

Advertisement for the post of Participant Engagement Officer, UN Global Compact Network India

Job Title- Participant Engagement Officer

Location: WTT, Sector 16, Noida

Job status: Full time

No of positions: 02

Last date of application: August 10, 2026

About Global Compact Network India: UN Global Compact Network India (UN GCNI), the Indian Country Network of the United Nations Global Compact (UNGC), New York is the first Local Network globally to be established with full legal recognition. As the UNGC local arm, UN GCNI is a country level platform for Indian businesses, academic institutions and civil society organizations in implementing UNGC Principles and Sustainable Development Goals (SDGs). Details available at www.unglobalcompact.org and www.globalcompact.in

Position Summary: The Participant Engagement Officer will be responsible for supporting participating companies in the UN Global Compact in India and recruiting more responsible businesses to join the initiative in India.

Working closely with our global Outreach & Engagement team, she/he will be responsible for recruiting companies and ensuring that each one has a clear understanding of the expertise, tools, support, training, and convening opportunities available to them as participants of the UN Global Compact.

By attracting businesses to join and efficiently access this support, the Officer will enable businesses to more effectively shape their business strategies and operations to help the world meet the SDGs while also delivering strong business results.

Duties and Responsibilities:

- Lead the onboarding of new business participants, ensuring they are effectively integrated and able to maximize the benefits of their participation in the UN Global Compact.
- To act as the first point of contact for all participants and prospects, taking enquiries via multiple communication channels, providing a high level of participants service, and updating the database accordingly
- To manage the participant's life-cycle i.e. renewal and payment, new communications, participant benefit administration and renewal process
- Develop and implement the national participant growth strategy and annual action plan in alignment with the *One Global Compact* planning cycle.
- Drive business participant acquisition by effectively communicating the value proposition, benefits, and services offered by the UN Global Compact.
- Manage the end-to-end participant acquisition pipeline, including prospect identification, due diligence, follow-up, conversion, and onboarding.
- Build and maintain strong relationships with business participants, understand their sustainability priorities and challenges, and connect them with relevant UN Global Compact initiatives, programmes, and engagement opportunities.
- Gather participant feedback and market insights to identify emerging needs and provide recommendations that inform engagement strategies and enhance participant value.
- Leverage and continuously improve participant engagement tools and systems, including Salesforce CRM, the Global Compact database, and other tracking and reporting platforms, to enhance operational efficiency and participant satisfaction.
- Provide ongoing participant support by managing administrative processes such as application reviews, onboarding, annual reporting requirements, company profile

updates, contact information management, logo usage requests, and other participant service needs.

- Support the Head of Outreach and Engagement in India through presentations, public engagements, strategic partnerships, and marketing initiatives to enhance the visibility and reach of the UN Global Compact among the business community.
- Work with other departments across the organisation to maximise engagement with membership recruitment strategy

Skills & Capacities

Passion for client service and client impact:

- Effectively meets participating company needs. Takes responsibility for company satisfaction and engagement. Is focused on the business perspective when making decisions and taking action. Demonstrates professional qualities and demeanor that commands attention and respect from key decision makers
- Builds trusted and productive relationships with key decision makers and responds to questions, concerns and requests from executives and key decision makers
- Owns and manages the UN Global Compact relationship for assigned key accounts. Aligns collective resources of UN Global Compact to build long-term relationships, grow participation, drive retention, and increase the UN Global Compact footprint.

Persuasive and engaging communication skills:

- Demonstrate strong negotiation and persuasion skills focusing on the UN Global Compact value proposition for businesses
- Ability to interact with a broad set of businesses and presenting over the phone, virtually, and in person
- Ability to communicate persuasively in written form to help engage at scale

Advanced proficiency in key digital tools:

- Salesforce/other CRM (customer relationship management) systems
- Essential communications and analytics tools: Excel, PowerPoint, Word
- Proven experience in analyzing data to extract insight around engagement results, client satisfaction, client understanding, as well as the impact of UN Global Compact activities, and key sustainability trends

Proven delivery of results:

- Delivers to clear goals within strategies. Identifies priority activities and assignments, allocates appropriate time and resources, tracks progress and adjusts priorities as required.
- Foresees risks and allows for contingencies when planning. Monitors and adjusts plans and actions as necessary

Expected Results

- Increased numbers of companies joining the UN Global Compact in India.
- Increased awareness of the UN Global Compact and the value proposition and support it delivers to businesses in India.
- Outstanding feedback from companies participating in the UN Global Compact in India.

Core Values

- **Integrity:** Demonstrates the values of the United Nations in daily activities and behaviours; acts without consideration of personal gain; resists undue political pressure in decision-making; does not abuse power or authority; stands by decisions that are in the Organization's interest, even if they are unpopular; and takes prompt action in cases of unprofessional or unethical behavior.
- **Professionalism:** Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather

than personal concerns; shows persistence when faced with difficult problems or challenges; and remains calm in stressful situations.

- **Respect for Diversity:** Works effectively with people from all backgrounds; treats all people with dignity and respect; treats men and women equally; shows respect for and understanding of diverse points of view and demonstrates this understanding in daily work and decision-making, examines own biases and behaviors to avoid stereotypical responses, and does not discriminate against any individual or group.

Minimum requirements: Post graduate in Social Science / Management studies with bright academic record from a reputed institution with experience of 1-2 years in areas of CSR /Sustainability in corporate, foundations, industry associations, professional NGOs, B-Schools and research agencies with a proven track record of project development, research abilities, coordination, networking and implementation. Candidate with superior language and writing skills will be preferred. Outstandingly bright fresh post-graduates with right attitude can also be considered and are encouraged to apply.

Interested candidates should send their resume along a cover letter specifying suitability for position to recruitment@globalcompact.in by August 10, 2026. ***Please mention the Job Title being applied for in the subject of the mail.***

Salary range: Rs. 6 – 7.5 lacs per annum. (Based on quality and extent of relevant experience)

UN GCNI is an equal-opportunity employer and does not discriminate on the basis of caste, religion, race, disability and HIV status. Qualified women are encouraged to apply.