



UN GLOBAL COMPACT NETWORK INDIA

Call for Expressions of Interest and Proposals

PROJECT LEAD – CSR – EDUCATION

Individual Consultancy | Two-Stage Technical and Financial Evaluation

Reference Number	UNGCNI/CSR/PL-EDUCATION/2026
Position Title	Project Lead – CSR – Education
Type of Engagement	Individual Consultancy (Contract for Services); not an employment position
Duration	Six Months (Note - Extendable subject to availability of funds and programme requirements)
Location	Kanchipuram (extensive field travel across the programme districts in Tamil Nadu)
Language	Tamil (Mandatory) , English
Reports To	Deputy Director, UNGCNI
Number of Positions	One
Minimum Experience	Ten years of relevant experience in education or development programme management, including team leadership and field implementation
Last Date for Submission of Technical Proposals	25th Oct 2026, 17:30 hours IST (Note - This opportunity will be processed on a rolling basis . Candidates are therefore encouraged to apply at the earliest and continue to monitor the opportunity for updates, to avoid missing consideration in case the requirement is fulfilled before the stated closing date)
Applications Email	recruitment@globalcompact.in , with the reference number in the subject line

1. About the UN Global Compact Network India

The United Nations Global Compact (UNGC) is the world's largest corporate sustainability initiative, calling on companies to align their strategies and operations with ten universal principles on human rights, labour, environment and anti-corruption, and to take action in support of the Sustainable Development Goals (SDGs). The UN Global Compact Network India (UNGCNI) is the country's local network of the UNGC, bringing together businesses, civil society, academia and government to advance responsible business and sustainable development in India.

Beyond its convening and capacity-building work, UNGCNI designs and manages CSR-funded development programmes across education, water, agriculture and circular economy, working with corporate partners, implementation partners, research institutions and government systems.

2. About the DIGIARIVU Programme

DIGIARIVU is a STEM (Science, Technology, Engineering and Mathematics) education programme that aims to make learning more engaging, practical and technology-enabled for children in government schools in

Tamil Nadu. The programme is supported by Samsung and implemented by UNGCNI in partnership with schools, teachers and the school education administration.

Programme Focus	STEM learning, digital and hands-on pedagogy, teacher capacity building, and student engagement in government schools
Geography	Government schools in Ranipet and Kanchipuram districts, Tamil Nadu: currently 10 schools, with plans for expansion to 20 schools
Beneficiaries	5000+ students and 200+ teachers]
Programme Activities	STEM learning sessions and labs; teacher orientation and support; bilingual (Tamil and English) learning assessments and quiz competitions; events such as Engineers Day celebrations and student recognition; exposure and demonstration activities; learning outcome tracking

Why this role

- Lead a high-visibility STEM education programme that directly shapes learning outcomes for children in government schools.
- Work with a globally respected corporate partner and a UN-affiliated platform, with regular exposure to senior corporate and government leaders.
- Combine field leadership with strategy: run an on-ground programme, present results to donors, and help grow the programme into new districts and partnerships.
- Lead and mentor a district-level team, and build a regional network in the CSR and education ecosystem.

3. Purpose of the Position

The Project Lead will have overall responsibility for the planning, delivery, quality and results of DIGIARIVU on the ground. The Project Lead will lead the district coordinators, ensure strong engagement with schools, teachers, education officials and the funding partner, report progress to the Deputy Director, and represent UNGCNI in the region. The Project Lead will also identify and build relationships with prospective donors and partners in the region to raise funds for the expansion of DIGIARIVU and for new education projects.

4. Scope of Work and Key Responsibilities

A. Programme Leadership and Planning

- Lead the end-to-end implementation of DIGIARIVU as per the approved proposal, work plan, budget and timelines.
- Develop annual, quarterly and monthly work plans with clear targets for schools, students and teachers, and track progress against them.
- Ensure that the programme design, content and activities are age-appropriate, bilingual (Tamil and English) and aligned with the state curriculum and school calendar.
- Identify risks and bottlenecks early, and lead corrective action in consultation with the Deputy Director.

B. Team Leadership and District Coordination

- Lead, guide and manage district coordinators, including setting targets, monthly reviews, performance appraisal and capacity building.
- Support recruitment, onboarding and replacement of district coordinators and field staff, in consultation with HR.
- Hold regular team meetings, review field reports and ensure consistent quality across districts.
- Build a positive, accountable and learning-oriented team culture.

C. Field Implementation and School Engagement

- Conduct regular field visits to schools to observe sessions, interact with students, teachers and head teachers, and ensure quality of implementation.
- Maintain strong working relationships with head teachers and teachers, and ensure their ownership and participation.
- Oversee the organisation of student events, competitions, workshops and recognition programmes, including quiz competitions and award ceremonies.
- Ensure that equipment, learning materials and technology provided under the programme are properly installed, used and maintained, and oversee vendors where required.
- Ensure child safeguarding and protection practices in all school-level activities.

D. Government and Stakeholder Management

- Coordinate with the Department of School Education and its district and block-level officials (such as the Chief Education Officer, District Education Officer and Block Education Officers) for approvals, permissions and support.
- Maintain relations with local administration, school management committees, community leaders and other stakeholders.
- Manage partnerships with technology providers, content partners, implementing partners and academic institutions, as relevant.
- Resolve issues and conflicts among stakeholders, and escalate to the Deputy Director where required.

E. Donor and Client Management

- Serve as the principal programme contact for the funding partner at the project level, and ensure timely and transparent communication.
- Prepare and deliver presentations, review meetings and field visit plans for the funding partner and for senior visitors and dignitaries.
- Ensure that donor commitments, deliverables and visibility requirements are met on time and to the agreed quality.

F. Monitoring, Evaluation, Learning and Reporting

- Establish and oversee systems for baseline and end-line assessments, learning outcome tracking, attendance and engagement data, and school-level reporting.
- Ensure the quality and timeliness of monthly, quarterly and annual progress reports, utilisation reports and impact reports.
- Report progress, challenges and plans regularly to the Deputy Director through weekly or monthly updates and review meetings.
- Capture case studies, success stories, photographs and testimonials, with due consent, for communication, impact brochures and donor reporting.

G. Budget and Compliance

- Monitor programme expenditure against the approved budget in coordination with the finance team, and ensure timely submission of supporting documents.
- Ensure compliance with donor requirements, CSR regulations, UNGCNI policies and applicable statutory requirements.
- Maintain proper documentation, records and audit trails for all programme activities.

H. Regional Relationship Building and Resource Mobilisation

- Identify and build relationships with prospective donors in the region, including corporate CSR teams, industry associations, foundations and philanthropic organisations, particularly in the industrial belts of northern Tamil Nadu and Chennai.

- Prepare concept notes and proposals, and support presentations, for the expansion of DIGIARIVU to new schools and districts, and for new education and related projects.
- Maintain a pipeline of prospects, and report regularly to the Deputy Director on the leads, meetings and proposals.
- Represent UNGCNI at regional forums, CSR events and education platforms to build visibility and credibility.

I. Sustainability and Exit Planning

- Develop and implement a plan to build ownership of the programme among schools, teachers and the school education administration, so that the benefits continue beyond the project period.
- Document learning, models and good practices to support replication and scale-up.
- Undertake any other related tasks assigned by the Deputy Director in line with the scope of this assignment.

5. Qualifications, Experience and Competencies

5.1 Mandatory Requirements

Criterion	Requirement
Education	Master's degree in Education, Social Work, Development Studies, Public Policy, Management, Science or Engineering, or a related field from a recognised university.
Total Experience	Minimum Ten years of relevant professional experience in education or development programme management
Education Sector Experience	Demonstrated experience of implementing education programmes, preferably STEM, digital learning or school-based programmes, in government schools.
Team Management	Experience of leading and managing a field team, including district or block-level coordinators, with a record of delivering results.
Field Experience	Willingness and ability to undertake frequent field visits to schools across districts in Tamil Nadu.
Stakeholder Management	Proven experience of working with government education departments and officials, and of managing donor or client relationships.
Reporting and Presentation	Strong skills in preparing reports and delivering presentations to donors, senior management and government stakeholders.
Language	Fluency in Tamil and English (spoken and written) is mandatory. Knowledge of Hindi is an advantage.
Technology	Proficiency in MS Office and digital tools for reporting and data management.

5.2 Desirable Requirements

- Experience of working with corporate CSR funders, and managing CSR-funded programmes.
- Experience of fundraising, proposal writing and business development in the education or development sector.
- Prior work in Ranipet, Kanchipuram or other districts of northern Tamil Nadu, and an established network in the region.
- Knowledge of the Tamil Nadu state curriculum, school education structure and relevant policies such as the National Education Policy.

- Experience of M&E, learning assessments and the use of data for decision-making.
- Experience in organising large events, competitions and exposure programmes for students.

5.3 Core Competencies

- Leadership, with the ability to motivate and manage a dispersed field team.
- Relationship building and negotiation skills with government officials, donors and community members.
- Planning, organisation and problem solving, with a focus on results and quality.
- Communication skills, with the ability to explain technical content simply to teachers, students and senior stakeholders.
- Integrity, child-sensitivity and respect for diversity and inclusion.
- Ability to work independently, handle multiple tasks and meet deadlines.

6. Contract Terms

- Duration: Six Months. Renewal will depend on performance, programme needs and availability of funds.
- Fee: lump-sum monthly professional fee, as quoted in the financial proposal and agreed in the contract, payable on submission of invoice and approval of deliverables. Applicable taxes, including TDS, and GST where applicable, will be handled as per law.
- Travel: local and field travel required for the assignment will be undertaken as per prior written approval from UNGCNI and reimbursed on actuals, subject to the applicable travel policy.
- Notice: either party may terminate the contract by giving 15 days' written notice.
- Confidentiality and intellectual property: all work products, data, documents and donor information developed or accessed during the assignment will remain the property of UNGCNI and must be kept confidential during and after the contract.
- Conflict of interest: the consultant must disclose any existing or potential conflict of interest and may not engage in work that competes with or conflicts with UNGCNI's interests during the contract period.

7. Selection Process

The selection will follow a two-stage process, with technical evaluation completed before any financial proposal is called for. Only candidates who qualify in the technical evaluation will be invited to submit a financial proposal.

Stage 1: Technical Evaluation (100 marks)

Part	Evaluation Criteria	Maximum Marks
1	Educational qualifications	5
2	Work Experience	20
3	Fundraising and donor engagement track record (value, diversity and repeat funding)	10
4	Programme design and implementation oversight experience	10
5	Thematic experience (education, water, agriculture, circular economy)	5
6	Approach note: understanding of the assignment, fundraising strategy and implementation approach	10
	Sub-total: Desk evaluation (Parts 1 to 6)	60
7	Presentation to the panel (fundraising and portfolio approach) + Interview	40

Part	Evaluation Criteria	Maximum Marks
	Total Technical Score	100

Only candidates scoring at least 36 out of 60 in the desk evaluation will be invited for the presentation and interview. Candidates scoring a minimum of 70 out of 100 in the total technical score will qualify as technically responsive and will be invited to submit a financial proposal.

Stage 2: Financial Evaluation and Final Selection

Financial proposals will be requested only from technically qualified candidates, in the format provided by UNGCNI (see Annexure B), and will be opened only after technical evaluation is complete. The lowest financial proposal will receive 100 marks and others will be scored proportionately. The final score will be calculated as follows:

$$\text{Final Score} = (\text{Technical Score} \times 70\%) + (\text{Financial Score} \times 30\%)$$

The candidate with the highest final score will be recommended for engagement. UNGCNI reserves the right to negotiate the fee with the selected candidate. [Weightage of 70:30 is indicative and may be revised by UNGCNI.]

8. How to Apply

Interested candidates must submit the following documents as a single PDF (maximum 10 MB) to recruitment@globalcompact.in, with the subject line “**Application – Project Lead CSR Education – [Write Name]**” by the closing date mentioned above:

- Cover letter of not more than one page, stating interest and suitability for the assignment.
- Detailed curriculum vitae (maximum four pages) in the prescribed format, listing programmes managed, themes, funds raised and donors worked with.
- Technical proposal containing an approach note (maximum three pages) on how the candidate would approach programme design, fundraising and implementation oversight at UNGCNI over the first 06 months.
- Summary of three (3) relevant assignments, with the value of funds mobilised or programmes managed, and the name of the donor or client.
- Names and contact details of three (3) professional referees (to be contacted only for shortlisted candidates).
- Self-attested copies of educational certificates and experience certificates or relieving letters.
- Signed declaration of availability, conflict of interest and accuracy of information (Annexure A).

Please do not include any financial information in the technical application. Applications that include financial details at this stage, or that are incomplete or received after the deadline, may be rejected.

Only shortlisted candidates will be contacted. UNGCNI reserves the right to accept or reject any application, to cancel the selection process or to modify the terms of this call, without assigning any reason and without any liability.

9. Equal Opportunity and Code of Conduct

UNGCNI is committed to diversity and equal opportunity and encourages applications from qualified women and candidates from all backgrounds. Selected candidates must uphold the Ten Principles of the UN Global Compact and the UNGCNI code of conduct, including zero tolerance for fraud, corruption, sexual exploitation, abuse and harassment. UNGCNI does not charge any fee at any stage of the recruitment process.

10. General Terms, Equal Opportunity and Reservation of Rights

10.1 Equal Opportunity

UNGCNI is committed to diversity and equal opportunity and encourages applications from qualified women and candidates from all backgrounds. UNGCNI does not charge any fee at any stage of the recruitment process.

10.2 Harassment, Sexual Exploitation and Abuse of Authority

UNGCNI does not tolerate harassment, sexual harassment, exploitation, discrimination, fraud, corruption or abuse of authority. All selected candidates will undergo relevant checks and are expected to uphold the Ten Principles of the UN Global Compact and the UNGCNI code of conduct and to adhere to the respective standards and principles at all times.

10.3 Rolling Call and Continuing Applications

This call is a continuing (rolling) recruitment exercise. The date mentioned on the first page is the date for the first round of evaluation and is not a final closing date. Applications received after that date will continue to be accepted and will be evaluated in subsequent rounds, until such time as UNGCNI selects the final candidate(s) and announces on its website.

Early submission of an application does not give a candidate any preference or priority, and late submission does not disqualify a candidate while the call remains open. UNGCNI may conduct technical evaluation in batches and at such intervals as it considers appropriate. Candidates are advised to check the UNGCNI website for updates on the status of this call.

10.4 Selection of One or More Candidates

UNGCNI reserves the right to select one or more candidates from this call, depending on programme requirements and availability of funds. UNGCNI may also retain the applications received and consider the candidates for other similar consultancy or other positions with UNGCNI that have a similar scope of work, experience and educational requirements, without issuing a fresh call. Applying under this call will be taken as consent for such retention and consideration.

10.5 Rights Reserved by UNGCNI

UNGCNI reserves the right, at its sole discretion and without assigning any reason, to:

- accept or reject any application, in whole or in part, at any stage of the process, including after technical evaluation or after financial proposals have been received;
- shortlist, or decline to shortlist, any candidate, and to decide the number of candidates to be invited for the presentation, interview and financial round;
- negotiate the fee and terms of engagement with any candidate;
- cancel, suspend, extend or re-issue this call, or amend its scope, terms, evaluation criteria or timelines, at any time before the contract is signed;
- not make any selection or engagement if it determines that no candidate meets its requirements or that funds are not available; and
- verify any information, documents or references provided by a candidate, and disqualify the candidate or terminate any engagement made on the basis of false, misleading or incomplete information.

10.6 No Obligation, No Claim

- This call is an invitation to submit applications only. It is not an offer of engagement and does not create any contractual, employment or other legal obligation on UNGCNI. A contract will come into effect only on signing of a written agreement by both parties.
- Candidates bear all costs of preparing and submitting their applications and attending the selection process. UNGCNI will not reimburse any such cost.
- UNGCNI will not be liable to any candidate for any claim, loss, cost or damage arising from the cancellation, modification or outcome of this selection process, and the decision of UNGCNI will be

final and binding. UNGCNI is not obliged to give reasons for its decisions or to enter into correspondence about them.

- Any attempt to influence the selection process, including canvassing or approaching any member of the selection panel, UNGCNI staff, its governing members or donors, will result in immediate disqualification.

10.7 Confidentiality and Data Protection

Personal information submitted by candidates will be used only for the purpose of this selection process and for the consideration of the candidates for other similar positions as described in Section 10.4, and will be handled in accordance with applicable data protection laws of India.

Annexure A: Declaration by the Applicant

To: The HR, UN Global Compact Network India

Subject Reference: UNGCNI/CSR/PL-EDUCATION/2026, Project Lead - CSR Education - [Write Name]

I, _____, hereby apply for the above assignment and declare that:

- All information furnished in this application is true, complete and correct to the best of my knowledge, and I understand that any false statement may lead to disqualification or termination of contract.
- I have the required availability to undertake the assignment for the stated duration.
- I do not have any conflict of interest in relation to this assignment, other than as disclosed below.
- I have read and accepted the terms and conditions of this Call for Expressions of Interest and Proposals.
- I consent to UNGCNI verifying my credentials, employment history and references.

Conflict of interest, if any: _____

Signature: _____ Name: _____ Date: _____

Place: _____

Annexure B: Financial Proposal Format

(To be issued only to technically qualified candidates, and to be submitted separately in a password-protected document.)

S. No.	Description	Unit	Amount (INR)
1	Professional fee, all-inclusive of all overheads, communication, office and personal expenses, and exclusive of GST (if applicable)	Per month	
2	Total professional fee for 06 months (Item 1 × 06)	06 months	
3	Travel and field-visit costs (reimbursed on actuals as per policy; not to be included in Items 1 and 2)	As per actuals	Not to be quoted

Amount in words: _____

Signature: _____ Name: _____ Date: _____