

REQUEST FOR QUOTATION (RFQ)

UPGRADATION OF CHILDREN'S HOMES FOR BOYS SECTOR 17 & SECTOR 19, GANDHINAGAR, GUJARAT

RFQ Reference: RFQ-001-Gandhinagar	Issue Date: 18 August 2026	End Date: 31 August 2026
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Dear Sir/Madam,

We kindly invite your quotation for the supply, delivery, installation, testing, commissioning and execution of approved goods, equipment and works for Children's Homes for Boys at Sector 17 and Sector 19, Gandhinagar, Gujarat, as detailed in the Annexures attached to this RFQ.

This procurement is being undertaken under the AAI-supported CSR initiative. United Nations Global Compact Network India (UN GCNI) will implement the intervention and United Nations Development Programme (UNDP India) will monitor the overall project implementation in coordination with the concerned authorities.

Submission of Quotation

Interested suppliers/service providers/contractors are requested to submit their quotation electronically in PDF format on or before **30th September 2026** to:

procurement@globalcompact.in, CC: _vivek.jetpariya@undpfocal.org > _____

Important Instructions

- The email attachment must be virus-free.
- The maximum size of the email, including attachments, should not exceed 5 MB.
- Proposals must be sent only to the above-mentioned procurement email ID.
- Proposals should not be uploaded to UNDP or UN GCNI portals unless specifically instructed.
- The RFQ reference number and project name shall be stated in the subject line.
- Late submissions or proposals sent to any other email address or mode will not be considered.

SECTION 1: REQUEST FOR QUOTATION (RFQ)

The United Nations Global Compact Network India (UN GCNI–India) kindly invites your quotation for the provision of goods, works and/or services as detailed in the Line Items Section of this RFQ.

Document	Description
Section 1	This RFQ document generated by the online system
Section 2	RFQ Instructions and Data
	2.1 RFQ General Instructions
	2.2 RFQ Specific Instructions
Annex 1	Schedule of Requirements
Annex 2	Quotation Submission Form
Annex 3	Technical and Financial Offer
Annex 4	Site Specific Details
Annex 5	General Conditions of Contract (GTC) / Forms for Release of Payments, as applicable
Annex 6	Model Contract
Annex 7	Forms for Release of Payments

Bidders are requested to carefully review all sections and annexures to ensure compliance with the requirements, submission format, and eligibility criteria.

Please follow the instructions provided in the User Guide to search for the tender using the negotiation ID mentioned in this document.

Thank you, and we look forward to receiving your competitive quotation.

Procurement Unit

UN GCNI – India

SECTION 2: RFQ INSTRUCTIONS AND DATA

2.1 RFQ GENERAL INSTRUCTIONS

Particulars	Requirements / Instructions
Introduction	Bidders shall adhere to all requirements of this RFQ, including amendments issued in writing by UN GCNI. This RFQ is conducted in accordance with UN GCNI Programme and Operations Policies and Procedures on Contracts and Procurement. Any Bid is an offer and does not constitute acceptance. UN GCNI is under no obligation to award a Contract and may cancel the process at any stage.
Deadline for Submission of Quotation	31 August 2026 (End of Day – 23:59 Hrs IST)
Method of Submission	Submission through email to: ratnesh@globalcompact.in & procurement@globalcompact.in . All attachments in PDF format; file names in Latin alphabet; files complete, readable, virus-free and not corrupted; maximum email size 5 MB. Late submissions will not be considered.
Cost of Preparation of Quotation	UN GCNI shall not be responsible for any costs associated with preparation and submission of quotations, regardless of outcome.
Supplier Code of Conduct, Fraud and Corruption	All prospective suppliers must comply with the United Nations Supplier Code of Conduct. UN GCNI follows zero tolerance for fraud, corruption, collusion, unethical practices and obstruction. Violation may result in rejection or disqualification.
Gifts and Hospitality	Bidders/vendors shall not offer gifts, hospitality or benefits of any kind to UN GCNI/UNDP staff or persons involved in procurement. Corrupt or fraudulent practices may result in rejection, ineligibility or termination.
Conflict of Interest	Bidders must disclose actual or potential conflicts, including ownership links with UN GCNI staff, relationships with Government officials connected to the project, prior involvement in drafting specifications, or any other unfair advantage. Failure to disclose may result in disqualification.
Disclosure of Relationships	Bidders must disclose whether owners, officers, directors, controlling shareholders or key personnel are family members of UN GCNI staff involved in procurement, Government officials, or officials of an implementing partner. Government-owned entities may be subject to further review.
Eligibility Requirements	Vendors must not be suspended, debarred or otherwise ineligible by UN organizations, World Bank Group or other international organizations; beneficial owners, employees, JV partners, subcontractors and suppliers must also meet eligibility requirements; Bidder must have legal capacity and authority to deliver goods/services in India.
Eligibility Criteria – A. Legal Eligibility	Registered company/partnership/LLP/proprietorship in India; valid GST; valid PAN; legally authorized to contract; applicable registrations/licences for solar, electrical, civil, furniture, IT, kitchen and related works.
B. Sanctions and Eligibility	Bidder must not be debarred, blacklisted or sanctioned by Central/State Government, UN organizations, World Bank or recognized institutions; information must be accurate and complete.
C. Technical Capacity	Capacity for solar systems, CCTV, electrical works, digital equipment, furniture, kitchen equipment, ACs, safety/RVS and related installation/testing/commissioning; adequate qualified manpower, tools and service support.
D. Experience	Minimum 3 years of relevant experience in similar supply/installation/works; preferably Government, schools, children's homes, hostels, NGOs, CSR, UN/INGO or public-sector assignments; submit POs/WOs/completion/client certificates.
E. Financial Capacity	Positive net worth and adequate working capital; audited financial statements for the last three financial years and/or other evidence may be requested.
F. Non-Blacklisting	Notarized/signed declaration that the firm, partners/directors and representatives

Declaration	have not been blacklisted, debarred or suspended and have not engaged in collusion, fraud, coercion, undue influence or misrepresentation.
G. Mandatory Submission of Supply, Installation and Delivery Plan	Detailed plan covering procurement, site verification, transportation, delivery, installation, testing, commissioning, RVS/safety work, solar/CCTV/digital/furniture/kitchen works, documentation, training, warranty and after-sales support. Failure to submit a realistic plan may render the Bid non-responsive.
Currency of Quotation	All prices must be quoted in Indian Rupees (INR).
Joint Venture (JV) / Consortium / Association	If applicable, designate Lead Partner; submit duly authorized/notarized JV/Consortium Agreement; Lead Partner shall legally bind members; all members jointly and severally liable for Contract execution.
Only One Bid	The Bidder, including a Lead Entity of a JV/Consortium/Association, shall submit only one Bid. Multiple bids in violation shall be rejected.
Conflict of Interest Among Bidders	Bids may be rejected where bidders have common controlling partners/directors/shareholders, common control, financial support, same legal representative, access to another bidder's information, common subcontractors in conflicting roles, or common key personnel.
Price Variation	Prices shall remain firm and fixed for the entire validity period and until completion. No escalation for material, labour, inflation, transport, exchange rates or market factors shall be accepted unless expressly provided by statutory amendment.
Alternative Quotations	If permitted, alternatives may be submitted only in addition to a fully compliant Main Quote. Alternatives must clearly state deviations, enhancements, justification and performance/lifecycle benefits and be labelled accordingly.
Contact Person for Correspondence, Notifications, and Clarifications	All correspondence, clarification requests and notifications shall be submitted through the designated procurement email/communication channel. Clarifications should be submitted at least four days before the deadline. Only formally communicated extensions shall be valid.
Right Not to Accept Any Quotation	UN GCNI reserves the right to accept/reject any quotation without assigning a reason, is not bound to accept the lowest quotation, and may annul the process before award without liability.
Right to Vary Requirement at the Time of Award	UN GCNI may increase/decrease quantities of goods, equipment or works by up to 25% at award/Purchase Order stage at the same unit rates and contractual conditions.
Publication of Contract Award	UN GCNI may publish successful Bidder name, Contract value and brief description in accordance with transparency requirements. Bid submission constitutes consent to such disclosure.
Policies and Procedures	This RFQ is conducted under applicable UN GCNI procurement policies/procedures, ethical standards, transparency requirements and Indian laws.
UNGM Registration	NA, unless otherwise specified by UN GCNI.

SECTION 2.2: RFQ SPECIFIC INSTRUCTIONS

Particulars	Specific Instructions
General Conditions of Contract	Any Purchase Order or Contract shall be subject to the applicable General Conditions of Contract (GTC).
Applicable GTC	Refer to Annex 5 – General Terms and Conditions for Contracts, which forms an integral part of the Contract. Bid submission confirms acceptance unless a deviation is expressly stated and accepted in writing.
Special Conditions of Contract	The special conditions below apply to supply, delivery, installation, testing, commissioning and execution at Sector 17 and Sector 19.
Liquidated Damages	For delay in supply, delivery, installation, testing, commissioning or completion beyond the

	contractual period, 0.5% of total Contract value per week or part thereof, maximum 5%.
Next Course of Action	If delay exceeds the maximum LD period or Supplier/Contractor fails to perform, UN GCNI may cancel the Contract/Purchase Order and procure from alternative sources at the defaulting Bidder's risk and cost.
Duties and Taxes	Prices shall be exclusive of GST. GST and other taxes, duties, levies and charges shall be shown separately and handled according to applicable law and Contract.
Language of Quotation	Quotation and supporting documents shall be in English. Documents in other languages require authenticated English translations; English version prevails in case of discrepancy.
Quotation Validity Period	60 days from quotation submission deadline. Bidder shall maintain price and terms during validity; extension may be requested.
Payment Terms	Payment within 60 days from satisfactory acceptance/completion and receipt of complete correct invoice. Subject to successful delivery, installation, testing, commissioning, completion and required documentation. No advance unless agreed.
Conditions for Release of Payment	Payment released subject to written acceptance and the milestones below.
Written Acceptance	Written confirmation that goods/equipment/works comply with approved technical specifications.
15% Payment	15% after successful inspection, formal acceptance of supplied goods/equipment and satisfactory verification of relevant works.
85% Payment	85% after successful delivery, installation, testing, commissioning, completion and final acceptance.
Associated Services	Where applicable, 100% of associated service value after satisfactory completion of installation, testing, commissioning, training/demonstration and handover.
Clarifications	Clarification requests through designated channel at least four days before deadline; late requests may not be entertained; responses become part of RFQ and are binding.
Evaluation Method	Award to Bidder whose offer is substantially compliant with technical/commercial requirements and has the lowest evaluated price.
Financial, Technical and Capacity Verification	UN GCNI may verify financial capacity, technical capability, experience, references and ability to execute.
Physical Inspection	UN GCNI may inspect Bidder's office, warehouse, workshop, service facilities or other premises to assess resources, manpower, tools and infrastructure.
Past Experience Verification	UN GCNI may verify experience and completed installations involving solar, CCTV, electrical, civil/safety, furniture, digital, kitchen and other components.
Rejection on Capacity Grounds	Bid may be rejected if Bidder lacks financial/technical capacity, adequate resources or has serious operational/performance issues. UN GCNI decision shall be final and binding.
Documents to be Submitted / Evaluation Criteria	Complete quotation, signed Annex 2/3, legal/statutory documents, technical literature, experience evidence, financial capacity, warranty/service details and declarations.
Compliance Requirements	Full compliance with Annex 1 and applicable GTC under Annex 5.
Registration Certificates	Company Registration/Constitution document, GST, PAN and applicable licences/registrations.
Descriptive Literature	Complete technical details, catalogues, brochures, datasheets, drawings/designs where applicable, photographs, make/model and specifications for solar, CCTV, digital equipment, furniture, kitchen equipment, ACs, recreational equipment and related works.
Manufacturer's Authorization (if applicable)	If Bidder is not OEM, valid Manufacturer's Authorization Certificate/dealership/distributor authorization for relevant products.
Financial Capacity	Audited Balance Sheets and Profit & Loss Statements for last three financial years

	demonstrating adequate capacity.
Past Supply / Work Experience	Documents showing relevant completed contracts, including POs/WOs, delivery/completion certificates, photographs and client contacts.
Minimum Experience Requirement	Minimum 3 years of relevant supply/installation/testing/commissioning or similar works.
Notes	Failure to provide complete and satisfactory documentation may result in disqualification.
Type of Contract to be Awarded	Goods and Works Contract for supply, delivery, installation, testing, commissioning and execution of approved works at both Children's Homes.
Expected Date for Contract Award	Expected on or around 10 September 2026, indicative and subject to evaluation, approvals and administrative requirements.
Pre-Dispatch / Pre-Delivery Inspection	Goods/equipment/materials shall not be dispatched/accepted without required provisional inspection and functional testing documentation. UN GCNI may arrange inspection or independent quality testing.
Inspection	UN GCNI-nominated agency/authorized representative may verify specifications, quality, workmanship, safety, functionality and performance. Defective/non-compliant goods or works may be rejected.
Rectification / Replacement	Supplier/Contractor shall, at no additional cost, replace defective items or rectify, repair, modify or re-execute non-compliant works.
Final Acceptance	Final payment and warranty commencement shall be subject to satisfactory inspection, testing, commissioning, completion and submission of required documentation.

ANNEX 1: SCHEDULE OF REQUIREMENTS

This RFQ invites bids for the Supply, Delivery, Installation, Testing, Commissioning and Execution of approved activities at the Children's Homes for Boys – Sector 17 and Sector 19, Gandhinagar, Gujarat. The intervention aims to improve safety, living conditions, learning environment, digital access, energy reliability, kitchen facilities, recreation and overall institutional infrastructure for children.

1. Background

The intervention is undertaken under the AAI-supported CSR initiative to improve institutional infrastructure and the living and learning environment of children in the Children's Homes at Sector 17 and Sector 19, Gandhinagar. The project adopts an integrated approach covering renewable energy, security, safety, kitchen facilities, residential assets, digital learning, recreation, library resources and institutional support.

2. Objective

- Improve the learning and residential environment for children.
- Strengthen access to digital learning and educational technology.
- Improve safety, surveillance and disaster resilience.
- Improve kitchen, food-service and water facilities.
- Promote renewable energy and reliable essential services.
- Provide safe, durable residential furniture and storage.
- Strengthen recreation, library and child-friendly learning facilities.
- Ensure all supplied goods and completed works are safe, functional, durable and fit for purpose.

3. KEY FEATURES AND OPERATIONAL SCOPE

3.1 TECHNICAL SPECIFICATION TABLE

S.No.	Location	Category	Item/Activity	Qty	Minimum Technical Specification
1	Sector 17	Solarization	8 kW Solar Power System	1	Reputed brand such as Tata Power, Adani, ReNew Power or equivalent; complete supply, installation, testing and

					commissioning.
2	Sector 17	Security	Solar Street Lights	10	Solar street lights with suitable panels, batteries/controllers, poles/mounting and complete installation.
3	Sector 17	Security	CCTV Camera System	10	Audio/video and night vision; minimum 2 MP; storage/hard disk, cabling, power and installation; CP Plus/Philips/TP-Link or equivalent.
4	Sector 17	Safety	Rapid Visual Screening (RVS)	1 lot	RVS/assessment and approved interventions for earthquake and other identified hazards; structural interventions only within approved scope.
5	Sector 17	Kitchen	4-Burner Gas Stove	1	Faber/Philips/Prestige or equivalent reputed brand.
6	Sector 17	Kitchen	Double-Door Refrigerator	1	Approximately 350 litres; Samsung/LG/Godrej or equivalent.
7	Sector 17	Water	Water Cooler	1	Minimum 30-litre capacity with ice chamber; Voltas/Blue Star/Bajaj or equivalent.
8	Sector 17	Kitchen	Modular Kitchen Furniture/Shelves	1 lot	Durable, hygienic materials suitable for institutional kitchen use.
9	Sector 17	Storage/Library	Modular Shelves	1 lot	Durable storage/library shelving with adequate capacity.
10	Sector 17	Basic Services	Fans	5	Standing/wall-mounted; Bajaj Maxima/Crompton or equivalent.
11	Sector 17	Basic Services	Single Wooden Sleeping Beds	10	Durable institutional-quality wooden beds.
12	Sector 17	Basic Services	Iron Lockers	3	Approximately 4 ft × 6 ft; Godrej/Durian or equivalent.
13	Sector 17	Learning	Smart TV	1	Approximately 52-inch; Sony/TCL/LG/Samsung or equivalent.
14	Sector 17	Learning	LCD Projector	1	Minimum 3,000 lumens; lamp life up to 10,000 hours; Epson/Sony/BenQ or equivalent.
15	Sector 17	Learning	Computer Systems	10	Minimum 8 GB RAM and 512 GB storage; Dell/HP or equivalent; complete with accessories.
16	Sector 17	Learning	Music System	1	Approximately 1,000 W, 2.1-channel; Sony/JBL or equivalent.
17	Sector 17	Learning	Wooden Study Benches	10	Durable benches suitable for study room use.
18	Sector 17	Learning	Educational/Cartoon Wall Painting	1 lot	Child-friendly educational/cartoon theme, including preparation and finishing.
19	Sector 19	Solarization	8 kW Solar Power System	1	Reputed brand such as Tata Power/V-Guard or equivalent; complete supply, installation, testing and commissioning.
20	Sector 19	Solarization	Solar Geysers	2	Approximately 5-litre capacity; Tata Power/V-Guard or equivalent; complete installation and accessories.
21	Sector 19	Security	CCTV Camera System	12	Audio/video, night vision, minimum 2 MP, storage/hard disk, cabling and installation;

					CP Plus or equivalent.
22	Sector 19	Safety	Rapid Visual Screening (RVS)	1 lot	RVS/assessment and approved interventions for earthquake and other identified hazards.
23	Sector 19	Kitchen	4-Burner Gas Stove	1	Faber/Philips/Prestige or equivalent.
24	Sector 19	Kitchen	Roti Maker Machine	1	Suitable for approximately 50 children; about 800 chapatis/hour; approx. 9-inch chapati size or equivalent approved specification.
25	Sector 19	Kitchen	Kitchen Utensils	1 set	Institutional set including specified pans/pots, cooker, storage canisters, kadhai, jug, pan and casserole; Hawkins or equivalent.
26	Sector 19	Basic Services	Air Conditioners	2	Approximately 1.5-ton; Voltas/LG or equivalent; complete with installation and commissioning.
27	Sector 19	Basic Services	Sleeping Cum-Storage Beds	10	Durable institutional beds with adequate storage.
28	Sector 19	Basic Services	Iron Lockers	3	Approximately 4 ft × 6 ft; Godrej/Durian or equivalent.
29	Sector 19	Storage/Library	Modular Shelves	1 lot	Durable store room/library shelving with adequate storage capacity.
30	Sector 19	Learning	Smart TV	1	Approximately 52-inch; Sony/TCL/LG/Samsung or equivalent.
31	Sector 19	Learning	LCD Projector	1	Minimum 3,000 lumens; lamp life up to 10,000 hours; Epson/Sony/BenQ or equivalent.
32	Sector 19	Learning	Computer Systems	5	Minimum 8 GB RAM and 512 GB storage; Dell/HP or equivalent; complete with accessories.
33	Sector 19	Learning	Wall Painting	1 lot	Educational and child-friendly thematic painting at designated location.
34	Sector 19	Learning	Library Books	1 lot	Age-appropriate educational, knowledge and recreational books for children.
35	Sector 19	Recreation	Outdoor Activity Equipment	3 sets	Including slide, swings and small merry-go-round; safe institutional/child use.
36	Sector 19	Administrative	Printers	2	HP/Philips or equivalent reputed brand; suitable for institutional/administrative use.

3.2 Operational Scope

- Supply, delivery, installation and commissioning of all approved equipment, furniture, electrical/electronic items, solar systems, kitchen equipment, learning materials and other approved items.
- Include transportation, unloading, installation, assembly, positioning, accessories, fittings, cables, mounting arrangements and consumables required for proper functioning.
- Remove packaging/debris and leave premises clean and usable.
- Supply and install 8 kW solar systems at both locations, including mounting structures, wiring, protection systems, controllers, connectors and accessories; test and commission.
- Supply and install solar street lights at Sector 17 and solar geysers at Sector 19.
- Supply and install CCTV systems including cameras, storage, cabling, power supply and mounting; configure, test and demonstrate the complete system.

- Conduct RVS/assessment and implement only approved safety interventions; provide assessment, completion and inspection documentation.
- Supply/install approved kitchen equipment, water cooler, refrigerator, modular furniture, fans, ACs, beds, lockers and storage systems.
- Supply/install Smart TVs, projectors, computers, music system, study benches, library books, outdoor equipment and wall painting.
- Test all applicable systems and rectify defects before handover.
- Provide basic orientation on solar, CCTV, kitchen equipment, ACs, digital equipment and safe use of recreational equipment.
- Submit handover dossier, asset register, warranties, manuals, test reports, photographs and training records.

General Notes

- All goods/equipment must be brand new, unused, safe, durable and compliant with applicable Indian standards.
- After-sales service and maintenance support must be available in India, preferably through authorized service facilities in/near Gandhinagar.
- Vendors must provide local training/orientation for relevant users and maintenance personnel.
- Works must be executed with minimum disruption to children's routine and with strict safety and safeguarding requirements.
- Spare parts and service support for supplied equipment shall be available for a reasonable period after delivery.
- All workers shall comply with occupational health and safety, child safeguarding, environmental and site conduct requirements.

A.2. Place of Delivery and Distribution

S. No	Place of Delivery	Required Items with Minimum Technical Specification	Units
1	Sector 17, Gandhinagar, Gujarat	8 kW Solar Power System – Reputed brand such as Tata Power, Adani, ReNew Power or equivalent; complete supply, installation, testing and commissioning.	1
2	Sector 17, Gandhinagar, Gujarat	Solar Street Lights – Solar Street lights with suitable panels, batteries/controllers, poles/mounting and complete installation.	10
3	Sector 17, Gandhinagar, Gujarat	CCTV Camera System – Audio/video and night vision; minimum 2 MP; storage/hard disk, cabling, power and installation; CP Plus/Philips/TP-Link or equivalent.	10
4	Sector 17, Gandhinagar, Gujarat	Rapid Visual Screening (RVS) – RVS/assessment and approved interventions for earthquake and other identified hazards; structural interventions only within approved scope.	1 lot
5	Sector 17, Gandhinagar, Gujarat	4-Burner Gas Stove – Faber/Philips/Prestige or equivalent reputed brand.	1
6	Sector 17, Gandhinagar, Gujarat	Double-Door Refrigerator – Approximately 350 litres; Samsung/LG/Godrej or equivalent.	1
7	Sector 17, Gandhinagar, Gujarat	Water Cooler – Minimum 30-litre capacity with ice chamber; Voltas/Blue Star/Bajaj or equivalent.	1
8	Sector 17, Gandhinagar, Gujarat	Modular Kitchen Furniture/Shelves – Durable, hygienic materials suitable for institutional kitchen use.	1 lot
9	Sector 17, Gandhinagar, Gujarat	Modular Shelves – Durable storage/library shelving with adequate capacity.	1 lot

10	Sector 17, Gandhinagar, Gujarat	Fans – Standing/wall-mounted; Bajaj Maxima/Crompton or equivalent.	5
11	Sector 17, Gandhinagar, Gujarat	Single Wooden Sleeping Beds – Durable institutional-quality wooden beds.	10
12	Sector 17, Gandhinagar, Gujarat	Iron Lockers – Approximately 4 ft × 6 ft; Godrej/Durian or equivalent.	3
13	Sector 17, Gandhinagar, Gujarat	Smart TV – Approximately 52-inch; Sony/TCL/LG/Samsung or equivalent.	1
14	Sector 17, Gandhinagar, Gujarat	LCD Projector – Minimum 3,000 lumens; lamp life up to 10,000 hours; Epson/Sony/BenQ or equivalent.	1
15	Sector 17, Gandhinagar, Gujarat	Computer Systems – Minimum 8 GB RAM and 512 GB storage; Dell/HP or equivalent; complete with accessories.	10
16	Sector 17, Gandhinagar, Gujarat	Music System – Approximately 1,000 W, 2.1-channel; Sony/JBL or equivalent.	1
17	Sector 17, Gandhinagar, Gujarat	Wooden Study Benches – Durable benches suitable for study room use.	10
18	Sector 17, Gandhinagar, Gujarat	Educational/Cartoon Wall Painting – Child-friendly educational/cartoon theme, including preparation and finishing.	1 lot
19	Sector 19, Gandhinagar, Gujarat	8 kW Solar Power System – Reputed brand such as Tata Power/V-Guard or equivalent; complete supply, installation, testing and commissioning.	1
20	Sector 19, Gandhinagar, Gujarat	Solar Geysers – Approximately 5-litre capacity; Tata Power/V-Guard or equivalent; complete installation and accessories.	2
21	Sector 19, Gandhinagar, Gujarat	CCTV Camera System – Audio/video, night vision, minimum 2 MP, storage/hard disk, cabling and installation; CP Plus or equivalent.	12
22	Sector 19, Gandhinagar, Gujarat	Rapid Visual Screening (RVS) – RVS/assessment and approved interventions for earthquake and other identified hazards.	1 lot
23	Sector 19, Gandhinagar, Gujarat	4-Burner Gas Stove – Faber/Philips/Prestige or equivalent.	1
24	Sector 19, Gandhinagar, Gujarat	Roti Maker Machine – Suitable for approximately 50 children; about 800 chapatis/hour; approx. 9-inch chapati size or equivalent approved specification.	1
25	Sector 19, Gandhinagar, Gujarat	Kitchen Utensils – Institutional set including specified pans/pots, cooker, storage canisters, kadhai, jug, pan and casserole; Hawkins or equivalent.	1 set
26	Sector 19, Gandhinagar, Gujarat	Air Conditioners – Approximately 1.5-ton; Voltas/LG or equivalent; complete with installation and commissioning.	2
27	Sector 19, Gandhinagar, Gujarat	Sleeping Cum-Storage Beds – Durable institutional beds with adequate storage.	10
28	Sector 19, Gandhinagar, Gujarat	Iron Lockers – Approximately 4 ft × 6 ft; Godrej/Durian or equivalent.	3
29	Sector 19, Gandhinagar, Gujarat	Modular Shelves – Durable store room/library shelving with adequate storage capacity.	1 lot
30	Sector 19, Gandhinagar, Gujarat	Smart TV – Approximately 52-inch; Sony/TCL/LG/Samsung or equivalent.	1
31	Sector 19, Gandhinagar, Gujarat	LCD Projector – Minimum 3,000 lumens; lamp life up to 10,000 hours; Epson/Sony/BenQ or equivalent.	1
32	Sector 19, Gandhinagar, Gujarat	Computer Systems – Minimum 8 GB RAM and 512 GB storage; Dell/HP or equivalent; complete with accessories.	5
33	Sector 19, Gandhinagar, Gujarat	Wall Painting – Educational and child-friendly thematic painting at designated location.	1 lot

34	Sector 19, Gandhinagar, Gujarat	Library Books – Age-appropriate educational, knowledge and recreational books for children.	1 lot
35	Sector 19, Gandhinagar, Gujarat	Outdoor Activity Equipment – Including slide, swings and small merry-go-round; safe institutional/child use.	3 sets
36	Sector 19, Gandhinagar, Gujarat	Printers – HP/Philips or equivalent reputed brand; suitable for institutional/administrative use.	2

A.3 Project Deliverables

S. No	Activity Description	Documents to be Submitted (Evidence)	Timeline	Payment %
1	Sector 17 Solarization	8 kW solar system; technical datasheets, delivery challan, installation/test/commissioning report, warranty, photographs	Within 30 days	
2	Sector 17 Security	10 solar street lights and 10 CCTV cameras; product details, installation/testing reports, warranties, photographs	Within 30 days	
3	Sector 17 RVS/Safety	RVS report, approved intervention details, completion report, photographs and technical certificates	Within 40 days	
4	Sector 17 Kitchen/Water	Stove, refrigerator, water cooler, modular kitchen and store/library shelving; delivery/installation records, manuals, warranties, photographs	Within 30 days	
5	Sector 17 Basic Services	5 fans, 10 beds and 3 lockers; specifications, delivery/assembly confirmation, photographs	Within 30 days	
6	Sector 17 Learning/Recreation	Smart TV, projector, 10 computers, music system, 10 study benches and wall painting; installation/configuration reports, warranties, photographs	Within 35 days	
7	Sector 19 Solarization	8 kW solar system and 2 solar geysers; technical datasheets, commissioning reports, warranties, photographs	Within 30 days	
8	Sector 19 Security	12 CCTV cameras with storage/cabling/accessories; installation/testing reports, warranties, photographs	Within 30 days	
9	Sector 19 RVS/Safety	RVS report, approved intervention details, completion report, photographs and technical certificates	Within 40 days	
10	Sector 19 Kitchen	Stove, roti maker and kitchen utensils; specifications, installation/testing report, warranties, photographs	Within 30 days	
11	Sector 19 Basic Services	2 ACs, 10 beds, 3 lockers and store/library shelving; installation reports, manuals, warranties, photographs	Within 35 days	
12	Sector 19 Learning/Recreation	Smart TV, projector, 5 computers, wall painting, library books and 3 outdoor activity sets; installation/assembly records, specifications, warranties, photographs	Within 40 days	
13	Sector 19 Administrative	2 printers; delivery, installation/configuration report, warranties, photographs	Within 30 days	
14	Both Locations Final	Final testing, commissioning, defect	Within 60 days	

	Handover	rectification, asset list, warranties, manuals, photographs, training records and handover certificate		
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1 Payment Terms

Payment for the supply, installation, commissioning and operationalization of the Gandhinagar Children's Homes scope shall be released in two phases:

Phase 1: Initial Payment (15%)

- Submission of required documents including technical compliance details
- Completion of pre-delivery/pre-installation inspection
- Acceptance of relevant supplied goods/equipment/works by competent authority
- Submission of relevant inspection and approval certificates

Phase 2: Final Payment (85%)

- Successful delivery of all approved items
- Completion of installation, testing and commissioning
- Submission of statutory/product/warranty documents
- Submission of final completion report, photographic evidence, asset register, handover documents, warranties, O&M manuals and training records

Note: Payment percentages refer to the total Contract value. Final completion is valid only after all required activities at both locations are completed and accepted.

Warranty

Item Category	Warranty Period
Solar Power Systems	Minimum 1 year or manufacturer standard, whichever is longer
CCTV / Digital Equipment	Minimum 1 year or manufacturer standard
Electrical Appliances / AC / Kitchen Equipment	Minimum 1 year or manufacturer standard
Furniture / Fixtures	Minimum 1 year against manufacturing/workmanship defects
Civil / Safety Works	As specified in Contract / minimum defect-liability period agreed
Other Components	As per manufacturer standard, subject to RFQ requirements

- Defects identified during warranty shall be rectified/replaced at vendor cost within a reasonable period specified by UN GCNI.
- Physical damage caused by misuse, negligence or accidents is excluded unless otherwise covered.
- Vendor shall provide onsite warranty support through authorized service centres.

General Note

- Critical failures affecting safety, power, security or essential operation must receive prompt technical response.
- Non-critical issues must be addressed within a reasonable service period.
- Vendor shall provide available warranty extension options for major components.
- All warranty replacement/repair costs, including parts, labour and reasonable travel, shall be borne by supplier where covered.
- UN GCNI may request periodic progress and maintenance reports.
- Supplier shall maintain asset records including serial numbers, location, installation date and warranty details.

B. Timeline: 60 days

The bidder shall acknowledge that the project schedule submitted with the proposal is an integral part of the Bid and cannot be changed after award without prior written agreement with UN GCNI.

1. Initiation Phase: planning of procurement, site verification, delivery, installation and commissioning; ensure equipment, materials and manpower; obtain applicable permits/approvals.
2. Beneficiary/Institution Coordination: coordinate with Children's Home authorities for access, delivery, installation and handover.
3. Training of Users: provide orientation on solar, CCTV, kitchen equipment, ACs, digital equipment and safe use of recreation equipment; submit attendance/confirmation.
4. Development of Deployment Package: prepare installation and handover plan with activity sequence and responsibilities.
5. Mobilization & Site Preparation: mobilize manpower/equipment; verify site readiness, access, storage and safe work areas.
6. Delivery & Handover: deliver goods/works with inspection, documentation and warranty records.
7. Operational Deployment: ensure installed systems and equipment are functional and usable.
8. Testing & Commissioning: conduct on-site tests of solar, CCTV, electrical, digital and other applicable systems.
9. Handover of Assets: formal handover with asset register, manuals, warranties and completion records.
10. Demobilization: remove temporary materials/debris and leave sites clean and ready for use.
11. Honoring Service/Maintenance Commitments: provide warranty support, spare parts and preventive maintenance as agreed.

C. Implementation Plan / Proposed System Plan

- UN GCNI will issue dispatch/implementation instructions to the successful bidder(s), including delivery addresses and contact details.
- After award, vendor shall plan the sequence: procurement; factory/vendor quality checks; statutory/site approvals where applicable; delivery; installation; testing; commissioning; training; handover.
- All activities shall follow the required sequence so project milestones are achieved.
- Vendor shall define a common deployment protocol for on-site teams to ensure consistency, safety and quality.
- At least one qualified project engineer/technical representative shall be present during major installation and commissioning activities to oversee handover and orient users.

5.1 Detailed Vendor Commitments and Execution Protocols

5.1.1 Technical Support

- Assign qualified technical officers for delivery, installation, commissioning and post-handover support.
- Submit technical support/helpdesk plan, service personnel contacts and escalation matrix.
- Support staff shall be trained in relevant equipment operation, diagnostics, preventive maintenance and safety.

5.1.2 Quality Control and Inspection Requirements

- Each major equipment/system shall be inspected before dispatch where applicable.
- Submit quality-control reports/datasheets, factory/OEM certificates, pre-dispatch inspection report and relevant compliance certificates.

- On-site inspection shall verify physical integrity, accessories, manuals, functionality and conformity to requirements.

5.1.3 Post-Delivery Functional Testing

- Each applicable system shall be tested for correct operation.
- Solar systems shall be tested for generation/controls; CCTV for image/storage; digital equipment for functionality; AC/kitchen equipment for operation; furniture and recreation equipment for safety and stability.
- Testing data and acceptance records shall be maintained.

5.1.4 Safety and Compliance Checks

- Ensure all equipment/works meet statutory safety standards.
- Confirm mounting, electrical protection, load-bearing and structural elements are secure.
- Verify adherence to applicable safety, electrical, building, fire and occupational safety requirements.

5.1.5 Final Acceptance and Certification

- Submit commissioning note/handover certificate.
- Submit photographs, test sheets, training records and final asset list.
- Final payment and warranty commencement shall be subject to approval of required documents.

5.1.6 Handover and Taking Over Process

- Coordinate delivery and deployment with Children's Home authorities.
- Handle safe unloading, installation, commissioning and handover.
- Manage transport, logistics and insurance until acceptance.
- Jointly signed Handover-cum-Commissioning Certificate shall be completed.

5.1.7 Replacement and Warranty Obligations

- Replace or repair defective items/components within the period specified by UN GCNI at no cost where covered.
- Provide minimum one-year warranty or manufacturer standard for applicable items.

5.1.8 Standards, Safety, and Environmental Compliance

- Comply with applicable Indian standards, safety requirements and project safeguards.
- Properly dispose of packaging and construction/installation waste.
- Minimize environmental impact and ensure safe materials and operations.

5.1.9 Compliance During Execution

- Any deviation from agreed specifications must be corrected at vendor's cost and risk.
- UN GCNI reserves the right to conduct random or structured inspections.
- Delivery, installation, operational readiness and safety will be monitored.

5.1.10 Post-Handover Support and Reporting

- Submit manuals, warranty cards and service documentation.
- Provide refresher training/demonstrations upon request.
- Provide maintenance/service reports during warranty period as applicable.
- Maintain active communication for prompt complaint resolution.

Notes

- Any defective or non-compliant item identified by UN GCNI or end-users must be repaired/replaced at vendor cost.
- Vendor is responsible for protection of goods/materials before successful delivery and handover.
- UN GCNI reserves the right to request documents, certificates or information prior to release of any payment instalment.

Pricing, Delivery, Warranty, and After-Sales

Unit Prices

- Unit prices quoted must be all-inclusive, covering procurement/supply, delivery to site, unloading, installation/assembly, testing and commissioning, training/orientation, warranty and post-handover support, and all other costs necessary for full operational readiness.

Delivery Requirements

Delivery Date and Time: Bidder shall deliver, install and commission all approved items/works within 60 days from issuance of the Contract/Purchase Order.

Delivery Terms (INCOTERMS 2020): DAP – Delivered at Place, where applicable.

- Any damage during transit shall be the responsibility of the vendor.
- Proper delivery challan, including receiver signature, shall be submitted.
- Vendor shall protect goods/materials/equipment until successful delivery, commissioning and handover.

Customs Clearance (if applicable): Supplier/Bidder responsibility.

Exact Delivery Location(s): Children's Home for Boys, Sector 17 and Children's Home for Boys, Sector 19, Gandhinagar, Gujarat. Detailed addresses/contact details will be provided at Contract award.

Training on Operation and Maintenance (O&M)

- Vendor shall provide training/orientation at each deployment site.
- Training shall cover safe use, basic operation, preventive maintenance, troubleshooting and safety protocols relevant to supplied systems.
- Vendor shall provide training materials, operational manuals and O&M guidelines where applicable.

Warranty Period

Applicable goods and systems shall carry a minimum one-year warranty or manufacturer standard, covering parts and labour for manufacturing/installation defects, excluding misuse, accidents or negligence.

After-Sales Service and Local Support

- Vendor must appoint qualified technical officers for technical support.
- Provide helpdesk contact information and local escalation details.
- Provide onsite service support during the warranty/defect-liability period.
- Provide timely complaint response and preventive maintenance support.

ANNEX 2: QUOTATION SUBMISSION FORM

(For Supply, Delivery, Installation, Testing, Commissioning and Execution of Works for Children's Homes – Sector 17 & Sector 19, Gandhinagar)

Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer.

The Bidder shall fill in this form in accordance with the instructions indicated.

No alterations to its format shall be permitted and no substitutions shall be accepted.

Bid Information	
Bidder Name	
RFQ Reference	RFQ-001-Gandhinagar / Date:

Company Profile

Item Description	Details
Legal Name of Bidder	
Legal Address (City, State, Country)	
Website	
Year of Registration	
Legal Structure (Proprietorship / Partnership / Pvt Ltd / Ltd / LLP / JV)	
Are you a UNGM registered vendor?	☐ Yes ☐ No
If yes, UNGM Vendor Number	
Quality Assurance Certification (e.g., ISO 9001 or Equivalent)	☐ Yes ☐ No (Attach valid certificate copy)
Environmental Accreditation (ISO 14001 or equivalent)	☐ Yes ☐ No (Attach copy if applicable)
Written Environmental Policy Available	☐ Yes ☐ No (Attach copy if applicable)
Sustainability Commitment (e.g., ESG Policy, Women Empowerment Policy, CSR Initiatives, etc.)	☐ Yes ☐ No (Attach supporting documents)
Is your company a member of the UN Global Compact?	☐ Yes ☐ No

Bank Information

Bank Name	
Bank Address	
Account Name	
Account Number	
IFSC Code	
SWIFT/BIC	
Account Currency	INR

Previous Relevant Experience (Minimum 3 Similar Contracts – Institutional/School/Children’s Home/CSR/UN/NGO/Government Works)

Name of Previous Contract	Client & Contact Details (including Email)	Contract Value	Period of Activity	Type of Activities Undertaken

Bidder’s Declaration

- We have examined the RFQ documents and have no reservations to the requirements specified for the Gandhinagar Children’s Homes Project.
- We confirm that the offered goods, equipment and works comply with the approved technical specifications.
- We agree to deliver, install, test and commission the approved scope within 60 days from issuance of Contract/Purchase Order.
- We confirm availability of qualified technical/service support within Gujarat or nearby location.
- We certify that all information provided in this submission is true and correct.

Authorized Signature	
Name	
Title	
Company Seal	
Date	

BIDDER'S DECLARATION

Declaration	Yes	No
Requirements and Terms & Conditions: I/We have read and fully understood the RFQ, including RFQ Information and Data, Schedule of Requirements, GTC and Special Conditions; I/We agree to be bound by them.	☐	☐
I/We confirm necessary financial capacity, technical capability, manufacturer/dealership authorization where applicable, valid licences and availability throughout the Contract period.	☐	☐
Ethics: I/We warrant that the Bidder has not entered into improper, illegal, collusive or anti-competitive arrangements and has not attempted to influence Buyer representatives.	☐	☐
I/We shall not engage in proscribed practices or unethical conduct and acknowledge the United Nations Supplier Code of Conduct.	☐	☐
Conflict of Interest: I/We declare no actual, potential or perceived conflict of interest and will disclose any arising conflict immediately.	☐	☐
Prohibitions and Sanctions: I/We declare that the firm, beneficial owners, affiliates, subsidiaries, employees, JV/Consortium members, subcontractors or suppliers are not under applicable procurement prohibition or sanction.	☐	☐
Bankruptcy: I/We declare that the company is not bankrupt/insolvent and no pending legal action materially affects Contract performance.	☐	☐
Offer Validity Period: I/We confirm that the Quote including pricing remains valid for the specified validity period.	☐	☐
I/We understand the Buyer is not bound to accept any quotation and certify that offered goods are new/unused and meet minimum specifications.	☐	☐
By signing, the undersigned confirms authorization to submit the quotation and make this declaration.	☐	☐

ANNEX 3: TECHNICAL AND FINANCIAL OFFER – GOODS, WORKS AND ASSOCIATED SERVICES

(For Supply, Delivery, Installation, Testing, Commissioning and Execution of approved Gandhinagar Children's Homes scope)

Bidders are requested to complete this form, sign it, and return it as part of their bid along with Annex 2.

The Bidder shall fill in this form in accordance with the instructions indicated.

No alterations to its format shall be permitted and no substitutions shall be accepted.

Bid Information	
Bidder Name	
RFQ Reference	RFQ-001-Gandhinagar / Date: _____

TECHNICAL OFFER

1. Company Profile

- Company background
- Experience in supply/installation of institutional equipment, furniture, solar/CCTV/digital/kitchen/children's home infrastructure

- Service network within Gujarat / nearby states
- Technical and financial capacity

2. Method Statement & Delivery Plan

- Procurement process
- Site verification and preparation
- Pre-delivery inspection (where applicable)
- Installation and commissioning process
- Delivery timeline (within 60 days of Contract issuance)
- Handover procedure at both sites
- Training/orientation plan for users and maintenance staff

3. Descriptive Literature (OEM Technical Compliance)

- Complete technical brochures/catalogues
- Technical specifications/datasheets
- Make and model details
- Warranty terms
- Installation requirements
- Photographs
- Standard and optional features clearly identified

4. Detailed Technical Specifications

Parameter	Offered Specification	Make/Model	Compliance (Yes/No)
8 kW Solar System – Sector 17			
Solar Street Lights – 10			
CCTV – Sector 17 – 10			
RVS/Safety – Sector 17			
Kitchen/Water – Sector 17			
Furniture/Basic Services – Sector 17			
Learning/Recreation – Sector 17			
8 kW Solar System – Sector 19			
Solar Geysers – 2			
CCTV – Sector 19 – 12			
RVS/Safety – Sector 19			
Kitchen – Sector 19			
ACs/Beds/Lockers/Storage – Sector 19			
Learning/Recreation – Sector 19			
Printers – Sector 19 – 2			
Warranty – Minimum 1 Year			
Delivery/Commissioning – Within 60 Days			

Any deviation must be clearly stated.

5. Deviations (If Any)

Clause Reference	Description of Deviation	Justification

6. Registration Certificate

- Certificate of Incorporation/Registration
- GST Registration
- PAN
- Trade License / applicable license

7. Manufacturer's Authorization

If the bidder is not the manufacturer (OEM), a valid Manufacturer's Authorization Certificate (MAF/MAC) or authorized dealership/distributor certificate must be provided.

8. Financial Capacity

- Average Annual Financial Turnover – specify amount
- Audited Balance Sheets
- Profit & Loss Statements
- Last three (3) financial years
- For consortium bids, combined turnover may be considered where permitted.

9. Experience Requirement

- Minimum 3 years of experience in supply/installation/testing/commissioning of similar institutional/CSR/Government/NGO works
- Experience in solar/electrical/CCTV/digital equipment/furniture/kitchen/civil/safety works as applicable

10. Past Performance (Minimum 3 Similar Contracts)

- Purchase Orders / Work Orders
- Delivery / Completion Certificates
- Client Completion Certificates
- Photographs (if available)
- Client Contact Details

United Nations Global Compact Network India reserves the right to conduct verification checks.

Compliance Sheet

Minimum Technical Requirements (As per RFQ – Gandhinagar Children's Homes Specifications)	Supplier Comments on Compliance / Minor Deviations (if any)
Solar power systems – 8 kW at each location	
Solar street lights – 10 at Sector 17	
CCTV systems – 10 at Sector 17 and 12 at Sector 19	
RVS/Safety requirements	
Kitchen and water equipment	
Furniture/storage/basic services	
Digital learning equipment	
ACs and electrical appliances	
Library/recreation equipment	
Printers	
Installation/testing/commissioning	
Safety and environmental compliance	
Warranty Coverage Requirements	
After-Sales Service & Local Support	

Training / Orientation	
Delivery & Commissioning Timeline	

Technical Declaration

THE OFFERED PRODUCTS/WORKS ARE IN ACCORDANCE WITH THE REQUIRED TECHNICAL SPECIFICATIONS AND REQUIREMENTS UNDER THIS RFQ:

☐ YES ☐ NO

ANY DEVIATIONS MUST BE LISTED BELOW:

Authorized Certification

I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in the event that the quotation is accepted.

Exact Name and Address of Company	
Company Name	
Address	
Authorized Signature	
Date	
Phone No.	
Email Address	
Name of Authorized Signatory	
Functional Title of Authorized Signatory	
Email Address of Authorized Signatory	

FINANCIAL OFFER

The Financial Offer must be submitted in the format below:

Description	Quantity	Unit Price (INR)	Total Price (INR)
Sector 17 – 8 kW Solar Power System	1		
Sector 17 – Solar Street Lights	10		
Sector 17 – CCTV Camera System	10		
Sector 17 – Rapid Visual Screening (RVS)	1 lot		
Sector 17 – 4-Burner Gas Stove	1		
Sector 17 – Double-Door Refrigerator	1		
Sector 17 – Water Cooler	1		
Sector 17 – Modular Kitchen Furniture/Shelves	1 lot		
Sector 17 – Modular Shelves	1 lot		
Sector 17 – Fans	5		
Sector 17 – Single Wooden Sleeping Beds	10		
Sector 17 – Iron Lockers	3		
Sector 17 – Smart TV	1		
Sector 17 – LCD Projector	1		
Sector 17 – Computer Systems	10		
Sector 17 – Music System	1		
Sector 17 – Wooden Study Benches	10		
Sector 17 – Educational/Cartoon Wall Painting	1 lot		
Sector 19 – 8 kW Solar Power System	1		
Sector 19 – Solar Geysers	2		
Sector 19 – CCTV Camera System	12		

Sector 19 – Rapid Visual Screening (RVS)	1 lot		
Sector 19 – 4-Burner Gas Stove	1		
Sector 19 – Roti Maker Machine	1		
Sector 19 – Kitchen Utensils	1 set		
Sector 19 – Air Conditioners	2		
Sector 19 – Sleeping Cum-Storage Beds	10		
Sector 19 – Iron Lockers	3		
Sector 19 – Modular Shelves	1 lot		
Sector 19 – Smart TV	1		
Sector 19 – LCD Projector	1		
Sector 19 – Computer Systems	5		
Sector 19 – Wall Painting	1 lot		
Sector 19 – Library Books	1 lot		
Sector 19 – Outdoor Activity Equipment	3 sets		
Sector 19 – Printers	2		

Total Quoted Price (Exclusive of GST): INR _____

Prices must be inclusive of transportation, unloading, installation/assembly, testing, commissioning, training/orientation, warranty and all incidental costs necessary for full completion. GST shall be shown separately.

Authorized Signature	
Signature	
Name	
Title	
Company Seal	
Date	

FINANCIAL OFFER

(Supply, Delivery, Installation, Testing, Commissioning and Execution of Gandhinagar Children's Homes Scope)

Currency of the Quotation: _____

INCOTERMS (2020): DAP – Delivered at Place, where applicable

Description (MANDATORY REQUIREMENTS)	UOM	Qty	UNIT PRICE DAP (INR) Final Destination	TOTAL PRICE DAP (INR) Final Destination
Sector 17 – 8 kW Solar Power System – Minimum specification as per Annex 1	1	1		
Sector 17 – Solar Street Lights – Minimum specification as per Annex 1	10	10		
Sector 17 – CCTV Camera System – Minimum specification as per Annex 1	10	10		
Sector 17 – Rapid Visual Screening (RVS) – Minimum specification as per Annex 1	Lot	1 lot		
Sector 17 – 4-Burner Gas Stove – Minimum specification as per Annex 1	1	1		
Sector 17 – Double-Door Refrigerator – Minimum specification as per Annex 1	1	1		
Sector 17 – Water Cooler – Minimum specification as per Annex 1	1	1		
Sector 17 – Modular Kitchen Furniture/Shelves – Minimum specification as per Annex 1	Lot	1 lot		
Sector 17 – Modular Shelves – Minimum	Lot	1 lot		

specification as per Annex 1				
Sector 17 – Fans – Minimum specification as per Annex 1	5	5		
Sector 17 – Single Wooden Sleeping Beds – Minimum specification as per Annex 1	10	10		
Sector 17 – Iron Lockers – Minimum specification as per Annex 1	3	3		
Sector 17 – Smart TV – Minimum specification as per Annex 1	1	1		
Sector 17 – LCD Projector – Minimum specification as per Annex 1	1	1		
Sector 17 – Computer Systems – Minimum specification as per Annex 1	10	10		
Sector 17 – Music System – Minimum specification as per Annex 1	1	1		
Sector 17 – Wooden Study Benches – Minimum specification as per Annex 1	10	10		
Sector 17 – Educational/Cartoon Wall Painting – Minimum specification as per Annex 1	Lot	1 lot		
Sector 19 – 8 kW Solar Power System – Minimum specification as per Annex 1	1	1		
Sector 19 – Solar Geysers – Minimum specification as per Annex 1	2	2		
Sector 19 – CCTV Camera System – Minimum specification as per Annex 1	12	12		
Sector 19 – Rapid Visual Screening (RVS) – Minimum specification as per Annex 1	Lot	1 lot		
Sector 19 – 4-Burner Gas Stove – Minimum specification as per Annex 1	1	1		
Sector 19 – Roti Maker Machine – Minimum specification as per Annex 1	1	1		
Sector 19 – Kitchen Utensils – Minimum specification as per Annex 1	1 set	1 set		
Sector 19 – Air Conditioners – Minimum specification as per Annex 1	2	2		
Sector 19 – Sleeping Cum-Storage Beds – Minimum specification as per Annex 1	10	10		
Sector 19 – Iron Lockers – Minimum specification as per Annex 1	3	3		
Sector 19 – Modular Shelves – Minimum specification as per Annex 1	Lot	1 lot		
Sector 19 – Smart TV – Minimum specification as per Annex 1	1	1		
Sector 19 – LCD Projector – Minimum specification as per Annex 1	1	1		
Sector 19 – Computer Systems – Minimum specification as per Annex 1	5	5		
Sector 19 – Wall Painting – Minimum specification as per Annex 1	Lot	1 lot		
Sector 19 – Library Books – Minimum	Lot	1 lot		

specification as per Annex 1				
Sector 19 – Outdoor Activity Equipment – Minimum specification as per Annex 1	3 sets	3 sets		
Sector 19 – Printers – Minimum specification as per Annex 1	2	2		

Cost Breakdown

Cost Component	Amount (INR)
Total Goods Price (Base Price)	
Transportation Price	
Insurance / Transit Protection Price	
Installation / Assembly / Commissioning	
Pre-Delivery Inspection & Handling	
Training / Orientation Cost	
Warranty Cost (Minimum 1 Year – Included/Specify)	
After-Sales Service Support	
Specify Other Costs (if any)	

COMPLIANCE CONFIRMATION

The Quotation submitted is in accordance with the requirements specified under ANNEX 1: Schedule of Requirements (Gandhinagar Children's Homes):

☐ YES ☐ NO

Any deviations must be listed below:

S. No.	Clause Reference	Description of Deviation	Remarks
1			
2			
3			
Signature			
Name			
Title			
Company Name			
Date			

QUOTATION TOTAL (Without GST): INR _____

Note: Evaluation will be done on tax-exclusive basis.

Duty/Taxes

Type of Tax/Duty	Rate (%)	Amount (INR)
GST		
Any Other (Specify)		

Total Quotation Including Taxes (INR): _____

Note: Quoted price must be inclusive of all costs necessary to complete the Gandhinagar project scope, including delivery, transport, installation, testing, commissioning, training, warranty, after-sales service and incidental charges.

OPTIONAL REQUIREMENTS (Not Considered for Evaluation)

UN GCNI reserves the right to avail extended warranty or other optional services at a later stage.

Description	Qty	Unit Price (INR)	Total Price (INR)
Extended On-Site Warranty (per additional year beyond 1-year standard warranty)	1		

Other Optional Cost (Specify)			
-------------------------------	--	--	--

Total Optional Cost (if availed): INR _____

COMPLIANCE WITH REQUIREMENTS

Requirement	Yes, We Comply	No, We Cannot Comply	Counter Offer (If Any)
Minimum Technical Specifications (Solar, CCTV, digital, furniture, kitchen, AC, safety and other RFQ requirements)	☐	☐	
Delivery Term (DAP – Delivered at Place, where applicable)	☐	☐	
Delivery Lead Time (Within 60 Days)	☐	☐	
Warranty & After-Sales Requirements	☐	☐	
Validity of Quotation (60 days)	☐	☐	
Payment Terms (15% / 85% as specified)	☐	☐	
Other Requirements (Specify if any)	☐	☐	

Other Information

Estimated Weight/Dimensions of Equipment/Systems	
Country of Origin	
OEM / Manufacturer	

Authorized Declaration

I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company in the event that the quotation is accepted.

Exact Name and Address of Company	
Company Name	
Address	
Phone No.	
Email Address	
Authorized Signature	
Date	
Name of Authorized Signatory	
Functional Title of Authorized Signatory	
Email Address of Authorized Signatory	

ANNEX 4: SITE SPECIFIC DETAILS

S. No.	Delivery Location	Major Scope
1	Children's Home for Boys – Sector 17, Gandhinagar, Gujarat	Solar, solar street lights, CCTV, RVS/safety, kitchen/water equipment, furniture, fans, beds, lockers, Smart TV, projector, computers, music system, study benches and wall painting.
2	Children's Home for Boys – Sector 19, Gandhinagar, Gujarat	Solar, solar geysers, CCTV, RVS/safety, kitchen equipment, ACs, beds, lockers, storage, Smart TV, projector, computers, wall painting, library books, outdoor activity equipment and printers.

Detailed contact information will be provided upon issuance of Purchase Order/Contract.

Site Requirements

- Supplier shall conduct site verification before installation/works.
- Delivery and work schedules shall be coordinated with Children's Home authorities.
- Work shall minimize disruption to children's routine and institutional operations.
- All workers shall comply with site safety, child safeguarding, security and conduct requirements.
- Any structural/safety intervention shall be undertaken only within approved scope and after required technical approval.

ANNEX 5: GENERAL CONDITIONS OF CONTRACT (GTC) / FORMS FOR RELEASE OF PAYMENTS

Any Purchase Order/Contract issued under this RFQ shall be subject to the applicable UN GCNI General Conditions of Contract. The approved GTC shall form an integral part of the Contract. The payment forms below shall be used for certification and release of payments.

Key Contract Conditions

Condition	Requirement
Scope and Performance	Supplier/Contractor shall perform according to RFQ, accepted quotation, Contract/Purchase Order, approved specifications and written instructions.
Quality	All goods shall be new/unused and approved quality; defects/non-compliance rectified/replaced at supplier cost.
Inspection	UN GCNI may inspect goods, materials, installations and works at any stage; inspection does not relieve Supplier of responsibility.
Delivery and Risk	Supplier responsible for safe transportation, unloading, installation and protection until formal acceptance.
Warranty	Manufacturer/RFQ warranty applies; defects due to materials, workmanship or installation rectified at no additional cost where covered.
Health, Safety and Safeguarding	Comply with OHS, child safeguarding, environmental and social requirements.
Taxes	Comply with applicable Indian tax laws and Contract tax provisions.
Confidentiality	Protect confidential information and disclose project information only as authorized.
Termination	UN GCNI may terminate for material breach, persistent delay, non-performance, prohibited practices or applicable GTC grounds.
Dispute Resolution	As per applicable UN GCNI GTC and Contract provisions.
Force Majeure	As per applicable GTC and Contract.

FORM A: CONSIGNEE ACCEPTANCE CERTIFICATE

Field	Details
Name of Item Supplied (Make & Model)	
Purchase Order/Contract No.	
Name of Supplier/Contractor	
No. of Units / Scope Supplied	
Place of Destination	Sector 17 / Sector 19, Gandhinagar
Invoice No. & Date	
Name & Address of Consignee	
Date of Receipt	
Certification	The undersigned certifies that the goods/works have been received, inspected/verified and accepted in good condition and in accordance with the Contract, subject to stated observations, if any.
Signature	
Name	

Designation with Stamp	
Date	
Countersigned by	
Signature / Name / Date	

NOTE: This certificate shall be duly completed and issued by the authorized representative of the Consignee upon receipt, inspection and verification. It must be signed, stamped and countersigned by the designated Supervisor/Project Officer.

FORM B: DELIVERY & TRAINING CERTIFICATE

Field	Details
Purchase Order/Contract No.	
Description of Goods/Works	
Make/Model, if applicable	
Quantity	
Name of Consignee	
The supplier has fulfilled contractual obligations regarding	Successful delivery; pre-delivery inspection; installation/commissioning; user orientation/training; submission of manuals; handover of warranty documents.
Signature	
Name	
Designation with Stamp	
Date	
Countersigned by	
Signature / Name / Date	

NOTE: This certificate shall be duly completed and issued by the representative of the Consignee upon receipt and verification of the goods/works. It must be signed, stamped and countersigned by the Supervisor.

ANNEX 6: MODEL CONTRACT

This Model Contract shall be used as the basis for the final Contract/Purchase Order, subject to the approved UN GCNI contractual template and GTC.

Field	Details
Contract Title	Upgradation of Children's Homes for Boys – Sector 17 & Sector 19, Gandhinagar, Gujarat
Contract Reference	
Purchaser	United Nations Global Compact Network India (UN GCNI)
Supplier/Contractor	
Contract Value	INR _____ excluding GST / including GST as applicable
Commencement Date	
Completion Period	Maximum 60 days from Purchase Order/Contract
Project Locations	Children's Home for Boys – Sector 17 and Sector 19, Gandhinagar, Gujarat
Scope	Supply, delivery, installation, testing, commissioning and execution of all approved goods, equipment and works listed in Annex 1, including associated services, training, warranty and handover.
Payment	15% initial milestone and 85% final milestone subject to inspection, acceptance and Annex 7.
Contract Documents	RFQ and amendments/clarifications; accepted quotation and technical offer; Annexes; Purchase/Work Order; approved variations.
Applicable Law / GTC	Applicable UN GCNI GTC and Contract provisions.
Signatures	For UN GCNI For Supplier/Contractor

Name		
Designation		
Signature		
Date		
Seal		

ANNEX 7: FORMS FOR RELEASE OF PAYMENTS

FORM A: CONSIGNEE ACCEPTANCE CERTIFICATE

Field	Details
Name of Item Supplied (Make & Model)	
Purchase Order/Contract No.	
Name of Supplier/Contractor	
No. of Units / Scope Supplied	
Place of Destination	Sector 17 / Sector 19, Gandhinagar
Invoice No. & Date	
Name & Address of Consignee	
Date of Receipt	
Certification	The undersigned hereby certifies that the goods/works have been received in good condition, inspected/verified and accepted in accordance with the Contract.
Signature	
Name	
Designation with Stamp	
Date	
Countersigned by	
Signature / Name / Date	

NOTE: This certificate shall be duly filled in and issued by the authorized representative of the Consignee upon receipt, inspection and verification. The certificate must be properly completed, officially signed, stamped and countersigned by the designated Supervisor/Project Officer. Submission forms part of official delivery and handover documentation.

FORM B: DELIVERY & TRAINING CERTIFICATE

Field	Details
Purchase Order/Contract No.	
Description of Goods/Works	
Make/Model	
Quantity	
Name of Consignee	
The supplier has fulfilled contractual obligations regarding	Successful delivery; pre-delivery inspection; installation/commissioning; basic operational orientation/training; submission of User & Maintenance Manuals; handover of warranty documents.
Signature	
Name	
Designation with Stamp	
Date	
Countersigned by	
Signature / Name / Date	

NOTE: This certificate shall be duly completed and issued by the representative of the Consignee upon receipt and verification of the goods/works. The duly signed and stamped certificate shall form part of the official delivery and handover documentation.