

REQUEST FOR QUOTATION (RFQ)

**Supply and Delivery of Iron Dustbins for GP Sanitation – Tekkali GP, Tekkali Mandal,
Srikakulam District, Andhra Pradesh**

RFQ Reference: RFQ-002-Srikakulam	Date: 01 May 2026
--	--------------------------

Dear Sir/Madam,

We kindly invite your quotation for the **Supply and Delivery of Iron Dustbins** suitable for solid waste management and sanitation activities at Tekkali Gram Panchayat, Tekkali Mandal in Srikakulam District, Andhra Pradesh, as detailed in the Annexure attached to this RFQ.

This procurement is being undertaken under the Airports Authority of India (AAI)-supported CSR initiative in Srikakulam District. United Nations Development Programme will monitor the overall project implementation in coordination with the District Administration of Srikakulam. Implementation and financial management responsibilities will be handled by United Nations Global Compact Network India.

This clear division of roles ensures transparency, accountability, and long-term sustainability of the project.

Submission of Quotation

Interested suppliers are requested to submit their quotation electronically along with detailed technical specifications, unit cost, total cost, GST details, delivery timeline, and warranty/guarantee information as per the terms and conditions mentioned in the Annexure in **PDF format** on or before **24th April 2026** to the following email address:

procurement@globalcompact.in

CC: anandkattula@gmail.com

Important Instructions:

- The email attachment must be virus-free.
- The maximum size of the email, including attachments, should not exceed **5 MB**.
- Proposals must be sent only to the above-mentioned procurement email ID.
- Proposals should **not** be uploaded to the UNDP or UN GCNI portals.

Late submissions or proposals sent to any other email address or portal will not be considered.

SECTION 1: REQUEST FOR QUOTATION (RFQ)

The United Nations Global Compact Network India (UN GCNI–India) kindly invites your quotation for the provision of goods, works and/or services as detailed in the Line Items Section of this RFQ.

This Request for Quotation (RFQ) comprises the following documents:

Section 1: This RFQ document generated by the online system

Section 2: RFQ Instructions and Data

- **2.1** RFQ General Instructions
- **2.2** RFQ Specific Instructions

Annex 1: Schedule of Requirements

Annex 2: Quotation Submission Form

Annex 3: Technical and Financial Offer

Annex 4: Site Specific Details

Annex 5: General Conditions of Contract (GTC)

Annex 6: Model Contract

Annex 7: Forms for Release of Payments

Bidders are requested to carefully review all sections and annexures to ensure compliance with the requirements, submission format, and eligibility criteria.

Please follow the instructions provided in the User Guide to search for the tender using the negotiation ID mentioned in this document.

Thank you, and we look forward to receiving your competitive quotation.

Procurement Unit

UN GCNI – India

SECTION 2: RFQ INSTRUCTIONS AND DATA

2.1 RFQ GENERAL INSTRUCTIONS:

Introduction	Bidders shall adhere to all the requirements of this RFQ, including any amendments issued in writing by United Nations Global Compact Network India. This RFQ is conducted in accordance with UN GCNI Programme and Operations Policies and Procedures on Contracts and Procurement. Any Bid submitted shall be regarded as an offer by the Bidder and does not constitute or imply acceptance of the Bid by UN GCNI. UN GCNI is under no obligation to award a contract as a result of this RFQ. UN GCNI reserves the right to cancel the procurement process at any stage without incurring any liability, upon notice to bidders or cancellation of the tender in the online portal.
Deadline for Submission of Quotation	24th April 2026 (End of Day – 23:59 Hrs IST)
Method of Submission	Quotations must be submitted as follows: <ul style="list-style-type: none">• Submission through email to: ratnesh@globalcompact.in & anandkattula@gmail.com• File format: All attachments must be in PDF format

	<ul style="list-style-type: none"> • File names must be in Latin alphabet and clearly indicate document content • All files must be virus-free and not corrupted • Maximum email size: 5 MB <p>Late submissions will not be considered.</p>
Cost of Preparation of Quotation	UN GCNI shall not be responsible for any costs associated with the preparation and submission of quotations, regardless of outcome.
Supplier Code of Conduct, Fraud and Corruption	<p>All prospective suppliers must comply with the United Nations Supplier Code of Conduct.</p> <p>UN GCNI follows a strict zero-tolerance policy on:</p> <ul style="list-style-type: none"> • Fraud • Corruption • Collusion • Unethical practices • Obstruction <p>Any violation may result in rejection of the Bid or disqualification of the vendor.</p>
Gifts and Hospitality	<p>Bidders/vendors shall not offer gifts, hospitality, or benefits of any kind to UN GCNI staff members including recreational trips to sporting or cultural events, theme parks or offers of holidays, transportation, or invitations, to extravagant lunches, dinners.</p> <p>If any bidder is found to have engaged in corrupt or fraudulent practices:</p> <ul style="list-style-type: none"> • UN GCNI shall reject a bid if it determines that the selected bidder has engaged in any corrupt or fraudulent practices while competing for the contract in question. • UN GCNI shall declare a vendor ineligible, either indefinitely or for a specified period, for the award of a contract if, at any time, it determines that the vendor has engaged in corrupt or fraudulent practices while competing for, or in executing, a UN GCNI contract.
Conflict of Interest	<p>Bidders must disclose any actual or potential conflict of interest.</p> <p>Disclosure must include:</p> <ul style="list-style-type: none"> • Ownership links with UN GCNI staff involved in procurement • Relationships with Government officials connected to this project • Any prior involvement in drafting specifications <p>Failure to disclose conflicts may result in disqualification.</p> <p>UN GCNI requires every prospective Supplier to avoid and prevent conflicts of interest. Suppliers must disclose to UN GCNI whether they, or any of their affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, or any other information used in this RFQ. Bidders shall strictly avoid conflicts with other assignments or with their own interests and must act impartially and without consideration for future work. Any bidder found to have a conflict of interest shall be disqualified from the procurement process.</p> <p>Disclosure of Relationships</p> <p>Bidders must disclose in their Bid any knowledge of the following:</p> <p>a) Whether the owners, part-owners, officers, directors, controlling shareholders, or key personnel of the bidding entity are family members of UN GCNI staff involved in procurement functions, and/or officials of the Government of the country, or any Implementing Partner receiving goods and/or services under this RFQ.</p> <p>Failure to disclose such relationships may result in disqualification from the</p>

	<p>procurement process.</p> <p>b) The eligibility of Bidders that are wholly or partially owned by the Government shall be subject to UN GCNI's further evaluation and review. Such evaluation may consider factors including, but not limited to, whether the entity is registered, operated, and managed as an independent business entity; the extent of Government ownership or shareholding; receipt of Government subsidies; statutory mandate; and access to information in relation to this RFQ. Where such conditions are determined to provide an undue advantage over other Bidders, UN GCNI reserves the right to reject the Bid.</p>
<p>Eligibility Requirements</p>	<p>To be eligible, bidders must meet the following criteria:</p> <p>A. Sanctions and Debarment Status A Vendor engaged by United Nations Global Compact Network India (UN GCNI) must not be suspended, debarred, or otherwise declared ineligible by any United Nations organization, the World Bank Group, or any other international organization. Vendors are required to disclose to UN GCNI whether they are subject to any sanction, debarment, or temporary suspension imposed by such organizations. Failure to disclose this information may result in the termination of any contract or Purchase Order subsequently issued by UN GCNI.</p> <p>B. Responsibility for Associated Parties It is the Bidder's responsibility to ensure that its ultimate beneficial owners, employees, joint venture partners, sub-contractors, service providers, suppliers, and/or their employees meet the eligibility requirements established by UN GCNI.</p> <p>C. Legal Capacity and Authorization Bidders must:</p> <ul style="list-style-type: none"> • Have the legal capacity to enter into a binding contract with UN GCNI. • Be duly registered under applicable Indian laws (Company / Partnership / LLP / Proprietorship). • Possess valid GST registration and PAN. • Be an authorized manufacturer, fabricator, or dealer of iron dustbins or sanitation equipment. • Be legally authorized to manufacture and/or supply iron dustbins in India. <p>2. Specific Eligibility Requirements for Iron Dustbins Procurement</p> <p>A. Legal Eligibility</p> <ul style="list-style-type: none"> • Registered Company / Partnership / LLP / Proprietorship in India • Valid GST Registration Certificate • Valid PAN • Manufacturer or authorized dealer of iron dustbins / sanitation equipment <p>B. Sanctions and Statutory Compliance To be considered eligible for the supply of Iron Dustbins, the Bidder must meet the following requirements:</p> <ul style="list-style-type: none"> • The Bidder must not be debarred, blacklisted, or subject to sanctions by any State Government, Central Government, PSU, or statutory authority. • The Bidder must not have any outstanding statutory dues including

Income Tax or GST payable to the State or Central Government.

- All documents and information submitted must be accurate, valid, and compliant with tender requirements. Submission of false or misleading information may result in disqualification.

C. Technical Capacity

The Bidder must:

- Be a manufacturer or authorized supplier of iron dustbins suitable for municipal solid waste management.
- Be an authorized manufacturer, distributor, or dealer of reputed brands such as:
 - o Egreen
 - o Sintex
 - o Nilkamalor equivalent approved brand of similar quality and standards and suitable for GP and municipal solid waste management.
- Offer iron dustbins meeting RFQ specifications, including:
 - o Specified capacity (e.g., 60L / 80L / 100L as per Annexure)
 - o Minimum required gauge thickness of MS sheet
 - o Powder-coated or anti-corrosive painted finish
 - o Proper lid mechanism (hinged/dome/handle type)
 - o Colour coding Solid Waste Management guidelines (Green/Blue/Red/Yellow as applicable)
 - o Adequate base support and structural reinforcement
 - o Provision for branding/logos if required
 - o Rust-proofing and weather-resistant design
- Provide manufacturer warranty (minimum 6–12 months against manufacturing defects).
- Ensure compliance with applicable Solid Waste Management standards and local body sanitation requirements.

D. Experience

- Experience in supply of iron dustbins, waste collection bins, or similar sanitation equipment.
- Preferably supplied to Government Departments, Panchayati Raj Institutions, Municipal Bodies, NGOs, or CSR projects.
- Copies of supply/work orders or completion certificates must be attached.

E. Financial Capacity

- Positive net worth.
- Submission of latest audited financial statements (last 2–3 financial years preferred) or turnover certificate issued by a Chartered Accountant.
- Demonstrated financial capacity to undertake the supply as per RFQ quantity and timelines.

F. Non-Blacklisting Declaration

The Bidder shall submit a notarized affidavit on non-judicial stamp paper declaring that:

- The firm, its partners/directors, and authorized representatives have not

	<p>been blacklisted, debarred, or suspended by any State Government, Central Government, PSU, or Government agency in connection with supply of sanitation materials or iron dustbins.</p> <ul style="list-style-type: none"> • The Bidder has not engaged in collusion, cartelization, fraudulent practice, coercive practice, or misrepresentation in relation to this tender. • Any false declaration shall render the Bid liable for rejection and may lead to termination of contract and appropriate legal action. <p>G. Mandatory Submission of Supply and Delivery Plan The Bidder must submit a detailed Supply and Delivery Plan outlining the approach for:</p> <ul style="list-style-type: none"> • Manufacturing/procurement process • Quality inspection procedures • Surface finishing and rust-proof treatment • Transportation and safe delivery to site • Installation/placement (if required) • Handover process <p>The Plan shall clearly specify:</p> <ul style="list-style-type: none"> • Delivery timelines from the date of Purchase Order issuance • Delivery location and logistics arrangements • Pre-dispatch inspection and quality assurance procedures • Compliance with technical specifications (capacity, gauge thickness, coating, colour coding, etc.) • Warranty terms and after-sales service arrangements (if applicable) <p>Failure to submit a comprehensive and realistic Supply and Delivery Plan may result in the Bid being considered non-responsive.</p> <hr/> <p>Important Note In addition to the general eligibility conditions stated above, bidders must submit all required supporting documentation at the time of proposal submission. Only proposals that are complete and fully compliant with the requirements set forth in this RFQ will be considered. Incomplete proposals, or those failing to meet any eligibility requirements, shall be disqualified from further evaluation.</p>
Currency of Quotation	All prices must be quoted in Indian Rupees (INR) .
Joint Venture (JV) / Consortium / Association	<p>If the Bidder is a group of legal entities that have formed or intend to form a Joint Venture (JV), Consortium, or Association for the purpose of submitting a Bid for the Supply and Delivery of Iron Dustbins (60–80 Litres), they shall confirm the following in their Bid:</p> <p>(i) Designation of Lead Partner The members shall designate one entity as the Lead Partner, duly authorized to legally bind all members of the JV, Consortium, or Association jointly and severally. Such authorization shall be evidenced by a duly notarized Joint Venture/Consortium Agreement executed among the member entities and submitted along with the Bid. Any member of the JV or Consortium may be designated as the Lead Partner.</p> <p>(ii) Contractual Responsibility and Liability In the event of award of contract, the Contract Agreement shall be entered into</p>

	<p>between the Purchaser and the designated Lead Partner, who shall act for and on behalf of all member entities comprising the JV, Consortium, or Association. All members shall be jointly and severally liable for the execution of the contract for the manufacture, supply, delivery, quality compliance, warranty obligations, and after-sales support (if applicable) of the Iron Dustbins. Failure to comply with the above requirements shall render the Bid non-responsive and liable for rejection.</p>
Only One Bid	<p>Submission of Bids and Conflict of Interest Among Bidders</p> <p>The Bidder (including the Lead Entity acting on behalf of the members of any Joint Venture, Consortium, or Association) shall submit only one Bid, either in its individual capacity or, in the case of a Joint Venture, Consortium, or Association, as the designated Lead Entity.</p> <p>Multiple Bids submitted in violation of this requirement shall result in rejection of all such Bids.</p> <p>Bids submitted by two (2) or more Bidders shall be rejected if it is determined that they have any of the following relationships or circumstances:</p> <ol style="list-style-type: none"> a) They have at least one controlling partner, director, or majority shareholder in common; or b) One Bidder directly or indirectly controls, is controlled by, or is under common control with another Bidder, including situations where one receives or has received any direct or indirect financial support or subsidy from the other; or c) They have the same legal representative for the purposes of this tender for the supply of Iron Dustbins; or d) They have a relationship with each other, directly or through common third parties, that enables them to access information about, or influence, another Bidder's proposal in this tender process; or e) One Bidder is proposed as a subcontractor in another Bid, while also submitting a separate Bid as a lead Bidder; or f) Key technical or managerial personnel proposed for one Bidder are also proposed in more than one Bid submitted under this tender. This restriction shall not apply to subcontractors that may be included in more than one Bid. <p>Any such conflict of interest, collusive practice, or anti-competitive behaviour may result in the disqualification of the concerned Bid(s) and may lead to further appropriate action as per procurement guidelines.</p>
Price Variation	<p>The price quoted for the supply and delivery of the Iron Dustbins shall be firm and fixed for the entire validity period of the quotation and until full completion of the contract.</p> <p>No price variation due to escalation in raw material costs (including steel or HDPE materials), labour charges, inflation, transportation costs, fluctuation in exchange rates, changes in taxes or duties (unless specifically arising from a statutory amendment), or any other market factors shall be accepted after submission of the quotation.</p> <p>Any Bid submitted with conditional price escalation provisions shall be treated as non-responsive and may be rejected.</p>
Alternative Quotations	<p>If alternative quotations are permitted under this tender for the supply of Iron Dustbins, an alternative quotation may be submitted only in addition to a fully compliant "Main Quote" that meets all the technical and commercial requirements specified in the tender document.</p> <p>The alternative quotation shall:</p> <ul style="list-style-type: none"> • Clearly specify the deviations, enhancements, or modifications from the original technical specifications (e.g., material grade, thickness, coating)

	<p>type, lid mechanism, branding method, durability features, etc.).</p> <ul style="list-style-type: none"> • Include detailed justifications demonstrating equivalent or superior performance, durability, safety, weather resistance, maintenance requirements, or lifecycle cost benefits. • Provide complete technical documentation, brochures, drawings, and warranty details supporting the alternative offer. <p>The Purchaser reserves the right to evaluate and award the contract based on the alternative quotation, provided that:</p> <ul style="list-style-type: none"> • The conditions for its acceptance are satisfied; and • The alternative offer is found to be technically responsive and commercially advantageous. <p>Where multiple or alternative quotations are submitted, they must be clearly labelled as “Main Quote” and “Alternative Quote” in the e-procurement portal (if applicable) and in all supporting documents.</p> <p>Failure to clearly identify such quotations may result in rejection of the alternative offer.</p>
<p>Contact Person for Correspondence, Notifications, and Clarifications</p>	<p>All correspondence, requests for clarification, and notifications related to this tender for the supply of Iron Dustbins must be submitted exclusively through the e-procurement portal using the designated messaging functionality.</p> <p>No communication through email, telephone, or any other mode shall be considered official unless expressly permitted in writing by the Purchaser.</p> <p>Any delay in the Purchaser’s response to queries shall not constitute grounds for extension of the bid submission deadline. An extension of the deadline shall be granted only if the Purchaser determines that such an extension is necessary and formally communicates the revised submission deadline to all prospective Bidders through the e-procurement portal.</p>
<p>Right Not to Accept Any Quotation</p>	<p>UN GCNI reserves the right to accept or reject any quotation received in response to this tender for the supply of Iron Dustbins, without assigning any reason whatsoever.</p> <p>UN GCNI shall not be bound to accept the lowest-priced quotation or any quotation, nor shall it be obligated to award a Contract or issue a Purchase Order.</p> <p>UN GCNI further reserves the right to annul the tender process at any stage prior to contract award, without incurring any liability to the Bidders.</p>
<p>Right to Vary Requirement at the Time of Award</p>	<p>At the time of award of the Contract or issuance of the Purchase Order for the supply of Iron Dustbins, United Nations Global Compact Network India (UN GCNI) reserves the right to increase or decrease the quantity of the Iron Dustbins by up to a maximum of twenty-five percent (25%) of the total quantity specified in the Bid.</p> <p>Such variation shall be made without any change in the unit price, technical specifications, delivery terms, or other terms and conditions of the tender.</p> <p>The Bidder shall be obligated to supply the revised quantity under the same contractual terms and agreed rates.</p>
<p>Publication of Contract Award</p>	<p>United Nations Global Compact Network India (UN GCNI) reserves the right to publish details of contract awards for the supply of Iron Dustbins (60–80 Litres) where the contract value is USD 10000 (or equivalent in local currency) and above.</p> <p>Such publication may include the name of the successful Bidder, contract value, and a brief description of the goods supplied, and may be made available on the official website of the organization or any other designated public procurement platform.</p>

	By submitting a Bid, the Bidder consents to the disclosure of such information in accordance with applicable procurement transparency and accountability requirements.
Policies and procedures	<p>Policies and Procedures</p> <p>This RFQ for the supply of Iron Dust Bins is conducted in accordance with the procurement policies and procedures of UN GCNI.</p> <p>All Bidders are expected to comply with the applicable procurement guidelines, ethical standards, and transparency requirements governing this tender process. For detailed information, Bidders may refer to the official procurement policy documents of UN GCNI.</p>
UNGM Registration	NA

SECTION 2.2: RFQ SPECIFIC INSTRUCTIONS

General Conditions of Contract	<p>Any Purchase Order or Contract issued as a result of this RFQ for the Supply and Delivery of Iron Dustbins (60–80 Litres) shall be subject to the applicable General Conditions of Contract (GTC).</p> <p>Applicable GTC:</p> <p>Refer to Annex 5 – General Terms and Conditions for Contracts, which shall form an integral part of the Contract.</p> <p>By submitting a Bid, the Bidder confirms acceptance of the applicable General Terms and Conditions without reservation, unless expressly stated otherwise in the Bid.</p>
Special Conditions of Contract	<p>Liquidated Damages</p> <p>In the event of delay in the manufacture, supply, delivery, installation/placement (if applicable), or completion of contractual obligations related to the Iron Dustbins beyond the stipulated delivery period specified in the Purchase Order/Contract, liquidated damages shall be imposed at the rate of 0.5% (zero point five percent) of the total Contract value per week of delay, or part thereof, subject to a maximum of 5% (five percent) of the total Contract value.</p> <p>The imposition of liquidated damages shall be without prejudice to any other rights or remedies available to the Purchaser under the Contract.</p> <p>Next Course of Action</p> <p>If the delay exceeds the maximum limit for liquidated damages or if the Supplier fails to perform its contractual obligations, United Nations Global Compact Network India (UN GCNI) reserves the right to cancel the Purchase Order/Contract, in whole or in part, and may procure the Iron Dustbins from alternative sources at the risk and cost of the Supplier.</p>
Duties and Taxes	<p>All prices quoted for the supply of Iron Dustbins (60–80 Litres) must:</p> <ul style="list-style-type: none"> • Be exclusive of Goods and Services Tax (GST). • GST and any other applicable statutory taxes, duties, levies, or charges shall be clearly indicated separately in the Price Schedule. • The Bidder shall ensure full compliance with all applicable tax laws, rules, and regulations in force in India. <p>Any change in statutory taxes after the date of bid submission shall be handled strictly in accordance with applicable Government notifications and the terms and conditions of the Contract.</p>
Language of Quotation	<p>The quotation and all related correspondence shall be submitted in English.</p> <p>All supporting documentation, including but not limited to catalogues,</p>

	<p>technical specifications, brochures, drawings, warranty documents, quality certificates, installation guidelines (if applicable), and maintenance instructions for the Iron Dustbins, must also be provided in English.</p> <p>Any document originally issued in another language shall be accompanied by an authenticated English translation. In case of any discrepancy, the English version shall prevail.</p>
Quotation Validity Period	<p>Quotations submitted for the supply of Iron Dustbins shall remain valid for a period of 60 (Sixty) days from the deadline for submission of quotations. During this period, the Bidder shall maintain the quoted price and all other terms and conditions without any change.</p> <p>United Nations Global Compact Network India (UN GCNI) may request an extension of the validity period, and the Bidder may agree or decline such request in writing.</p>
Payment Terms	<p>Payment for the supply of Iron Dustbins shall be made within Sixty (60) days from the date of acceptance of the goods by United Nations Global Compact Network India (UN GCNI) and receipt of a complete and correct invoice.</p> <p>Payment shall be subject to:</p> <ul style="list-style-type: none"> • Successful delivery of the Iron Dustbins in accordance with the Contract specifications; • Submission of all required documents, including tax invoice, delivery challan, warranty certificate, inspection report (if applicable), and any other mandatory documentation; • Confirmation of satisfactory inspection and formal acceptance by the Purchaser. <p>No advance payment shall be made unless specifically agreed in the Contract.</p>
Conditions for Release of Payment	<p>Payment shall be released subject to the following conditions:</p> <ul style="list-style-type: none"> • Written Acceptance of Goods, confirming full compliance with the technical specifications and requirements set out in the RFQ. • 100% of the goods value shall be paid after successful delivery, inspection, and formal acceptance of the Iron Dustbins. • Where applicable (e.g., installation/placement support, branding/stencilling, or brief orientation on handling and maintenance), 100% of the related service value shall be paid after satisfactory completion of such services and formal handover. • All payments shall be processed in accordance with Annex 7 – Forms for Release of Payments, and upon submission of complete and correct supporting documents, including tax invoice, delivery challan, warranty certificate, and inspection/acceptance report. <p>Payments shall be made by United Nations Global Compact Network India (UN GCNI) in accordance with the terms of the Contract.</p>
Clarifications	<p>Requests for clarification regarding this tender for the supply of Iron Dustbins shall be submitted through the e-procurement portal no later than four (4) days prior to the deadline for submission of quotations.</p> <p>No requests for clarification received after this deadline shall be entertained. Responses to all timely clarification requests shall be posted directly on the online portal. Such responses shall form an integral part of the tender documents and shall be binding on all Bidders.</p>
Evaluation Method	<p>The Contract or Purchase Order for the supply of Iron Dustbins shall be awarded to the Bidder whose offer is determined to be substantially compliant with the technical and commercial requirements of the tender and</p>

	<p>who has quoted the lowest evaluated price.</p> <p>Note:</p> <ul style="list-style-type: none"> • United Nations Global Compact Network India (UN GCNI) reserves the right to verify the financial capacity and stability of the Bidder. For this purpose, UN GCNI may seek references from concerned parties, financial institutions, banks, or other relevant sources regarding the Bidder’s financial standing. • UN GCNI reserves the right to conduct a physical inspection of the Bidder’s manufacturing unit, fabrication facility, warehouse, authorized dealership, branches, or other business premises, with or without prior notice, to assess production capability, inventory availability, quality control systems, and overall capacity to fulfil the contract requirements. • UN GCNI reserves the right to reject any Bid if, upon evaluation or investigation, the Bidder is found to be financially incapable, lacking adequate production or supply capacity, or facing serious financial, operational, or performance-related issues that may adversely affect contract execution. <p>The decision of UN GCNI in this regard shall be final and binding.</p>
<p>Documents to be Submitted / Evaluation Criteria</p>	<p>Bidders must submit the following documents as part of their quotation. Only those Bidders meeting the criteria listed below and providing adequate supporting documentation shall be considered for further evaluation.</p> <ul style="list-style-type: none"> • Full compliance with all technical and commercial requirements as specified in Annex 1 – Technical Specifications for Iron Dustbins (60–80 Litres). • Full acceptance of the applicable General Terms and Conditions of Contract (Refer Annex 5 – General Terms and Conditions for Contracts). <p>Compliance Requirements</p> <ul style="list-style-type: none"> • Registration Certificates <p>Valid:</p> <ul style="list-style-type: none"> • Company Registration Certificate (Company/LLP/Partnership/Proprietorship) • GST Registration Certificate • PAN • Any other statutory registrations required for the manufacture and/or supply of sanitation equipment or iron dustbins <ul style="list-style-type: none"> • Descriptive Literature <p>Bidders shall provide complete technical details of the Iron Dustbins offered, including:</p> <ul style="list-style-type: none"> • Technical data sheets • Product brochures/catalogues • Material specifications (MS sheet thickness or HDPE grade) • Details of anti-corrosive treatment/powder coating • Capacity confirmation (60–80 Litres) • Lid type and mechanism • Colour coding specifications • Photographs showing general configuration and structure <p>Where standard catalogues contain optional features, the specific model and configuration offered must be clearly identified.</p> <ul style="list-style-type: none"> • Manufacturer’s Authorization (if applicable)

	<p>If the Bidder is not the manufacturer, a valid Manufacturer's Authorization Certificate (MAC) must be submitted, authorizing the Bidder to supply the specified Iron Dustbins.</p> <ul style="list-style-type: none"> • Financial Capacity <ul style="list-style-type: none"> • Audited Balance Sheets and Profit & Loss Statements for the last three (3) financial years. • The Bidder must demonstrate an average annual turnover appropriate to the scale of procurement (to be specified in the RFQ, if required). • Applicable to single entities or consortium members (as applicable). • Past Supply Experience <p>Documents demonstrating that the Bidder has supplied at least 40% of the quoted quantity of similar iron dustbins or sanitation equipment to Government Departments, Panchayati Raj Institutions, Municipal Bodies, NGOs, CSR projects, or private organizations.</p> <p>Supporting documents shall include:</p> <ul style="list-style-type: none"> • Copies of Purchase Orders/Contracts • Delivery Certificates or Completion Certificates • Photographs of supplied bins • Proof of satisfactory performance (if available) <p>United Nations Global Compact Network India (UN GCNI) reserves the right to conduct site visits or verification checks at the locations where such Iron Dustbins have been supplied as part of the technical evaluation process.</p> <ul style="list-style-type: none"> • Minimum Experience Requirement <p>The Bidder must have a minimum of three (3) years of experience in the manufacture and/or supply of iron dustbins, waste collection bins, or similar sanitation equipment.</p> <p>Notes</p> <p>Bidders meeting the above criteria must submit adequate documentary evidence in support of their claims. Failure to provide complete and satisfactory documentation may result in disqualification of the proposal.</p>
Type of Contract to be Awarded	The Contract to be awarded under this tender shall be a Goods Contract for the supply and delivery of Iron Dustbins (60–80 Litres) , including associated services such as inspection, quality assurance, documentation support, warranty, and after-sales support (if applicable), as specified in the RFQ.
Expected Date for Contract Award	The Contract for the supply of Iron Dust Bins are expected to be awarded on or around 10 May 2026 . This date is indicative only and subject to completion of the evaluation process, internal approvals, and any other administrative requirements. UN GCNI reserves the right to modify the expected award date without prior notice.
Pre-Dispatch Inspection	<p>The Iron Dustbins (60–80 Litres) shall not be dispatched unless a provisional inspection and quality verification report is submitted to United Nations Global Compact Network India (UN GCNI), confirming compliance with the technical specifications of the Contract.</p> <p>UN GCNI reserves the right to arrange a pre-dispatch inspection and/or independent quality control testing on a sample or full-consignment basis. UN GCNI shall also retain the right to conduct further inspections and quality tests at any stage deemed appropriate.</p> <p>The cost of the first pre-dispatch inspection shall be borne by UN GCNI. However, if the Iron Dustbins are rejected during the initial inspection due to</p>

	<p>non-conformity with the Contract specifications, the cost of any subsequent inspections shall be borne by the Supplier.</p> <p>Inspection shall be carried out by a UN GCNI-nominated agency or authorized representative to verify conformity of the Iron Dustbins with the technical specifications, including but not limited to:</p> <ul style="list-style-type: none"> • Capacity (60–80 Litres) • Material quality (MS sheet thickness or HDPE grade) • Structural strength and fabrication quality • Anti-corrosive treatment / powder coating quality • Lid mechanism and hinges • Colour coding compliance • Branding/stencilling requirements (if applicable) • Overall workmanship and finishing <p>If any inspected or tested Iron Dustbins fail to conform to the required specifications, UN GCNI may reject the same. The Supplier shall, at no additional cost to UN GCNI, either replace the rejected items or carry out all necessary modifications and rectifications to ensure full compliance with the Contract requirements.</p>
--	---

ANNEX 1: SCHEDULE OF REQUIREMENTS

This RFQ invites bids for the **Supply and Delivery of Iron Dust Bins (60–80 Litres capacity)** for strengthening sanitation services at Tekkali Gram Panchayat under Tekkali Mandal in Srikakulam District.

The proposed intervention aims to strengthen decentralized solid waste management systems at the Gram Panchayat level, promote clean and hygienic surroundings, improve waste segregation and collection efficiency, and support environmentally sustainable rural sanitation practices.

This initiative is supported under the Corporate Social Responsibility (CSR) framework of the Airports Authority of India (AAI), implemented by United Nations Global Compact Network India (UN GCNI) and monitored by United Nations Development Programme (UNDP India) in coordination with the District Administration of Srikakulam.

1. Background

Airports today function not only as transit hubs but also as economic drivers shaping urban growth, employment generation, and regional development. However, rapid expansion around airports in India often takes place without adequate planning and service infrastructure. This has led to challenges such as unscientific waste disposal, roadside littering, informal dumping grounds, clogged drains, and inadequate waste collection systems, particularly in peri-urban and marginalized settlements.

Recognizing these infrastructure and sanitation gaps, AAI has initiated CSR interventions across the country to improve living standards in underserved communities near airports. These initiatives span sectors such as healthcare, clean energy, childcare, women’s empowerment, digital inclusion, and environmental sustainability.

Building on successful models implemented in different states, AAI now proposes a comprehensive community development initiative in Srikakulam district of Andhra Pradesh. As a rapidly developing district with growing urbanization and expanding service needs, Srikakulam faces increasing pressure

on its municipal infrastructure particularly in solid waste management within peri-urban and economically weaker settlements near the airport and adjoining areas.

Titled “*Strengthening Srikakulam’s Resilience: A Holistic Approach to Sustainable Development*,” the initiative adopts a multi-stakeholder, ecosystem-based approach to build long-term resilience and empower communities, with special focus on marginalized households and women.

A critical infrastructure component under this initiative is the deployment of **Iron Dust Bins (60–80 Litres capacity)** to strengthen solid waste management systems in airport-adjacent communities and Gram Panchayats. Increasing population density and economic activity have led to higher volumes of household and commercial waste. However, limited waste storage infrastructure and inadequate bin availability often result in littering, open dumping, and environmental pollution.

Under this sub-project, iron dust bins will be provided to enhance waste segregation at source, prevent roadside accumulation, and ensure systematic collection and transportation of solid waste to designated processing or disposal facilities. The intervention will:

- Strengthen door-to-door and community-based waste collection systems
- Promote segregation at source (wet/dry waste)
- Prevent open dumping and burning of waste
- Improve sanitation and public hygiene standards
- Contribute to Swachh Bharat and climate-resilient rural management goals
- Enhance community awareness and responsible waste disposal practices

By enabling structured waste storage and segregation practices, the iron dust bin component will significantly enhance public health, environmental sustainability, and overall liveability in communities around Srikakulam.

Rural sanitation and solid waste management remain critical components of public health and environmental sustainability. Gram Panchayats play a pivotal role in ensuring:

- Door-to-door waste collection
- Segregation and safe disposal of waste
- Transportation of solid waste to designated processing or dumping sites

However, inadequate storage infrastructure often restricts effective waste management. To address this gap, this project aims to strengthen the operational capacity of Tekkali Gram Panchayat through the provision of durable, corrosion-resistant iron dust bins suitable for community and household-level waste storage.

The intervention aligns with national sanitation priorities and supports long-term improvements in rural waste management systems.

2. Objective

The selected bidder shall be responsible for the **procurement, fabrication, supply, delivery, installation (if required), and commissioning of Iron Dust Bins (60–80 Litres capacity)** for strengthening solid waste management services in communities located around Srikakulam under the CSR initiative of AAI, implemented by UN GCNI and monitored by UNDP India.

This intervention forms a critical component of a broader initiative aimed at improving climate-resilient infrastructure, strengthening municipal service delivery, and enhancing environmental health in underserved communities.

Specific objectives of the RFQ include:

• **Supply and Delivery**

Procure and deliver heavy-duty iron dust bins (60–80 Litres capacity), suitable for household/community use, fabricated using high-quality mild steel sheets with adequate thickness and reinforced structure.

• **Technical Specifications**

Provide bins that include:

- Capacity between 60–80 Litres
- High-quality MS (mild steel) construction
- Corrosion-resistant coating (powder-coated or anti-rust painted)
- Smooth edges and safe handling design
- Durable lid mechanism (hinged or detachable as specified)
- Proper base support for stability
- Colour coding for waste segregation (Green for Wet, Blue for Dry, as applicable)
- Branding/stencilling with project name and implementing agency logo (if required)

• **Quality & Durability**

Ensure bins are weather-resistant, suitable for outdoor installation, and capable of withstanding regular handling and exposure to rain, sunlight, and humidity.

• **Installation & Placement (if applicable)**

Deliver and position bins at designated locations as instructed by the Gram Panchayat or implementing agency.

• **Documentation**

Submit technical brochures, quality certificates (if applicable), warranty certificates, and inspection reports in English.

• **Warranty & After-Sales Support**

Provide a minimum 1-year warranty against manufacturing defects, corrosion failure, structural damage, or coating defects.

• **Environmental & Social Safeguards**

Ensure responsible disposal of packaging materials and adherence to occupational health and safety standards during supply and installation, in compliance with UN GCNI's Social and Environmental Safeguards framework.

This iron dust bin component is designed to strengthen source-level waste management, improve sanitation service delivery, and promote cleaner, healthier, and more resilient communities in the project area.

Note: The remaining project cost, after deduction of the subsidy facilitated by the implementing agency, shall be borne by UNDP India / UN GCNI based on the L1 (lowest bidder) rates finalized through the procurement process.

UN GCNI has already obtained the necessary approvals and completed the required formalities to ensure that the subsidy component is directly credited to the concerned agency's account in accordance with the approved mechanism.

3. KEY FEATURES AND OPERATIONAL SCOPE

3.1 TECHNICAL SPECIFICATION TABLE

Supply of Iron Dust Bins (60–80 Litres Capacity) for GP Sanitation

Sl. No.	Parameter	Specification Requirement
1	Item Description	Iron Dust Bin for Solid Waste Collection
2	Quantity	As specified in RFQ / Work Order
3	Capacity	60–80 Litres
4	Material	High-quality Mild Steel (MS) sheet
5	Sheet Thickness	Minimum 0.8 mm – 1.2 mm (body); base reinforced
6	Structure	Cylindrical or rectangular body with reinforced rim and base
7	Surface Treatment	Anti-rust treatment with primer and powder coating / enamel paint
8	Corrosion Resistance	Suitable for outdoor use; resistant to rain, humidity, and sunlight
9	Lid Mechanism	Hinged or detachable lid with handle; proper fit to prevent litter spread
10	Base Support	Flat or ring-type base for stability
11	Handling Provision	Side handles for easy lifting and handling
12	Colour Coding	Green (Wet Waste) / Blue (Dry Waste) or as specified
13	Branding	Project name, Gram Panchayat name, and logos (if required)
14	Workmanship	Smooth edges, burr-free finish, proper welding and fabrication
15	Warranty	Minimum 1-year against manufacturing defects and corrosion failure
16	Delivery Timeline	Within 50–60 days from issue of Work Order (or as specified)
17	Inspection	Subject to pre-dispatch inspection by United Nations Global Compact Network India (UN GCNI) or authorized representative

3.2 Operational Scope

- Design, fabrication, supply, inspection, delivery, and placement (where required) of Iron Dust Bins (60–80 Litres capacity) for strengthening solid waste management services in communities around Srikakulam.

- Ensure full compliance with applicable Indian standards relating to material quality, fabrication, corrosion resistance, safety, and durability for outdoor municipal use.
- Provide a minimum 1-year warranty covering manufacturing defects, structural failure, corrosion due to poor coating, welding defects, or lid/handle malfunction.
 - Any manufacturing defect identified during the warranty period shall be rectified or the bin replaced within 7 days at the bidder's cost.
 - Warranty shall not cover physical damage arising from misuse, vandalism, fire, accidents, or improper handling.
- Ensure availability of service support for repair/replacement within Srikakulam district or nearby district during the warranty period and submit contact details of responsible service personnel prior to delivery.
- Ensure bins are supplied with proper colour coding (Green for Wet Waste, Blue for Dry Waste, or as specified), branding/stencilling (if required), and smooth, burr-free finishing to prevent injury during handling.
- Conduct orientation (if required) for designated Gram Panchayat sanitation personnel on proper handling, placement, cleaning, and maintenance of the iron dust bins.
- Payments shall be linked to successful delivery, inspection, and acceptance of the iron dust bins at the designated location, along with submission of quality certification and warranty documents.
- The bidder shall provide bank account details for payment processing and comply with all documentation and financial procedures as required by United Nations Global Compact Network India and United Nations Development Programme under the CSR framework of the Airports Authority of India.

This operational scope ensures timely deployment, quality assurance, operational readiness, and long-term durability of the iron dust bins under the project.

General Notes

- All iron dust bins must be brand new, unused, and manufactured using high-quality mild steel, compliant with relevant Indian standards for fabrication and corrosion protection.
- Bins must be treated with proper anti-rust primer and powder coating/enamel paint suitable for outdoor environmental exposure.
- After-sales service and maintenance support must be available within India, preferably in or near Srikakulam, to ensure quick response during the warranty period.
- Bins must be designed and fabricated to perform reliably under Indian environmental conditions, including high heat, humidity, rainfall, and dust.
- Structural integrity must ensure resistance to deformation during regular municipal handling and waste collection operations.
- Spare parts such as lids, hinges, handles, and base rings (if applicable) must be available for a minimum of 2 years after delivery.

These general notes ensure durability, operational reliability, and long-term serviceability of the iron dust bins for efficient solid waste management in the project area.

A.2. Place of Delivery and Distribution

S. No	Place of Delivery	Required Items with Minimum Technical Specification	Units
6	Srikakulam	<p>Iron Dust Bins (60–80 Litres Capacity) suitable for GP or municipal solid waste collection, with:</p> <ul style="list-style-type: none"> • High-quality Mild Steel (MS) body with minimum 0.8–1.2 mm thickness • Anti-corrosion treatment with primer and powder coating / enamel paint • Capacity: 60–80 Litres • Reinforced base and rim for structural strength • Hinged or detachable lid with handle • Side handles for safe lifting and handling • Smooth, burr-free finishing to prevent injury • Colour coding (Green for Wet Waste / Blue for Dry Waste, as specified) • Branding/stencilling (if required by project) • Minimum 1-year warranty against manufacturing defects and corrosion failure • Local service/support available within district during warranty period 	80

Delivery shall be made to designated locations within Srikakulam district as instructed by United Nations Global Compact Network India in coordination with the local Gram Panchayat authorities.

A.3 Project Deliverables

The selected vendor shall complete the following deliverables within **Sixty (60) Days** of the Purchase Order date:

S. No	Activity Description	Documents to be Submitted (Evidence)	Timeline (Within 2 Months)	Payment %
1	Submission of Inception & Implementation Plan including deployment strategy, quantity allocation plan (ward/hamlet-wise), fabrication schedule, QA/QC Plan, inspection methodology, branding layout, and Risk Mitigation Strategy for supply of Iron Dust Bins.	Approved Inception Report, Gantt Chart / Work Schedule, Quantity & Distribution Plan, Fabrication Plan, QA/QC Plan, Branding Proof, Risk Mitigation Note	By end of Days 15	10%
2	Fabrication, delivery, and acceptance of first 50% of total approved quantity of Iron Dust Bins as per technical specifications.	Delivery Challans, Inspection & Acceptance Certificates, Quality Compliance Certificate, Photographic Evidence of	By end of Days 25	40% (Upon delivery & acceptance)

		Delivered Bins		
5	Fabrication, delivery, final placement (if required), branding, and handover of remaining iron dustbins , along with submission of final documentation.	Final Completion Report, Delivery & Handover Certificates, Photographic Evidence of Deployment, Warranty Certificates, Maintenance & Support Plan	By end of Days 60	50% (Upon 100% delivery & final acceptance)

Important Payment Condition

- Payment shall be released **only after successful delivery, inspection, and written acceptance** of each lot. **The vendor is free to deliver the entire lot of 80 bins in one go as well. The payment in that case will then be clubbed together**
- No advance payment shall be made.
- All bins must comply strictly with approved technical specifications and branding requirements.
- Payments shall be processed upon verification and approval of deliverables by United Nations Global Compact Network India in coordination with United Nations Development Programme, under the CSR framework of the Airports Authority of India.
- This deliverable structure ensures timely fabrication, quality assurance, phased deployment, proper documentation, and sustainable operational readiness of the Iron Dust Bins under the project.

Note:

- **Payment Terms:** Payments shall follow the agreed schedule in the Project Deliverables table.
1. **UNDP Contribution:** United Nations Development Programme / United Nations Global Compact Network India will cover only the remaining cost after applying any subsidy or incentive facilitated by the implementing agency, based on L1 (lowest bidder) rates. UN GCNI has already secured the necessary approvals and completed the process to ensure that the subsidy amount, if any, is directly credited to the vendor's account.
 2. **Subsidy Component (Beneficiary or Government Contribution):** Any remaining cost of the **Iron Dust Bins** beyond the UNDP-supported share will be covered through a government or institutional subsidy, which will be facilitated by the implementing agency. This subsidy is not provided by UNDP and may be disbursed directly to the vendor or through another mechanism, depending on the applicable scheme.
- **Payment % in Deliverables Table:** The percentage listed under "Payment %" refers only to the portion of the total contract value paid by UNDP/UN GCNI. It does not include the subsidy amount or any other co-funding.
 - **Completion of Delivery:** Full project completion shall be deemed valid only upon submission of proof of compliance with all approved technical specifications, quality standards, inspection reports, delivery challans, and warranty certificates for the Iron Dust Bins.

- **Loan/Financial Facilitation:** If any financing arrangement is involved for fabrication or supply, the vendor shall coordinate independently with concerned financial institutions. All costs for loan facilitation, documentation, and closure shall be borne entirely by the vendor without any reimbursement from UN GCNI, UNDP, or the beneficiaries.
- **Branding & Visibility:** The vendor shall undertake all project branding and visibility activities, ensuring that all Iron Dust Bins (where specified), packaging, and communication materials prominently display the logos of UNDP, UN GCNI, Airports Authority of India, and relevant state authorities. All branding must strictly adhere to official guidance and prior approval of designated UNDP/UN GCNI officials.
- **Responsibility & Risk Management:** The vendor shall be fully responsible for addressing unforeseen circumstances, fabrication defects, transportation damage, or site-specific challenges arising during execution. All associated costs, liabilities, and expenses shall be borne entirely by the vendor.
- **Subcontracting:** The vendor shall not subcontract or assign any part of the project without prior written approval from UN GCNI. In the case of approved subcontracting, the vendor shall remain fully responsible for performance, quality, compliance, and timelines.

Warranty

- All **Iron Dust Bins (60–80 Litres capacity)** supplied under this RFQ shall carry a comprehensive warranty, including replacement of defective components, as per project-specific requirements.
- **Warranty coverage shall include:**
 - Structural integrity of the bin body and base
 - Welding and fabrication defects
 - Lid, hinge, and handle functionality
 - Coating defects, rusting, or corrosion due to manufacturing failure
 - Defects identified during the warranty period must be rectified or the bin replaced within 7 days at the vendor’s cost.
 - Physical damage caused by misuse, vandalism, negligence, fire, or accidents is excluded from the warranty.
- The vendor shall provide warranty support within the district through designated service personnel for the duration of the warranty period.

Item Category	Warranty Period
Iron Dust Bins (60–80 Litres Capacity)	<ul style="list-style-type: none"> • The warranty period shall extend to one (1) year from the date of delivery and acceptance. • The warranty shall cover manufacturing defects, structural failure, welding defects, lid/hinge/handle malfunction, coating defects, and corrosion arising from poor fabrication or material quality. • Physical damage caused by misuse, vandalism, fire, accidents, negligence, or external forces shall be excluded from the scope of warranty.

	<ul style="list-style-type: none"> • The vendor shall provide replacement or repair (including parts and labour) within 7 days of defect notification during the warranty period.
--	--

Warranty obligations shall be enforceable upon written notification and subject to verification by United Nations Global Compact Network India.

General Note

- **Critical Defects:** Any critical defect in the Iron Dust Bins (e.g., structural failure, severe corrosion due to coating defect, base detachment, broken welding joints, or lid/hinge failure rendering the bin unusable) must be attended to onsite or replaced within **7 days** of notification.
- **Non-Critical Issues:** Non-critical issues (e.g., minor paint scratches, branding defects, minor alignment issues, or handle tightening) must be rectified within **10 days** of notification.
- **Warranty Extension:** Vendors must provide details of available extended warranty options (if any), particularly covering anti-corrosion performance, coating durability, and structural integrity beyond the standard 1-year warranty period.
- **Warranty Costs:** All costs associated with warranty replacements or repairs during the warranty period shall be borne entirely by the supplier, including fabrication, replacement, transportation, labour, and onsite service expenses.
- **Progress Monitoring:** During project implementation, United Nations Global Compact Network India (UN GCNI) may request periodic progress monitoring reports to track fabrication status, quality checks, delivery schedules, placement, and operational readiness of the Iron Dust Bins.
- **Asset Tracking:** The supplier shall define and implement an asset tracking and inventory management method to maintain proper records of each batch of Iron Dust Bins supplied, including quantity delivered, batch/lot number, location of deployment (ward/hamlet-wise), and date of handover, ensuring transparency and accountability throughout the project lifecycle.

B. Timeline: 02 Months

The bidder should acknowledge that the project schedule provided as part of the proposal is an integral part of this bid and cannot be changed after award without prior written agreement with United Nations Global Compact Network India (UN GCNI) regarding timeline and activities.

The bidder is requested to factor the following tasks and any other related activities into the submission of timelines for the **Iron Dust Bins (60–80 Litres Capacity) component**:

1. Initiation Phase:

- Planning of procurement of raw materials, fabrication schedule, surface treatment (anti-rust coating), quality checks, delivery, and deployment of Iron Dust Bins.
- Ensuring availability of necessary materials, fabrication equipment, coating facilities, skilled manpower, and logistics arrangements.
- Obtaining any local approvals (if required) for placement in public areas.

2. Beneficiary Coordination (if applicable):

- Coordination with Gram Panchayat officials, sanitation teams, and local authorities for identification of installation/placement locations.
- Assistance in documentation and acknowledgment of receipt at delivery points.

3. Orientation of Sanitation Personnel:

- Conduct basic orientation sessions for sanitation staff on proper usage, handling, cleaning, waste segregation practices, and minor maintenance of bins.
- Submission of orientation attendance sheets and completion documentation (if applicable).

4. Development of Deployment Package:

- Preparation of a bin deployment and distribution plan (ward-wise/hamlet-wise allocation).
- Finalization of colour coding (Green for Wet, Blue for Dry, as applicable) and branding layout.
- Validation of the plan with UN GCNI to ensure efficiency, safety, visibility compliance, and alignment with sanitation objectives.

5. Fabrication & Quality Assurance:

- Fabrication of Iron Dust Bins as per approved technical specifications.
- Surface treatment, primer application, powder coating/enamel painting, and curing.
- Internal quality inspection for structural integrity, welding quality, finishing, lid/handle functionality, and corrosion protection.

6. Delivery & Placement:

- Safe packaging and transportation to designated locations in Srikakulam district.
- Delivery and placement/installation (if required) at identified sites.
- Submission of delivery challans and inspection certificates.

7. Operational Deployment:

- Bins placed and made ready for active use by sanitation teams.
- Ensure proper segregation colour coding and stable positioning.
- Verification that bins are fully functional and safe for public use.

8. Inspection & Commissioning:

- On-site inspection of bins in the presence of UN GCNI representatives (if required).
- Verification of compliance with approved specifications, branding guidelines, and deployment plan.
- Rectification or replacement of any defective units identified during inspection.

9. Handover of Assets:

- Formal handover of bins to Gram Panchayat authorities/sanitation teams.

- Submission of asset register (batch-wise details), warranty certificates, quality compliance reports, and final documentation.

10. Demobilization:

- Removal of packaging materials, debris, or temporary installation arrangements created during delivery.
- Ensure sites are left clean, organized, and ready for regular operational use.

11. Honouring Warranty & Maintenance Commitments:

- Provision of onsite warranty support and timely replacement/repair of defective bins during the 1-year warranty period.
- Ensure availability of spare components such as lids, hinges, handles, and base supports as committed.
- Maintain local coordination support within the district for efficient issue resolution.

This timeline framework ensures structured fabrication, quality assurance, timely deployment, proper documentation, and sustained operational support of the Iron Dust Bins under the project.

C. Implementation Plan / Proposed System Plan

- United Nations Global Compact Network India (UN GCNI) will issue dispatch instructions to the successful bidder(s). These instructions will include:
 - Delivery addresses of the locations where the **Iron Dust Bins (60–80 Litres Capacity)** are to be deployed.
 - Contact details of UN GCNI officials or authorized representatives for coordination.
- After the award, the vendor shall plan the sequence of activities including:
 1. Procurement of raw materials and fabrication of iron dust bins.
 2. Factory inspections and internal quality assurance checks.
 3. Surface treatment (anti-rust primer, powder coating/enamel paint) and curing.
 4. Branding/stencilling as per approved design.
 5. Delivery to designated sites and placement/installation (if required).
 6. Inspection, verification, and formal handover to Gram Panchayat/municipal authorities.
- The vendor must ensure that all activities are conducted in the required sequence so that project milestones and completion timelines are achieved as specified in the RFQ.
- The vendor is requested to define a common deployment protocol for all on-site teams to ensure uniformity, safety, and quality compliance in bin delivery, placement, and handover.
- At least one qualified project supervisor from the vendor must be available during delivery and placement to:
 - Oversee unloading and proper positioning of bins.

- Verify quality and quantity at site.
- Provide basic orientation to sanitation personnel on handling and maintenance.

5.1 Detailed Vendor Commitments and Execution Protocols

5.1.1 Technical Support

- The vendor must assign qualified technical personnel responsible for fabrication quality, delivery coordination, and post-handover support of iron dust bins.
- A support plan must be submitted detailing:
 - Designated service/contact personnel for each deployment block and their contact details.
 - A clear escalation matrix for complaint redressal during the warranty period.
 - Defined response timelines for defect resolution.
- Support staff must be knowledgeable in fabrication standards, corrosion control, structural reinforcement, and safe handling practices.

5.1.2 Quality Control and Inspection Requirements

a) Pre-Dispatch Inspection and Documentation

- Each batch of iron dust bins must be inspected at the vendor's fabrication facility prior to shipment.
- The vendor must submit:
 - Quality Control Test Reports covering:
 - Material thickness verification
 - Welding quality checks
 - Coating thickness and anti-corrosion treatment
 - Lid/handle functionality testing
 - Pre-Dispatch Inspection (PDI) certificate.
 - Compliance declaration confirming adherence to approved technical specifications.

b) On-Site Delivery and Placement Inspection

- Upon delivery at designated sites, inspections must be conducted in the presence of UN GCNI/Gram Panchayat representatives.
- Each inspection must verify:
 - Physical integrity and absence of transit damage.
 - Compliance with approved capacity and material specifications.
 - Proper colour coding and branding.
 - Functional condition of lids, handles, and base stability.

5.1.3 Post-Delivery Functional Testing

Each batch of bins must be verified to ensure:

- Structural stability under standard load conditions.
- Proper lid operation and secure fitting.
- No sharp edges, burrs, or safety hazards.
- Coating quality free from peeling or visible rust.

Inspection records must be documented and submitted batch-wise.

5.1.4 Safety and Compliance Checks

- Ensure all bins meet relevant Indian fabrication and safety standards.
- Confirm structural integrity, stable base design, and smooth finishing.
- Verify compliance with occupational safety norms during fabrication and delivery.

5.1.5 Final Acceptance and Certification

After deployment, the vendor shall submit:

- Delivery & Handover Certificate co-signed by UN GCNI/Gram Panchayat representative.
- Geo-tagged photographs of bins at deployment locations.
- Batch-wise quality compliance sheet.
- Orientation attendance sheet (if conducted).

Final payment and warranty initiation shall begin only after approval of these documents.

5.1.6 Handover and Taking Over Process

- Vendor will be informed of designated deployment locations by UN GCNI.
- Vendor shall:
 - Coordinate delivery with local authorities.
 - Handle safe unloading and placement.
 - Manage transport, logistics, and transit insurance.
- A jointly signed Handover Certificate must be completed for each batch/location.
- Vendor shall submit acknowledgment letters from local authorities confirming receipt and satisfactory condition.

5.1.7 Replacement and Warranty Obligations

- Vendor must replace or repair any defective bins within **7 days** of notice at no cost.
- Warranty terms:
 - Iron Dust Bins (complete unit including body, lid, handles, base): Minimum **1 year**.

- Vendor remains responsible for all warranty claims and agreed service commitments.

5.1.8 Standards, Safety, and Environmental Compliance

Vendor must ensure:

- Compliance with approved technical and safety standards.
- Proper disposal of packaging materials and fabrication waste.
- Use of environmentally responsible coating materials where feasible.

5.1.9 Compliance During Execution

- Any deviation from agreed specifications must be corrected at the vendor's own cost and risk.
- UN GCNI reserves the right to conduct random or structured inspections.
- Delivery quality, placement, and safety will be monitored throughout execution.

5.1.10 Post-Handover Support and Reporting

After deployment, the vendor must:

- Submit warranty certificates and service contact details.
- Provide refresher orientation if requested.
- Submit periodic warranty support status reports during the warranty period.
- Maintain active communication with UN GCNI and local authorities for prompt issue resolution.

Notes

1. Any defective or non-compliant bin/component identified by UN GCNI or end-users must be replaced or repaired at the vendor's cost.
2. The vendor is responsible for protection of bins and materials before successful delivery and handover.
3. UN GCNI reserves the right to request any documents, certificates, or information prior to release of any payment instalment.

Pricing, Delivery, Warranty, and After-Sales

Unit Prices

Unit prices quoted must be all-inclusive, covering:

- Procurement of raw materials and fabrication of Iron Dust Bins
- Surface treatment and coating
- Branding and labelling
- Delivery to site and placement
- Transit insurance and packaging protection

- Orientation/training (if required)
- Warranty and post-handover support
- Any other costs required for full operational readiness and compliance

The pricing must reflect complete supply, quality assurance, delivery, and warranty obligations for the Iron Dust Bins under the project.

Delivery Requirements

Delivery Requirements	
Delivery Date and Time:	The Bidder shall deliver and complete placement/installation (where required) of all Iron Dust Bins (60–80 Litres Capacity) within 60 Days from the issuance of the Contract.
Delivery Terms (INCOTERMS 2020)	<p>DAP (Delivered at Place) – Iron Dust Bins shall be delivered to the specified project locations and placed as directed by the implementing authority.</p> <p>Notes:</p> <ol style="list-style-type: none"> 1. Any damage during transit shall be the sole responsibility of the vendor. 2. A proper delivery challan, including the signature and seal of the receiving authority, must be submitted to United Nations Global Compact Network India (UN GCNI). 3. The vendor shall be responsible for protection of bins, materials, and packaging before successful delivery, inspection, and handover.
Customs Clearance (if applicable)	Supplier/Bidder responsibility
Exact Delivery Location(s)	<p>Tekkali Gram Panchayat, Tekkali Mandal, Srikakulam District, Andhra Pradesh.</p> <p>Detailed addresses and contact details of designated officials will be provided at the time of Contract award. Latitude and longitude coordinates will be shared as per the Terms of Reference.</p>
Orientation on Usage and Maintenance	<p>The Vendor shall provide basic orientation to sanitation personnel or Gram Panchayat representatives at each deployment site (if required).</p> <p>Orientation must cover:</p> <ul style="list-style-type: none"> • Proper usage and waste segregation practices • Safe handling and lifting procedures • Cleaning and periodic maintenance of bins • Identification of structural damage or corrosion • Reporting protocol for defects during the warranty period <p>The Vendor shall also provide brief user guidelines and maintenance instructions in English (and local language if required).</p>
Warranty Period	Iron Dust Bins shall carry the following minimum warranty

	<p>coverage:</p> <ul style="list-style-type: none"> • Complete Unit (body, base, lid, handles, welding, and coating): 1 year from the date of delivery and acceptance • Structural integrity and fabrication defects: 1 year minimum • Coating and anti-corrosion performance: 1 year minimum against manufacturing-related corrosion • Other minor accessories/components (if applicable): 6–12 months depending on supplier standards <p>Warranty shall cover parts, repair, replacement, and associated labour/transport costs. Damage caused by misuse, vandalism, fire, accidents, or negligence shall be excluded.</p>
<p>After-Sales Service and Local Support</p>	<p>The Vendor must appoint responsible technical personnel for warranty support and coordination.</p> <p>The Vendor shall provide:</p> <ul style="list-style-type: none"> • Designated contact information for complaint escalation • Onsite inspection/replacement support during the 12-month Defect Liability Period post-handover • Timely response to complaints (as per agreed response timelines) • Preventive inspection support, if requested by UN GCNI <p>This ensures timely delivery, proper deployment, and sustained operational usability of the Iron Dust Bins under the project.</p>

QUOTATION COMPLIANCE

THE QUOTATION SUBMITTED IS IN ACCORDANCE WITH THE REQUIREMENTS SPECIFIED UNDER ANNEX 1: SCHEDULE OF REQUIREMENTS (IRON DUST BINS – 60–80 LITRES CAPACITY):

YES NO

ANY DEVIATIONS MUST BE LISTED BELOW:

Signature: _____
Name: _____
Title: _____
Date: _____

ANNEX 2: QUOTATION SUBMISSION FORM

(For Supply of Iron Dust Bins – 60–80 Litres Capacity for GP Sanitation Project)

Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of their quotation along with **Annex 3: Technical and Financial Offer**.

The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Bid Information

Bidder Name:		
RFQ Reference:		Date:

Company Profile

Item Description	Details
Legal Name of Bidder	
Legal Address (City, State, Country)	
Website	
Year of Registration	
Legal Structure (Proprietorship / Partnership / Pvt Ltd / Ltd / LLP / JV)	
Are you a UNGM registered vendor?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, UNGM Vendor Number:	
Quality Assurance Certification (e.g., ISO 9001 or Equivalent)	<input type="checkbox"/> Yes <input type="checkbox"/> No (Attach valid certificate copy)
Environmental Accreditation (ISO 14001 or equivalent)	<input type="checkbox"/> Yes <input type="checkbox"/> No (Attach copy if applicable)
Written Environmental Policy Available	<input type="checkbox"/> Yes <input type="checkbox"/> No (Attach copy if applicable)
Sustainability Commitment (e.g., ESG Policy, Women Empowerment Policy, CSR Initiatives, etc.)	<input type="checkbox"/> Yes <input type="checkbox"/> No (Attach supporting documents)
Is your company a member of the UN Global Compact?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Bank Information	Bank Name: _____ Bank Address: _____ Account Name: _____ Account Number: _____

	IFSC Code: _____ SWIFT/BIC: _____ Account Currency: _____
--	--

Previous Relevant Experience

(Minimum 3 Similar Contracts – Supply of Iron Dust Bins / Solid Waste Management Equipment / Municipal Sanitation Infrastructure)

Name of Previous Contract	Client & Contact Details (including Email)	Contract Value	Period of Activity	Type of Activities Undertaken

Bidders may attach additional sheets if required.

BIDDER’S DECLARATION

(For Supply of Iron Dust Bins)

The undersigned hereby declares that:

1. We have examined the RFQ documents and have no reservations to the requirements specified for the supply of Iron Dust Bins.
2. We confirm that the dust bins offered comply with the following mandatory technical specifications:
 - o Made of high-quality iron material with anti-corrosive coating
 - o Adequate storage capacity as specified in the RFQ (e.g., 60–80 liters or as applicable)
 - o Durable and suitable for outdoor use
 - o Proper lid/cover and handling mechanism for safe and hygienic operation
3. We agree to deliver the Iron Dust Bins within the stipulated time period as mentioned in the RFQ/Contract.
4. We confirm availability of after-sales support/replacement for defective items within Andhra Pradesh.

5. We certify that all information provided in this submission is true, complete, and correct to the best of our knowledge.

Authorized Signature: _____

Name: _____

Title: _____

Company Seal: _____

Date: _____

BIDDER'S DECLARATION – COMPLIANCE CHECKLIST

(For Supply of Iron Dust Bins)

The bidder is requested to tick () the appropriate response:

Declaration	Yes	No
Requirements and Terms & Conditions: I/We have read and fully understood the RFQ, including the RFQ Information and Data, Schedule of Requirements (Iron Dust Bins Specifications), General Conditions of Contract, and any Special Conditions of Contract. I/We confirm that the Bidder agrees to be bound by them.	<input type="checkbox"/>	<input type="checkbox"/>
I/We confirm that the Bidder has the necessary financial capacity, technical capability, manufacturing/supply capacity, and valid registrations/licenses (if applicable) to fully meet or exceed the Requirements and will be available to deliver throughout the Contract period.	<input type="checkbox"/>	<input type="checkbox"/>
Ethics: In submitting this Quote, I/We warrant that the bidder has not entered into any improper, illegal, collusive, or anti-competitive arrangements with any competitor; has not approached any representative of the Buyer (other than the designated Point of Contact) to lobby or solicit information; and has not attempted to influence or provide any inducement, reward, or benefit to any representative of the Buyer.	<input type="checkbox"/>	<input type="checkbox"/>
I/We confirm that we shall not engage in proscribed practices or any unethical conduct with the United Nations or any other party, and we shall conduct business in a manner that avoids financial, operational, reputational, or other undue risk. We have read and acknowledge the United Nations Supplier Code of Conduct and accept it as the minimum standard of compliance.	<input type="checkbox"/>	<input type="checkbox"/>
Conflict of Interest: I/We declare that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering into a Contract for the supply of Iron Dust Bins. Any such conflict arising during the RFQ process will be immediately disclosed.	<input type="checkbox"/>	<input type="checkbox"/>
Prohibitions and Sanctions: I/We declare that the firm, its beneficial owners, affiliates, subsidiaries, employees, subcontractors, or suppliers are not under procurement prohibition by the United Nations, including sanctions under the UN Security Council Sanctions Lists, and have not been suspended, debarred, or declared ineligible by any UN Organization, the World Bank Group, or other international organizations.	<input type="checkbox"/>	<input type="checkbox"/>
Bankruptcy: I/We declare that the company has not declared bankruptcy, is not involved in insolvency or receivership proceedings, and no pending legal action exists that may	<input type="checkbox"/>	<input type="checkbox"/>

materially affect our ability to supply Iron Dust Bins.		
Offer Validity Period: I/We confirm that this Quote, including pricing, shall remain valid for the Offer Validity Period specified in the RFQ.	<input type="checkbox"/>	<input type="checkbox"/>
I/We understand that the Buyer is not bound to accept any Quotation received. We certify that the Iron Dust Bins offered are brand new, unused, made of durable iron material with anti-corrosive coating, and meet the required technical specifications.	<input type="checkbox"/>	<input type="checkbox"/>
By signing this declaration, the undersigned confirms that he/she is duly authorized by the organization to submit this quotation and make this declaration on its behalf.		

Authorized Signatory

Signature: _____

Name: _____

Title/Designation: _____

Company Name: _____

Company Seal: _____

Date: _____

ANNEX 3: TECHNICAL AND FINANCIAL OFFER – GOODS

(Supply of Iron Dust Bins – 60–80 Litres Capacity)

Bidders are requested to complete this form, sign it, and return it as part of their bid along with **Annex 2: Quotation Submission Form.**

The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Bid Information

Bidder Name:		
RFQ Reference:		Date:

TECHNICAL OFFER

(For Supply and Delivery of Iron Dust Bins – 60–80 Litres Capacity for GP Sanitation Use)

Bidders must provide the following:

1. Company Profile

A brief description of:

- Company background
- Experience in supply of dust bins / solid waste management equipment / sanitation materials
- Service network within Andhra Pradesh
- Technical and financial capacity

(Attach separate sheet if required)

2. Method Statement & Delivery Plan

A brief implementation plan including:

- Manufacturing / procurement process
- Quality inspection before dispatch
- Packaging and transportation method
- Delivery timeline
- Handover procedure at delivery site
- Replacement policy for damaged items

3. Descriptive Literature (Technical Compliance)

The bidder shall provide:

- Product catalogue / brochure
- Material specifications (iron grade, thickness, coating type)
- Capacity details (60–80 Litres)
- Surface treatment (powder coating / anti-rust treatment)
- Standard features and optional features clearly marked
- Product photographs

Standard catalogues must clearly indicate the exact model offered.

4. Detailed Technical Specifications

The Technical Offer must clearly mention:

Parameter	Offered Specification	Make/Model	Compliance (Yes/No)
Capacity (60–80 Litres)			
Material (Iron / MS Sheet)			
Thickness (Minimum as per RFQ)			
Anti-Rust Coating			

Lid Type (With / Without Lid)			
Colour & Branding (as per requirement)			
Mounting Type (Floor / Pole Mounted)			
Warranty (Minimum 6–12 Months, if applicable)			

Any deviation must be clearly stated.

5. Deviations (If Any)

All deviations from the RFQ specifications must be disclosed in writing below:

Clause Reference	Description of Deviation	Justification

6. Registration Certificate

Copy of:

- Certificate of Incorporation
- GST Registration
- PAN
- Trade License (if applicable)

7. Manufacturer's Authorization

If the bidder is not the manufacturer, a valid Manufacturer's Authorization Certificate (MAF) must be provided.

8. Financial Capacity

Documents showing:

- Average Annual Financial Turnover (as specified in RFQ)
- Audited Balance Sheets
- Profit & Loss Statements
- For the last three (3) financial years

(For consortium bids, combined turnover may be considered.)

9. Experience Requirement

Documents showing:

- Minimum 2–3 years of experience in supply of sanitation materials / dust bins / SWM equipment
- Supply to reputed private organizations / NGOs / government bodies

10. Past Performance (Minimum 3 Similar Contracts)

Evidence showing supply of at least 3 similar contracts, including:

- Purchase Orders / Work Orders
- Delivery Certificates
- Client Completion Certificates
- Photographs (if available)
- Client Contact Details

The purchaser reserves the right to conduct verification checks.

Compliance Sheet

Technical Compliance Table

Minimum Technical Requirements (As per RFQ – Dust Bin Specifications)	Supplier Comments on Compliance / Minor Deviations (if any)
Capacity (60–80 Litres)	
Material & Thickness	
Anti-Rust Treatment	
Powder Coating / Paint Finish	
Lid & Handle Specifications	
Structural Strength & Durability	
Branding / Marking Requirements	
Warranty Coverage	
Delivery Timeline	

(Additional rows may be added by the supplier if required.)

Technical Declaration

THE OFFERED PRODUCTS ARE IN ACCORDANCE WITH THE REQUIRED TECHNICAL SPECIFICATIONS AND REQUIREMENTS UNDER RFQ/XXX/IND-2025:

YES NO

ANY DEVIATIONS MUST BE LISTED BELOW:

Authorized Certification

<p>I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in the event that the quotation is accepted.</p>

Exact Name and Address of Company Company Name: <hr/> Address: <hr/> Phone No.: <hr/> Email Address: <hr/>	Authorized Signature: <hr/> Date: <hr/> Name of Authorized Signatory: <hr/> Functional Title of Authorized Signatory: <hr/> Email Address of Authorized Signatory: <hr/>
--	---

FINANCIAL OFFER

The Financial Offer must be submitted in the format below:

Description	Quantity	Unit Price (INR)	Total Price (INR)
Supply of Iron Dust Bins (60–80 Litres Capacity) including delivery	80		

Total Quoted Price (Inclusive of all taxes and delivery):

INR _____

Prices must be:

- Inclusive of GST
- Inclusive of transportation
- Inclusive of delivery to site

Authorized Signature

Signature: _____

Name: _____

Title: _____

Company Seal: _____

Date: _____

FINANCIAL OFFER

(Supply of Iron Dust Bins – 60–80 Litres Capacity)

Currency of the Quotation: _____

INCOTERMS (2020): DAP – Delivered at Place

Description (MANDATORY REQUIREMENTS)

Description	UOM	Qty	UNIT PRICE DAP (INR) Final Destination	TOTAL PRICE DAP (INR) Final Destination
Supply and Delivery of Iron Dust Bins (60–80 Litres Capacity, MS/Iron Body, Anti-Rust Coated, Powder Coated Finish, with/without Lid as per RFQ, suitable for GP Sanitation Use) including transportation and unloading at site	Each	80		

Cost Breakdown

Cost Component	Amount (INR)
Total Goods Price (Base Product Cost)	
Transportation Price	
Insurance (if applicable)	
Loading & Unloading Charges	
Pre-Dispatch Inspection & Handling	
Branding/Printing (if applicable)	
Warranty Cost (If Applicable – Included/Specify)	
After-Sales Support (Replacement of Defective Units)	
Specify Other Costs (if any)	

COMPLIANCE CONFIRMATION

The Quotation submitted is in accordance with the requirements specified under ANNEX 1: Schedule of Requirements (Iron Dust Bins – 60–80 Litres Capacity):

YES

NO

Any deviations must be listed below:

S. No.	Clause Reference	Description of Deviation	Remarks
1			
2			

Signature: _____

Name: _____

Title: _____

Company Name: _____

Date: _____

QUOTATION TOTAL (Without GST):

INR _____

Note: Evaluation will be done on tax-exclusive basis.

Duty/Taxes

Type of Tax/Duty	Rate (%)	Amount (INR)
GST		
Any Other (Specify)		

Total Quotation Including Taxes (INR): _____

Note:

Quoted price must be inclusive of all costs necessary to supply the dust bins, including delivery, transport, packaging, unloading, warranty (if applicable), and any incidental charges.

OPTIONAL REQUIREMENTS (Not Considered for Evaluation)

The purchaser reserves the right to avail extended warranty or additional quantities at a later stage.

Description	Qty	Unit Price (INR)	Total Price (INR)
Extended Warranty (per additional year, if applicable)			
Other Optional Cost (Specify)			

Total Optional Cost (if availed): INR _____

COMPLIANCE WITH REQUIREMENTS

Requirement	Yes, We Comply	No, We Cannot Comply	Counter Offer (If Any)
Minimum Technical Specifications (Capacity, Material, Thickness, Anti-Rust Coating)	<input type="checkbox"/>	<input type="checkbox"/>	
Delivery Term (DAP – Delivered at Place)	<input type="checkbox"/>	<input type="checkbox"/>	
Delivery Lead Time (Specify timeline)	<input type="checkbox"/>	<input type="checkbox"/>	
Warranty / Replacement Policy	<input type="checkbox"/>	<input type="checkbox"/>	
Validity of Quotation (Specify validity period, e.g., 60/90 days)	<input type="checkbox"/>	<input type="checkbox"/>	
Payment Terms (Specify)	<input type="checkbox"/>	<input type="checkbox"/>	

Other Requirements (Specify if any)	<input type="checkbox"/>	<input type="checkbox"/>	
-------------------------------------	--------------------------	--------------------------	--

Other Information

Estimated Weight/Dimensions of Vehicle:	
Country of Origin: (If export license required, must be submitted upon award of contract)	

Authorized Declaration

I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company in the event that the quotation is accepted.	
<p>Exact Name and Address of Company</p> <p>Company Name: _____</p> <p>Address: _____</p> <p>Phone No.: _____</p> <p>Email Address: _____</p>	<p>Authorized Signature: _____</p> <p>Date: _____</p> <p>Name of Authorized Signatory: _____</p> <p>Functional Title of Authorized Signatory: _____</p> <p>Email Address of Authorized Signatory: _____</p>

ANNEX 4: SITE SPECIFIC DETAILS

Delivery Location:

Tekkali Gram Panchayat

Detailed contact information will be provided upon issuance of Purchase Order.

ANNEX 5: FORMS FOR RELEASE OF PAYMENTS

FORM A: CONSIGNEE ACCEPTANCE CERTIFICATE

(To be given by Consignee's Authorized Representative)

The following goods have been received:

1. Name of Item Supplied: Iron Dust Bins (60–80 Litres Capacity)
2. Purchase Order/Contract No.: _____
3. Name of Supplier: _____
4. No. of Units Supplied: _____

5. Place of Destination: Tekkali Gram Panchayat
6. Invoice No. & Date: _____
7. Name & Address of Consignee: _____
8. Date of Receipt: _____

The undersigned hereby certifies that the aforesaid dust bins have been received in good condition and accepted.

Signature: _____
Name: _____
Designation with Stamp: _____
Date: _____

Countersigned by:

Signature: _____
Name: _____
Date: _____

NOTE

This certificate shall be duly filled in and issued by the authorized representative of the Consignee upon receipt, inspection, and verification of the dust bins.

The certificate must be:

- Properly completed in all respects
- Officially signed by the authorized representative of the Consignee
- Duly stamped with the official seal of the Consignee's office
- Countersigned by the designated Supervisor / Project Officer

Submission of the duly signed and stamped certificate shall form part of the official delivery and handover documentation.

FORM B: DELIVERY CERTIFICATE

This is to certify that the dust bins detailed below have been satisfactorily delivered:

1. Purchase Order/Contract No.: _____
2. Description of Item: Iron Dust Bins (60–80 Litres Capacity)
3. Quantity Delivered: _____
4. Name of Consignee: _____

The supplier has fulfilled contractual obligations regarding:

- Successful delivery of goods
- Pre-dispatch inspection
- Replacement of damaged units (if any)

- Submission of product specifications (if applicable)

Signature: _____

Name: _____

Designation with Stamp: _____

Date: _____

Countersigned by:

Signature: _____

Name: _____

Date: _____

NOTE

This certificate shall be duly filled in and issued by the representative of the Consignee upon receipt and verification of the goods.

The certificate must be:

- Properly completed in all respects
- Signed by the representative of the Consignee
- Duly stamped with the official seal
- Countersigned by the Supervisor

The duly signed and stamped certificate shall form part of the official delivery and handover documentation.