

Hiring of a Sports Equipment Procurement & Supply Vendor for Government Schools under the DigiArivu Initiative

Issued by: United Nations Global Compact Network India (UNGCNI)

Engagement Type: Financial Procurement & Deliverables-Based Contract

Target Geography: Kanchipuram District, Tamil Nadu

Target Institutions: 5 Government Schools

Project Theme: Physical Education Strengthening, Sports Infrastructure Enablement

Engagement Context Statement

“This engagement is undertaken as part of a financial procurement arrangement led by the United Nations Global Compact Network India (UNGCNI) under the DigiArivu: STEM & Digital Learning Initiative (Sports Infrastructure Component). The selected vendor shall be contracted for the procurement, supply, and delivery of approved sports equipment and allied accessories to the identified government schools. This agreement is financial in nature, and UNGCNI shall engage the vendor as the primary procuring entity responsible for fulfilment of all measurable deliverables under the approved equipment list.”

1. Background and Context

1.1 UNGCNI is implementing the DigiArivu Initiative to strengthen holistic learning ecosystems in government schools.

1.2 District-level consultations and needs assessments confirm gaps in structured sports infrastructure and availability of quality sports equipment across schools in Kanchipuram district.

1.3 School-level requirements have been validated through headmaster consultations and cross-referenced with needs uploaded on the NSNOP portal.

1.4 To promote physical well-being, structured sports participation, and inclusive extracurricular engagement, the project will provide standardised, durable sports equipment across five identified schools.

1.5 This ToR is issued to identify and engage a vendor capable of fulfilling financial procurement, supply, and delivery of approved sports kits as per defined specifications.

2. Objective of the Engagement

To engage a competent vendor for:

a) Procurement and supply of approved sports equipment as per the consolidated equipment list for 5 government schools in Kanchipuram district.

b) Ensuring timely delivery, asset documentation, and acknowledgement from school authorities for all supplied items.

3. Scope of Work

3.1 Procurement Responsibilities

The selected vendor shall:

a) Procure and supply approved sports equipment, including but not limited to:

- Carrom Boards

- Badminton rackets, shuttlecocks, and nets
- Volleyballs and nets
- Footballs and marking cones
- Boxing gloves and headguards
- Hockey sticks and balls
- Skipping ropes
- Shot Put Ball
- Running and sports apparel (as approved)
- Weight training equipment and accessories
- Measurement Tapes
- Punching bags and allied training equipment

b) Ensure all equipment supplied is:

- New, unused, and free from manufacturing defects
- Compliant with standard sports safety norms
- Durable and suitable for secondary and higher secondary students
- Appropriately packaged to prevent transit damage

c) Provide manufacturer warranty (where applicable).

3.2 Delivery & Documentation Responsibilities

The vendor shall:

a) Deliver equipment to the designated schools in Kanchipuram district as instructed by UNGCNI.

b) Provide:

- Delivery challans
- Item-wise quantity confirmation
- Asset inventory sheet
- Acknowledgement from school Headmaster / authorised representative

c) Coordinate with UNGCNI district teams for delivery scheduling.

4. Core Deliverables

Deliverable Category	Expected Output
Procured Equipment	Complete sports kit set delivered to 5 schools
Documentation	Delivery challans, asset inventory logs, acknowledgement letters
Warranty Compliance	Warranty details for applicable products
Delivery Timeline	Fulfilment within agreed project schedule

5. Vendor Eligibility Criteria

The vendor must demonstrate:

- Proven experience in sports equipment procurement and supply, preferably to institutions or schools
- Capability to supply branded, quality-assured sports products
- Established logistics and distribution capacity within Tamil Nadu
- Ability to deliver complete order without subcontracting risk
- Compliance with applicable tax and statutory requirements

6. Reporting Structure

6.1 The selected vendor will report directly to UNGCNI HQ for procurement milestones and delivery confirmation.

6.2 The vendor must adhere to:

- UNGCNI documentation and reporting formats
- Delivery evidence requirements
- Financial invoice and GST compliance standards

7. Financial and Procurement Terms

7.1 This engagement is strictly financial and procurement-based.

7.2 UNGCNI will enter into a contract with the selected vendor for fulfilment of approved deliverables.

7.3 Payment structure (indicative):

- 60% Advance upon signing of agreement
- 40% upon successful delivery to all five schools, supported by documentation

7.4 All costs must be inclusive of:

- Applicable GST
- Freight and transportation
- Packaging and handling

8. Application Requirements for Vendors

Interested vendors must submit:

- Detailed financial quotation (item-wise pricing)
- Product specifications and brand details
- Delivery timeline
- Past institutional supply references
- GST registration and statutory compliance documents

Submission Subject Line:

“Proposal Submission - Sports Equipment Procurement Vendor: DigiArivu Project (Kanchipuram District)”

Proposals to be submitted to: procurement@globalcompact.in

CC: recruitment@globalcompact.in

Last date for submission: 10th April 2026

Only shortlisted vendors will be contacted for further evaluation.

9. Rights Reserved

9.1 UNGCNI reserves the right to modify, accept, reject, or withdraw this ToR at its discretion without assigning reasons.

9.2 Submission of proposal does not create any binding obligation until a formal agreement is executed.