/ bidder/ manufacturer will be obliged to replace the products/parts of system in question at its own cost with a new one of acceptable quality.
2. The supplier will be responsible for protection of materials, property and equipment before successful delivery and handover to UN GCNI or to its designated partner agency.

Unit prices quoted must be inclusive of all costs necessary to supply these items, including delivery, warranty, transport cost, insurance, materials, installation, training, and commissioning etc.

Delivery Requirements

Delivery Requirements	
Delivery date and time	Bidder shall deliver and commission the goods within 1 months after the issuance of the Contract.
Delivery Terms (INCOTERMS 2020)	DAP - Deliver at Place. <u>Note:</u> 1. All the damages during transit will be the responsibility of the vendor. 2. Proper challan including signature of the receiver should be submitted to UN GCNI 3. The bidder/supplier will be responsible for protection of materials, property and equipment before successful delivery, installation and handover to UN GCNI.
Customs clearance (must be linked to INCOTERM)	☒ Supplier/bidder
Exact Address(es) of Delivery Location(s)	District Headquarters of Varanasi (Uttar Pradesh) Detailed addresses and contact details of end - users will be provided at the time of issuance of the Contract. Latitudes and Longitudes are provided in the Terms of Reference.
Training on Operations and Maintenance	Training on Operation and Maintenance (O&M) of the installed equipment for the beneficiaries' representatives (end users and beneficiaries' staff maintenance crews) in each site and provision of training materials and O&M manuals.
Warranty Period	• Solar PV modules shall carry a minimum 25-year performance warranty and 10–12 year product warranty. • Solar inverters shall be provided with a minimum 8-year warranty. • Batteries (if applicable) shall have a warranty of 3–5 years for lead-acid or 5–10 years for lithium-ion. • Mounting structures and balance of system components shall carry warranties ranging from 1–10 years as per industry standards.
After-sales service and local service support requirements	Technical Support must be provided by appointed and qualified technical officers. Vendor technical support and/or helpdesk contact information and procedures of local escalation procedures shall be provided. The awarded vendor must remain at the disposal of the beneficiary for 12 month (Defect Liability Period)

Delivery Requirements	
	after Hand-Over.

THE QUOTATION SUBMITTED ARE IN ACCORDANCE WITH THE REQUIREMENTS
SPECIFIED UNDER ANNEX 1: SCHEDULE OF REQUIREMENTS:

YES

NO

ANY DEVIATIONS MUST BE LISTED BELOW:

Signature: _____

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap to enter a date.

ANNEX 2: QUOTATION SUBMISSION FORM

Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	Click or tap here to enter text.	Date: Click or tap to enter a date.

Company Profile

Item Description	Detail
Legal name of bidder or Lead entity for JVs	Click or tap here to enter text.
Legal Address, City, Country	Click or tap here to enter text.
Website	Click or tap here to enter text.
Year of Registration	Click or tap here to enter text.
Legal structure	Choose an item.
Are you a UNGM registered vendor?	☐ Yes ☐ No If yes, insert UNGM Vendor Number

Quality Assurance Certification (e.g. ISO 9000 or Equivalent) <i>(If yes, provide a Copy of the valid Certificate):</i>	☒ Yes ☐ No			
Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? <i>(If yes, provide a Copy of the valid Certificate):</i>	☒ Yes ☐ No			
Does your Company have a written Statement of its Environmental Policy? <i>(If yes, provide a Copy)</i>	☒ Yes ☐ No			
Does your organization demonstrate significant commitment to sustainability through some other means, for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues <i>(If yes, provide a Copy)</i>	☒ Yes ☐ No			
Is your company a member of the UN Global Compact	☒ Yes ☐ No			
Bank Information	Bank Name: Click or tap here to enter text. Bank Address: Click or tap here to enter text. IBAN: Click or tap here to enter text. SWIFT/BIC: Click or tap here to enter text. Account Currency: Click or tap here to enter text. Bank Account Number: Click or tap here to enter text.			
Previous relevant experience: 3 contracts				
Name of previous contracts	Client & Reference Contact Details including e-mail	Contract Value	Period of activity	Types of activities undertaken

Bidder's Declaration

Yes	No	
☐	☐	Requirements and Terms and Conditions: I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them.
☐	☐	I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period.
☐	☐	Ethics: In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.
☐	☐	I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct : https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN.
☐	☐	Conflict of interest: I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation's Point of Contact.
☐	☐	Prohibitions and Sanctions: I/We hereby declare that our firm, ultimate beneficial owners, affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization.
☐	☐	Bankruptcy: I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.
☐	☐	Offer Validity Period: I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.
☐	☐	I/We understand and recognize that you are not bound to accept any Quotation you receive, and we certify that the goods offered in our Quotation are new and unused.
☐	☐	By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorised by the Organization/s to make this declaration on its/their behalf.

Signature: _____

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap to enter a date.

ANNEX 3: TECHNICAL AND FINANCIAL OFFER - GOODS

Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 2: Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	Click or tap here to enter text.	Date: Click or tap to enter a date.

Technical Offer

For Supply, Installation, and Commissioning of, Supply, Rooftop Solar Photovoltaic (PV) Systems for PMAY Households in Varanasi, Uttar Pradesh

Provide the following:

1. Company profile - a brief description of your qualification and capacity that is relevant to the Scope of RFQ.
2. A brief method statement and implementation plan.
3. Descriptive Literature (Technical compliance from OEM): **Bidders shall provide full technical details of products being offered, including technical sheets and pictures showing details and general views. Specific details of items offered should be clearly stated as standard catalogues may offer options**
4. Technical offer should encompass detailed specifications, including make, complying standards, relevant certificate as applicable for each of the component proposed to be supplied by the bidder under the RFQ.
5. **Any deviation from the specification and/or any other requirements of this RFQ must be disclosed by the bidder in writing.**
6. Registration certificate.
7. Manufacturer's Authorization of the company (OEM), if Supplier is not the manufacturer.
8. Documents showing Average Annual financial turnover, as per audited balance sheet and Profit & Loss account, during the last three financial years shall be at least INR 3 Crores, considering single or consortium bidders.
9. Documents showing that the bidder has a minimum of 3 (three) years of experience in the **supply, installation, testing, and commissioning of solar PV systems** (including rooftop/off-grid/ground-mounted installations) in reputed organizations.
10. Documents showing that the bidder has **supplied and commissioned at least 10 similar solar PV systems** to private organizations/NGOs/public sector/government organizations, and that these systems are currently operational. Proof in the form of purchase orders/contracts, commissioning certificates, photographs of the installed systems, and/or any other valid evidence of their ongoing operation must be provided. UN GCNI reserves the right to conduct site visits or verification checks of these installations as part of the technical evaluation process.

Compliance sheet:

Minimum technical requirements	Supplier comments on compliance of minor deviations to the required specifications/ Scope indicated in this RFQ

THE OFFERED PRODUCTS ARE IN ACCORDANCE WITH THE REQUIRED TECHNICAL SPECIFICATIONS AND REQUIREMENTS under RFQ/xxx/IND-2025:

YES

NO

ANY DEVIATIONS MUST BE LISTED BELOW:

I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.

Exact name and address of company

Company Name Click or tap here to enter text.

Address: Click or tap here to enter text.
Click or tap here to enter text.

Phone No.: Click or tap here to enter text.

Email Address: Click or tap here to enter text.

Authorized Signature: _____

Date: Click or tap here to enter text.

Name: Click or tap here to enter text.

Functional Title of Authorised

Signatory: Click or tap here to enter text.

Email Address: Click or tap here to enter text.

Financial Offer

For Supply, Installation, and Commissioning of, Supply, Rooftop Solar Photovoltaic (PV) Systems for PMAY Households in Varanasi, Uttar Pradesh

Currency of the Quotation: Click or tap here to enter text.

INCOTERMS: Click or tap here to enter text.

Description (MANDATORY REQUIREMENTS)	UOM	Qty	UNIT PRICE DAP (Incoterm 2010) FINAL DESTINATION	TOTAL PRICE DAP (Incoterm 2010) FINAL DESTINATION
For Supply, Installation, and Commissioning of, Supply, Rooftop Solar Photovoltaic (PV) Systems for PMAY Households in Varanasi, Uttar Pradesh	Each			
Total Goods Price with details				
Transportation Price				
Insurance Price				
Installation Price				
Commissioning and Training Price				
Warranty				
After sales Service				
Specify Other Costs, if any				
QUOTATION TOTAL (without GST) Note: Evaluation will be done on tax-exclusive basis.				
Duty/ Tax (Nature and amount of each tax / duty component should be clearly specified)				

NOTE: Quoted price must be inclusive of all costs necessary to supply these items, including delivery, warranty, transport cost, insurance, materials, installation, training and commissioning etc.

Currency of the Quotation: Click or tap here to enter text.

INCOTERMS: Click or tap here to enter text.

Description (OPTIONAL REQUIREMENTS) - Not be considered for evaluation. UN GCNI or beneficiary (Partner Government agency/Department, or any other agency appointed by them) will reserve the right to avail extended warranty at the later stage.	Qty	UNIT PRICE DAP (Incoterm 2010) FINAL DESTINATION	TOTAL PRICE DAP (Incoterm 2010) FINAL DESTINATION
ADDITIONAL OPTIONAL REQUIREMENTS			
Extended on-site warranty package for high value components <u>per year</u> beyond standard warranty duration.			
Specify any other cost, if any			
Duty/ Tax (Nature and amount of each tax / duty component should be clearly specified)			
TOTAL			

Compliance with Requirements

	You Responses
--	----------------------

	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter - offer
Minimum Technical Specifications	☐	☐	Click or tap here to enter text.
Delivery Term (INCOTERMS)	☐	☐	Click or tap here to enter text.
Delivery Lead Time	☐	☐	Click or tap here to enter text.
Warranty and After-Sales Requirements	☐	☐	Click or tap here to enter text.
Validity of Quotation	☐	☐	Click or tap here to enter text.
Payment terms	☐	☐	Click or tap here to enter text.
Other requirements <i>[pls. specify]</i>	☐	☐	Click or tap here to enter text.

Other Information:

Estimated weight/volume/dimension of the Consignment:	Click or tap here to enter text.
Country/ies of Origin: <i>(if export licence required this must be submitted if awarded the contract)</i>	Click or tap here to enter text.

I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.

<i>Exact name and address of company</i> Company Name Click or tap here to enter text. Address: Click or tap here to enter text. Click or tap here to enter text. Phone No.: Click or tap here to enter text. Email Address: Click or tap here to enter text.	Authorized Signature: _____ Date: Click or tap here to enter text. Name: Click or tap here to enter text. Functional Title of Authorised Signatory: Click or tap here to enter text. Email Address: Click or tap here to enter text.
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ANNEX 4: SITE SPECIFIC DETAILS



Rapport de
faisabilité_Mali_25021

ANNEX 5: FORMS FOR RELEASE OF PAYMENTS

FORM A: "CONSIGNEE ACCEPTANCE CERTIFICATE"

(To be given by consignee's authorized representative)

The following goods have been received.

- 1.Name of the item supplied (with Make & Model) :-
2. Purchase Order/Contract No :-
3. Name of the Supplier:-
4. No. of Units supplied:-
5. Place of destination:-
6. Invoice No. & Date:-
7. Name and Address of the Consignee:-
8. Date of receipt by the Consignee:-

The undersigned hereby certifies that the aforesaid goods have been received in good working condition and accepted.

Signature_____

Name_____

Designation with stamp_____

Date_____

Countersigned by:

Signature_____

Name_____

Date_____

NOTE This certificate is to be filled up and issued by authorized representative of the consignee and is to be duly stamped and countersigned by the supervisor.

FORM B: SATISFACTORY INSTALLATION, TRAINING & COMMISSIONING CERTIFICATE

This is to certify that the goods as detailed below have been satisfactorily installed and commissioned and training provided in respect of their operational use:

1. Purchase Order/ Contact No:_____ date _____
2. Description of the machinery (with make & model no.):_____
3. Batch/Serial Number(s) of the goods:_____
4. Quantity:_____
5. Name of the consignee:_____

The supplier has fulfilled his contractual obligation with regard to the following services:

- Satisfactory Installation, Performance and commissioning/start-up of machinery.
- Furnishing of tools required for assembly and / or maintenance of the
.....(Enter name of machinery with make & model)
- Furnishing detailed operation and maintenance manual for each item of supply at each location.
 - Training of the operators/users in operating the equipment to the satisfaction of the consignee.

Signature_____

Name_____

Designation with stamp_____

Date_____

Countersigned by:

Signature_____

Name_____

Date_____

NOTE This certificate is to be filled up and issued by representative of the consignee and is to be duly stamped and countersigned by the supervisor.